



## Well Filling & Sealing Reporting

MyWisconsin ID is needed for login. This is the same login used for Well Construction reporting.

[Create MyWisconsin ID](#)

[To Request Access](#)

[WAR Link](#)

[WCR Link](#)

### Getting Started, Click:

Search for a Completed Report to search for approved reports

Online Reporting to submit well filling & sealing reports

Wisconsin Department of Natural Resources  
Well Filling & Sealing Reports

Welcome to the  
Department of Natural Resources  
Well Filling and Sealing Report System

(Look for a report for a specific well)

For Well Drillers and Pump Installers Only:

(Complete, submit and view online reports)

To first access online reporting, click the link below and complete the three steps required.

[Register to Access Online Reporting](#)

If you experience problems with the Well Filling and Sealing Report System, please email the Bureau of Drinking Water and Groundwater at [DNRDGPivateWaterWebSupport@wisconsin.gov](mailto:DNRDGPivateWaterWebSupport@wisconsin.gov)

Once logged in, click:

Enter a New Report to begin entry of a new report

Wisconsin Department of Natural Resources  
Well Filling & Sealing Reports

[DG Admin Codes](#) [NR812 Admin Code](#) [NR812 Approval System](#) [Well Construction](#) [Well Driller Viewer](#)

Unapproved Reports by

View Approved Reports to view list of approved reports linked to user's account.

## Entering a New Report

Select the appropriate license number type for the entity that completed the work.

Enter the license number as 4 digits, use leading zeros for 2- or 3-digit license numbers (example: 127 is entered as 0127) and click Search License.

For “Not a Water Well” reports, select the appropriate well type from the drop down.

**Monitoring Wells** are those regulated under NR 141

**Borehole/Drillholes** are excavations deeper than they are wide and at least 10 ft deep, constructed for purposes other than obtaining groundwater.

Once your selection has been made, click Continue.

If you’re reporting a verification of work performed by another entity or confirming no unused wells, check the box to indicate this.

Verification. Check only if well filling & sealing was done previously and you are just verifying that work.

## Blue fields indicate required fields

When reporting your own work, enter the date the work was performed.

Date of Filling & Sealing:

## Complete Section 1

**1. Well Location Information**

County:  WI Unique Well #:  (AA###) DNR Hicap Well #:

Latitude: (DD.DDDDD°)  'N Longitude: (DD.DDDDD°)  'W

OR (enter only one format)

Latitude: (DD° MM.MMM')  °  'N Longitude: (DD° MM.MMM')  °  'W GPS Method Code:  GPS008

Quarter / Quarter:  Quarter:  Section #:  Township #:  Range #:  Gov't Lot #:

Well Street Address:  Subdivision Name:

Well City/Village/Town:  Well Zip Code:  #####(-####) Lot #:

Reason for Filling & Sealing:  Does a new well replace this well?  WI Unique Well # of Replacement Well:  (AA###)

Be sure to enter the WUWN and Hicap Well # when known to you.

## Enter well owner information (Section 2).

**2. Facility / Owner Information**

Facility Name:  FID #:  License/Permit/Monitoring #:

Original Well Owner: (Last Name Only)  Service Category:

Present Well Owner:  Mailing Address of Present Owner:

City:  State:  WI Zip Code:  #####(-####)

Enter all information known to you.

## Enter well construction information (Section 3).

**3. Well / Drillhole / Borehole Information**

Well Type:  Water Well Original Construction Date:  (mm/dd/yyyy) Construction Type: (specify Other):

Formation Type:  Total Well Depth From Ground Surface (ft.):

Casing Diameter (in.):  Lower Drillhole Diameter (in.):  Casing Depth (ft.):

Was well annular space grouted?  If yes, to what depth (ft.):  Depth to Water (ft.):

Select the appropriate well type and construction type to reflect the well in question.

**Well Type:**

Water Well

Water Well

Monitoring Well

Borehole/Drillhole

**Construction Type:**

Drilled

Driven (Sandpoint)

Dug

Other

at depth (ft)?

## Select the appropriate response for questions in Section 4.

4. Pump, Liner, Screen, Casing & Sealing Material

Pump and piping removed?

Liner(s) removed? If no liner mark as N/A

If no, was liner perforated?

Screen removed?

Well casing (or loop if geothermal) left in place?

Was casing cut off below surface?

Did sealing material rise to surface?

Did material settle after 24 hours?

If yes, was hole retopped?

If bentonite chips/pellets were used, were they hydrated from a known water source?

Method of Placing Sealing Material: (Explain Other):

Well Sealing Materials:

Other Drillholes:

Response Options: Yes, No,

Method of Placing Sealing Material:

- Conductor Pipe-Gravity
- Conductor Pipe-Pumped
- Screened & Poured (Bentonite Chips)
- Screened & Poured (Bentonite Pellets)
- Other

Well Sealing Materials:

- Neat Cement Grout
- Sand-Cement (Concrete) Grout
- Concrete
- Bentonite Chips
- Bentonite Pellets

Other Drillholes:

- Bentonite Chips
- Bentonite Pellets
- Granular Bentonite
- Bentonite-Cement Grout
- Bentonite-Sand Slurry
- Neat Cement Grout
- Mud & Cuttings
- Sand Cement Grout

**Complete Sections 5 and 6 to reflect materials used, depths, and material amounts.**

5. Material Used to Fill Well / Drillhole				
Material:	From (ft.):	To (ft.):	# and Units of Sealant:	Mix Ratio or Mud Weight:
<input type="text"/>	Surface	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

  

6. Comments

Use Comment section to provide pertinent information as needed.

**When reporting for multiple wells in close proximity, use the Comment section to report the coordinates, diameter, depth, and material for additional wells.**

Example:

6. Comments

3 Sandpoint wells located in same pit.  
 Well #2 - 45.556 -89.0011, 1.25" pipe 27' deep, 0.25 sack neat cement  
 Well #3 - 45.556 -89.0012, 1.25" pipe 15' deep, 0.20 sack neat cement

**Verify information in Section 7 Supervision of Work is correct, edit as needed.**

7. Supervision of Work

Name of Person or Firm Doing Filling & Sealing:		License #:
<input type="text" value="UNLICENSED"/>		<input type="text" value="2400"/>
Street Address:	Phone:	
<input type="text"/>	<input type="text" value="###-###-####"/>	
City:	State:	Zip Code:
<input type="text"/>	<input type="text" value="v"/>	<input type="text" value="#####(-####)"/>
Email Address:		
<input type="text"/>		

Click Save Data to save the report and return later to submit.

Click Save and Submit Report to submit report to DNR for review.

Return to Report List will return user to the list of their reports.

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## Contact us

**For technical assistance:** [DNRDGPrivateWaterWebSupport@wisconsin.gov](mailto:DNRDGPrivateWaterWebSupport@wisconsin.gov)

**For assistance completing reports:** [DNRWELLREPORT@wisconsin.gov](mailto:DNRWELLREPORT@wisconsin.gov)