How to Apply for High Capacity Dewatering Wells Online

Get set up to apply online (first time only)

1. Get a MyWisconsin ID if you don't already have one. See the instructions for getting a MyWisconsin ID.
2. Go to https://apps.dnr.wi.gov/wateruse to finish getting set up.
3. First-time users click Dewatering Applications at the top and complete the Request Access form. Your access will be granted after review by the Wisconsin DNR Water Use Program.

Fill out an online application

1. Log in with your MyWisconsin ID at https://apps.dnr.wi.gov/wateruse
2. Click Dewatering Applications at the top.

3. Click Start a New Application (blue button)

4. Fill in the information in the white fields.
   o Latitude and longitude should be roughly the center of your project site.
   o Tips for reporting coordinates (latitude and longitude) can be found at
     https://dnr.wisconsin.gov/topic/Wells/locatingWithGPS.html

5. At the bottom, add attachments (engineering plan map, well construction diagram, discharge drawing, etc.).
   o Choose the Document Type
   o Click the Choose File or Browse button
   o Click Upload

6. When you are finished, click Save to save the application and finish later, or click Pay Fee and Submit Application. You will be directed to the US Bank website to pay the application fee.

Well abandonment method ---Select---

Enclosures

Document Type Discharge drawing

Select File:

Choose File No file chosen

Upload

To attach a file:

1: Select the Document Type

2: Click 'Choose File' or 'Browse'

3: Click 'Upload'

Note: Files must be PDFs, 5 MB Maximum

Last Update On 1/1/0001 12:00:00 AM

Last Update By

Save   Cancel

Pay fee and Submit Application

Pay the Application Fee and Submit the Application

1. Pay Fee and Submit Application will take you to the payment screens.
   - Credit Card – There is a convenience fee. The total will be $508.75
   - Checking or Savings – Enter your checking account number and routing number. The total will be $500.00.
2. Fill in your payment information
3. Click the Confirm (red button) at the bottom.

Zip/Postal Code	22222
Country	United States

Contact Information

First Name	Joe
Last Name	Smith
Address 1	100 Main Street
City/Town	New York
State/Province/Region	NY
Zip/Postal Code	22222
Country	United States
Phone Number	6081234567
Email Address	jennifer.filbert@wisconsin.gov

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

Confirm   Back

4. Click Continue to State Agency Website (red button). You will be redirected back to the Water Use site. Click Dewatering Applications at the top to see any applications you have submitted.

Payment Amount	$500.00
Convenience Fee	$8.75
Total Amount	$508.75
Payment Date	08/23/2021
Status	PROCESSED
Payment Description	WU Dewatering App Fee
Reference Number	PJE4

Payment Method

Payer Name	Joe Smith
Card Number	*0018
Card Type	Visa
Confirmation Email	jennifer.filbert@wisconsin.gov

Billing Address

Address 1	100 Main Street
City/Town	New York
State/Province/Region	NY
Zip/Postal Code	22222
Country	United States

Continue To State Agency Website

Please note that WPDES general permit applications need to be submitted separately at Water permit applications | Wisconsin DNR. Discharge water for any dewatering project that is not going directly to a sanitary sewer may need a wastewater (WPDES) approval.

How to Get a MyWisconsin ID

1. You must self-register for a MyWisconsin ID by following the steps on the [DET MyWisconsin ID Self Registration webpage](#).
   a. If you already created a MyWisconsin ID through another state agency (for example, the Wisconsin Department of Agriculture, Trade and Consumer Protection), you do not need to create another.
   b. [A recorded video on how to create a MyWisconsin ID](#) is available for anyone needing to create an account.