



# WPDES PERMIT

*STATE OF WISCONSIN*  
*DEPARTMENT OF NATURAL RESOURCES*  
**PERMIT TO DISCHARGE UNDER THE WISCONSIN POLLUTANT DISCHARGE  
ELIMINATION SYSTEM**

**Sargento Cheese Inc. – St. Cloud Plant**

is permitted, under the authority of Chapter 283, Wisconsin Statutes, to discharge from a facility  
located at  
N5279 County Road G, St. Cloud, WI  
to

**a wetland tributary to the Mullet River, Sheboygan River Watershed (SH03) and groundwater in the  
Sheboygan River Basin via land application in Fond du Lac County**

in accordance with the effluent limitations, monitoring requirements and other conditions set  
forth in this permit.

The permittee shall not discharge after the date of expiration. If the permittee wishes to continue to discharge after  
this expiration date an application shall be filed for reissuance of this permit, according to Chapter NR 200, Wis.  
Adm. Code, at least 180 days prior to the expiration date given below.

State of Wisconsin Department of Natural Resources  
For the Secretary

By \_\_\_\_\_  
Heidi Schmitt Marquez  
Wastewater Field Supervisor

\_\_\_\_\_  
Date Permit Signed/Issued for Modification

**PERMIT TERM: EFFECTIVE DATE - October 01, 2020**  
**EFFECTIVE DATE OF MODIFICATION: January 01, 2025**

**EXPIRATION DATE - September 30, 2025**

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# 1 Surface Water Requirements

## 1.1 Sampling Point(s)

The discharge(s) shall be limited to the waste type(s) designated for the listed sampling point(s).

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, Waste Type/Sample Contents and Treatment Description (as applicable)
003	Representative samples shall be obtained at the point of discharge from the wastewater treatment plant. Samples for temperature, however, shall be obtained just prior to discharge to the stream.
601	Representative receiving water temperature samples shall be obtained just prior to the wetland complex.

## 1.2 Monitoring Requirements and Effluent Limitations

The permittee shall comply with the following monitoring requirements and limitations.

### 1.2.1 Sampling Point (Outfall) 003 - TREATED PROCESS WASTEWATER

Monitoring Requirements and Effluent Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Flow Rate		MGD	Daily	Continuous	
BOD <sub>5</sub> , Total	Daily Max	16 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies November-April, each year.
BOD <sub>5</sub> , Total	Weekly Avg	10 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies November-April, each year.
BOD <sub>5</sub> , Total	Monthly Avg	10 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies November-April, each year.
BOD <sub>5</sub> , Total	Daily Max	8.9 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies May-October, each year.
BOD <sub>5</sub> , Total	Weekly Avg	5.4 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies May-October, each year.
BOD <sub>5</sub> , Total	Monthly Avg	5.4 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies May-October, each year.
Suspended Solids, Total	Daily Max	16 mg/L	3/Week	24-Hr Flow Prop Comp	
Suspended Solids, Total	Monthly Avg	10 mg/L	3/Week	24-Hr Flow Prop Comp	
pH Field	Daily Max	9.0 su	3/Week	Continuous	
pH Field	Daily Min	6.0 su	3/Week	Continuous	
Dissolved Oxygen	Daily Min	7.0 mg/L	3/Week	Grab	
Temperature		deg F	3/Week	Continuous	Monitoring only upon permit effective date. Final temperature limits go into effect per the Temperature Limits Compliance schedule.

<b>Monitoring Requirements and Effluent Limitations</b>					
<b>Parameter</b>	<b>Limit Type</b>	<b>Limit and Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>	<b>Notes</b>
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Weekly Avg	6.8 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies April & May, each year.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Monthly Avg	2.9 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies April & May, each year.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Weekly Avg	4.4 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies June-September, each year.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Monthly Avg	1.9 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies June-September, each year.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Weekly Avg	11 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies December-March, each year.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Monthly Avg	4.5 mg/L	3/Week	24-Hr Flow Prop Comp	Limit applies December-March, each year.
Nitrogen, Ammonia (NH <sub>3</sub> -N) Total	Daily Max - Variable	mg/L	3/Week	24-Hr Flow Prop Comp	
Nitrogen, Ammonia Variable Limit		mg/L	3/Week	24-Hr Flow Prop Comp	See permit for variable limit table.
Chloride	Daily Max	740 mg/L	3/Week	24-Hr Flow Prop Comp	
Chloride	Monthly Avg	600 mg/L	3/Week	24-Hr Flow Prop Comp	
Chloride	Weekly Avg	600 mg/L	3/Week	24-Hr Flow Prop Comp	
Phosphorus, Total	Monthly Avg	1.0 mg/L	3/Week	24-Hr Flow Prop Comp	Report mg/L of phosphorus discharged.
Phosphorus, Total		lbs/day	3/Week	Calculated	See Phosphorus TMDL section
Phosphorus, Total		lbs/month	Monthly	Calculated	Calculate the Total Monthly Discharge of phosphorus and report on the last day of the month on the DMR. See TMDL Calculations section.
Phosphorus, Total	Annual Total	217 lbs/yr	Annual	Calculated	Calculate the sum of total monthly mass of phosphorus discharged for the calendar year and report on the last day of the month on the DMR. See TMDL section below.
Chronic WET	Monthly Avg	1.5 TUC	See Listed Qtr(s)	24-Hr Flow Prop Comp	

### 1.2.1.1 Effluent Temperature Monitoring

For manually measuring effluent temperature, grab samples should be collected at 6 evenly spaced intervals during the 24-hour period. Alternative sampling intervals may be approved if the permittee can show that the maximum effluent temperature is captured during the sampling interval. For monitoring temperature continuously, collect

measurements in accordance with s. NR 218.04(13). This means that discrete measurements shall be recorded at intervals of not more than 15 minutes during the 24-hour period. In either case, report the maximum temperature measured during the day on the DMR. For seasonal discharges collect measurements either manually or continuously during the period of operation and report the daily maximum effluent temperature on the DMR.

### 1.2.1.2 Effluent Temperature Limitations

Limits for Temperature, Maximum: The effluent limitations for “Temperature, Maximum” become effective on **October 1, 2025** as specified in the Schedules section. Monitoring is required ~~3X/week~~ upon permit reissuance. Daily maximum temperatures shall be reported so that applicable daily maximum limits can be compared to the reported daily maximum temperatures and applicable weekly average limits can be compared to the weekly averages of the reported daily maximum temperatures.

### 1.2.1.3 Variable Daily Maximum Ammonia Limits

The daily maximum ammonia nitrogen (NH<sub>3</sub>-N) effluent limit is a variable limit, dependent upon the effluent pH. Presented below is a table of daily maximum ammonia nitrogen effluent limits corresponding to various effluent pH values. For each day that the effluent is monitored for ammonia, report the measured ammonia concentration in the Ammonia column of the Discharge Monitoring Report (DMR) and the applicable variable limit (from the table below) in the Ammonia Variable Limit column of the DMR.

Effluent pH s.u.	Limit mg/L	Effluent pH s.u.	Limit mg/L	Effluent pH s.u.	Limit mg/L
6.0 < pH ≤ 6.1	54	7.0 < pH ≤ 7.1	33	8.0 < pH ≤ 8.1	6.9
6.1 < pH ≤ 6.2	53	7.1 < pH ≤ 7.2	30	8.1 < pH ≤ 8.2	5.7
6.2 < pH ≤ 6.3	52	7.2 < pH ≤ 7.3	26	8.2 < pH ≤ 8.3	4.7
6.3 < pH ≤ 6.4	51	7.3 < pH ≤ 7.4	23	8.3 < pH ≤ 8.4	3.9
6.4 < pH ≤ 6.5	49	7.4 < pH ≤ 7.5	20	8.4 < pH ≤ 8.5	3.2
6.5 < pH ≤ 6.6	47	7.5 < pH ≤ 7.6	17	8.5 < pH ≤ 8.6	2.7
6.6 < pH ≤ 6.7	45	7.6 < pH ≤ 7.7	14	8.6 < pH ≤ 8.7	2.2
6.7 < pH ≤ 6.8	42	7.7 < pH ≤ 7.8	12	8.7 < pH ≤ 8.8	1.8
6.8 < pH ≤ 6.9	39	7.8 < pH ≤ 7.9	10	8.8 < pH ≤ 8.9	1.6
6.9 < pH ≤ 7.0	36	7.9 < pH ≤ 8.0	8.4	8.9 < pH ≤ 9.0	1.3

### 1.2.1.4 Additives

The permittee shall maintain a record of the dosage rate of all additives used on a monthly basis. The additives may be changed during the term of the permit following procedures in the ‘Additives’ subsection of the Standard Requirements.

### 1.2.1.5 Northeast Lakeshore Total Maximum Daily Load (TMDL) Calculations

Approved TMDL: The Northeast Lakeshore TMDL Waste Load Allocation (WLA) for total phosphorus and total suspended solids was approved by the U.S. Environmental Protection Agency on October 30, 2023. TMDL total lbs/month and lbs/day effluent results shall be calculated as follows:

Total Monthly Discharge (lbs/month): = monthly average concentration (mg/L) x total flow for the month (MG/month) x 8.34.

12-Month Rolling Sum of Total Monthly Discharge (lbs/yr): =the sum of the most recent 12 consecutive months of Total Monthly Discharges.

### 1.2.1.6 TMDL Limitations for Total Phosphorus

The approved TMDL phosphorus WLA for this permittee is 217 lbs/year. The 12-month rolling sum of total monthly phosphorus (lbs/yr) shall be reported each month for direct comparison to the facility's WLA.

### 1.2.1.7 Whole Effluent Toxicity (WET) Testing

**Primary Control Water:** Grab sample collected upstream of the outfall or standard laboratory water.

**Instream Waste Concentration (IWC):** 66%

**Dilution series:** At least five effluent concentrations and dual controls must be included in each test.

- **Chronic:** 100, 75, 50, 25, 12.5% and any additional selected by the permittee.

#### WET Testing Frequency:

**Chronic** tests shall be conducted once each year, in rotating quarters in order to collect seasonal information about the discharge. Tests are required during the following quarters.

- **Chronic:** January-March 2021, April-June 2022, October-December 2023, July-September 2024, and January-March 2025

Chronic WET testing shall continue after the permit expiration date (until the permit is reissued) in accordance with the WET requirements specified for the last full calendar year of this permit. For example, the next test would be required in July-September 2026.

**Testing:** WET testing shall be performed during normal operating conditions. Permittees are not allowed to turn off or otherwise modify treatment systems, production processes, or change other operating or treatment conditions during WET tests.

**Reporting:** The permittee shall report test results on the Discharge Monitoring Report form, and also complete the "Whole Effluent Toxicity Test Report Form" (Section 6, "*State of Wisconsin Aquatic Life Toxicity Testing Methods Manual, 2<sup>nd</sup> Edition*"), for each test. The original, complete, signed version of the Whole Effluent Toxicity Test Report Form shall be sent to the Biomonitoring Coordinator, Bureau of Water Quality, 101 S. Webster St., P.O. Box 7921, Madison, WI 53707-7921, within 45 days of test completion. The Discharge Monitoring Report (DMR) form shall be submitted electronically by the required deadline.

**Determination of Positive Results:** A chronic toxicity test shall be considered positive if the Toxic Unit - Chronic (TU<sub>c</sub>) is greater than 1.5 for either species. The TU<sub>c</sub> shall be calculated as follows:  $TU_c = 100 \div IC_{25}$ .

**Additional Testing Requirements:** Within 90 days of a test which showed positive results, the permittee shall submit the results of at least 2 retests to the Biomonitoring Coordinator on "Whole Effluent Toxicity Test Report Forms". The 90 day reporting period shall begin the day after the test which showed a positive result. The retests shall be completed using the same species and test methods specified for the original test (see the Standard Requirements section herein).

### 1.2.2 Sampling Point 601 - IN-STREAM

<b>Monitoring Requirements and Effluent Limitations</b>					
<b>Parameter</b>	<b>Limit Type</b>	<b>Limit and Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>	<b>Notes</b>
Temperature Maximum		deg F	Daily	Continuous	



## 2 Land Treatment Requirements

### 2.1 Sampling Point(s)

The discharge(s) shall be limited to the waste type(s) designated for the listed sampling point(s).

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, Waste Description/Sample Contents and Treatment Description (as applicable)
002	Representative samples of noncontact cooling water and boiler blowdown prior to discharge to the absorption pond

### 2.2 Monitoring Requirements and Limitations

The permittee shall comply with the following monitoring requirements and limitations.

#### 2.2.1 Sampling Point (Outfall) 002 - NCCW & BBD TO ABSORP POND, Absorption Pond (Seepage Cell)

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Flow Rate		MGD	Monthly	Estimated	
BOD <sub>5</sub> , Total		mg/L	Quarterly	Grab	
Suspended Solids, Total		mg/L	Quarterly	Grab	
pH Field	Daily Max	9.0 su	Quarterly	Grab	
pH Field	Daily Min	6.0 su	Quarterly	Grab	
Chloride	Daily Max	250 mg/L	Quarterly	Grab	

Daily Log – Monitoring Requirements and Limitations				
All discharge and monitoring activity shall be documented on log sheets. Originals of the log sheets shall be kept by the permittee as described under “Records Retention” in the Standard Requirements section, and if requested, made available to the Department.				
Parameters	Limit	Units	Sample Frequency	Sample Type
Cells Being Loaded	-	Cell Number	Daily	Log
Start to End Time	-	Date, Hour	Daily	Log

<b>Annual Report – Monitoring Requirements and Limitations</b>				
The Annual Report is due by January 31 <sup>st</sup> of each year for the previous calendar year.				
<b>Parameters</b>	<b>Limit</b>	<b>Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>
Total Volume Per Cell	-	Gallons	Annual	Total Annual
Total Nitrogen per Cell	-	Pounds/Acre/Year	Annual	Calculated
Total Chloride per Cell	-	Pounds/Acre/Year	Annual	Calculated

**2.2.1.1 Monthly Avg Flow – LT Calculation**

The monthly average discharge flow for Land Treatment systems is calculated by dividing the total wastewater volume discharged for the month by the total number of days in the month.

### 3 Land Application Requirements

#### 3.1 Sampling Point(s)

The discharge(s) shall be limited to land application of the waste type(s) designated for the listed sampling point(s) on Department approved land spreading sites or by hauling to another facility.

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)
001	Representative samples of process washwater from the hauling truck prior to land application
004	Representative samples of the wastewater treatment plant biosolids shall be obtained prior to land application

#### 3.2 Monitoring Requirements and Limitations

The permittee shall comply with the following monitoring requirements and limitations.

##### 3.2.1 Sampling Point (Outfall) 001 - PROCESS WASHWATER TO LAND APP

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Nitrogen, Total Kjeldahl		mg/L	Monthly	Composite	
Chloride		mg/L	Monthly	Composite	
Phosphorus, Total		mg/L	Quarterly	Composite	

Daily Log – Monitoring Requirements and Limitations				
All discharge and monitoring activity shall be documented on log sheets. Originals of the log sheets shall be kept by the permittee as described under “Records Retention” in the Standard Requirements section, and if requested, made available to the Department.				
Parameters	Limit	Units	Sample Frequency	Sample Type
DNR Site Number(s)	-	Number	Daily	Log
Acres Applied	-	Acres	Daily	Log
Frozen Site Maximum Daily Loading Volume	6,800	Gal/Acre/Day	Daily	Calculated
Unfrozen Site Maximum Daily Loading Volume	13,500	Gal/Acre/Day	Daily	Calculated
Weekly Loading Volume	See NR 214 - Tbl 3	Inches/Week	Weekly	Calculated

<b>Annual Report – Summary of Monitoring Requirements and Limitations</b>				
The Annual Report is due by January 31 <sup>st</sup> of each year for the previous calendar year. See the ‘Annual Land Application Report’ subsection in Standard Requirements.				
<b>Parameters</b>	<b>Limit</b>	<b>Units</b>	<b>Reporting Frequency</b>	<b>Sample Type</b>
DNR Site Number(s)	-	Number	-	-
Acres Land Applied	-	Acres	Annual	-
Total Volume Per Site	-	Gallons	Annual	Total Annual
Total Kjeldahl Nitrogen per Site	165, or alternate approved in writing	Pounds/Acre/Year	Annual	Calculated
Total Chloride per Site	340	Pounds/Acre per 2 Years	Annual	Calculated

**3.2.1.1 Annual Site Nitrogen Loading**

For details on nitrogen loading requirements, including approval of an alternate nitrogen pounds/acre/year site loading, see the “Nitrogen Requirements for Liquid Wastes, By-Product Solids and Sludges” paragraph in the Standard Requirements section of this permit.

**3.2.1.2 Biennial Site Chloride Loading**

For details on chloride requirements see the “Chloride Requirements for Liquid Wastes and By-Product Solids” paragraph in the Standard Requirements section of this permit.

**3.2.1.3 Land Application Management Plan**

A land application management plan must be submitted to the Department, and approved, prior to land application of process washwater.

**3.2.2 Sampling Point (Outfall) 004 - WASTEWATER TRTMNT BIOSOLIDS**

<b>Monitoring Requirements and Limitations</b>					
<b>Parameter</b>	<b>Limit Type</b>	<b>Limit and Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>	<b>Notes</b>
Solids, Total		Percent	Monthly	Grab	
Chloride		Percent	Monthly	Grab	
Nitrogen, Total Kjeldahl		Percent	Monthly	Grab	
Nitrogen, Ammonium (NH <sub>4</sub> -N) Total		Percent	Monthly	Grab	
Nitrogen, Organic Total		Percent	Monthly	Grab	
Phosphorus, Total		Percent	Monthly	Grab	
Potassium, Total Recoverable		Percent	Annual	Grab	
pH Field		su	Annual	Grab	
Lead Dry Wt		mg/kg	Annual	Grab	

<b>Monitoring Requirements and Limitations</b>					
<b>Parameter</b>	<b>Limit Type</b>	<b>Limit and Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>	<b>Notes</b>
Zinc Dry Wt		mg/kg	Annual	Grab	
Copper Dry Wt		mg/kg	Annual	Grab	
Cadmium Dry Wt		mg/kg	Annual	Grab	
Nickel Dry Wt		mg/kg	Annual	Grab	

<b>Daily Log – Monitoring Requirements and Limitations</b>				
All discharge and monitoring activity shall be documented on log sheets. Originals of the log sheets shall be kept by the permittee as described under “Records Retention” in the Standard Requirements section, and if requested, made available to the Department.				
<b>Parameters</b>	<b>Limit</b>	<b>Units</b>	<b>Sample Frequency</b>	<b>Sample Type</b>
DNR Site Number(s)	-	Number	Daily	Log
Acres Applied	-	Acres	Daily	Log
Application Rate	-	Tons/Acre/Day	Daily	Calculated

<b>Annual Report – Summary of Monitoring Requirements and Limitations</b>				
The Annual Report is due by January 31 <sup>st</sup> of each year for the previous calendar year. See the ‘Annual Land Application Report’ subsection in Standard Requirements.				
<b>Parameters</b>	<b>Limit</b>	<b>Units</b>	<b>Reporting Frequency</b>	<b>Sample Type</b>
DNR Site Number(s)	-	Number	-	-
Acres Land Applied	-	Acres	Annual	-
Total Amount Per Site	-	Tons	Annual	Total Annual
Total Kjeldahl Nitrogen per Site	165, or alternate approved in writing	Pounds/Acre/Year	Annual	Calculated
Total Chloride per Site	340	Pounds/Acre per 2 Years	Annual	Calculated

### 3.2.2.1 Annual Site Nitrogen Loading

For details on nitrogen loading requirements, including approval of an alternate nitrogen pounds/acre/year site loading, see the “Nitrogen Requirements for Liquid Wastes, By-Product Solids and Sludges” paragraph in the Standard Requirements section of this permit.

### 3.2.2.2 Biennial Site Chloride Loading

For details on chloride requirements see the “Chloride Requirements for Liquid Wastes and By-Product Solids” paragraph in the Standard Requirements section of this permit.

### **3.2.2.3 Land Application Management Plan**

A land application management plan must be submitted to the Department, and approved, prior to land application of wastewater treatment plant biosolids.

## 4 Schedules

### 4.1 Temperature Limits Compliance

Required Action	Due Date
<b>Preliminary Compliance Report:</b> Submit a preliminary compliance report indicating alternatives to achieve the final temperature limits. Informational Note: Refer to NR 106 Subchapters V & VI or NR 102.26, Wis. Adm. Code, for information regarding the re-evaluation of limits.	09/30/2021
<b>Action Plan:</b> Submit an action plan for complying with all applicable effluent temperature limits.	09/30/2022
<b>Construction Plans:</b> Submit construction plans (if construction is required for complying with effluent temperature limits) and include plans and specifications with the submittal.	03/31/2023
<b>Initiate Actions:</b> Initiate actions identified in the plan.	09/30/2023
<b>Progress Report:</b> Submit a progress report that provides details on the actions taken thus far and any actions planned to be completed prior to the final compliance date.	09/30/2024
<b>Complete Actions:</b> Complete actions necessary to achieve compliance with effluent temperature limits.	09/30/2025

## 5 Standard Requirements

**NR 205, Wisconsin Administrative Code (Conditions for Industrial Dischargers):** The conditions in ss. NR 205.07(1) and NR 205.07(3), Wis. Adm. Code, are included by reference in this permit. The permittee shall comply with all of these requirements. Some of these requirements are outlined in the Standard Requirements section of this permit. Requirements not specifically outlined in the Standard Requirement section of this permit can be found in ss. NR 205.07(1) and NR 205.07(3).

### 5.1 Reporting and Monitoring Requirements

#### 5.1.1 Monitoring Results

Monitoring results obtained during the previous month shall be summarized and reported on a Department Wastewater Discharge Monitoring Report. The report may require reporting of any or all of the information specified below under 'Recording of Results'. This report is to be returned to the Department no later than the date indicated on the form. A copy of the Wastewater Discharge Monitoring Report Form or an electronic file of the report shall be retained by the permittee.

Monitoring results shall be reported on an electronic discharge monitoring report (eDMR). The eDMR shall be certified electronically by a responsible executive or officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

If the permittee monitors any pollutant more frequently than required by this permit, the results of such monitoring shall be included on the Wastewater Discharge Monitoring Report.

The permittee shall comply with all limits for each parameter regardless of monitoring frequency. For example, monthly, weekly, and/or daily limits shall be met even with monthly monitoring. The permittee may monitor more frequently than required for any parameter.

#### 5.1.2 Sampling and Testing Procedures

Sampling and laboratory testing procedures shall be performed in accordance with Chapters NR 218 and NR 219, Wis. Adm. Code and shall be performed by a laboratory certified or registered in accordance with the requirements of ch. NR 149, Wis. Adm. Code. Groundwater sample collection and analysis shall be performed in accordance with ch. NR 140, Wis. Adm. Code. The analytical methodologies used shall enable the laboratory to quantitate all substances for which monitoring is required at levels below the effluent limitation. If the required level cannot be met by any of the methods available in NR 219, Wis. Adm. Code, then the method with the lowest limit of detection shall be selected. Additional test procedures may be specified in this permit.

#### 5.1.3 Recording of Results

The permittee shall maintain records which provide the following information for each effluent measurement or sample taken:

- the date, exact place, method and time of sampling or measurements;
- the individual who performed the sampling or measurements;
- the date the analysis was performed;
- the individual who performed the analysis;
- the analytical techniques or methods used; and
- the results of the analysis.



#### **5.1.4 Reporting of Monitoring Results**

The permittee shall use the following conventions when reporting effluent monitoring results:

- Pollutant concentrations less than the limit of detection shall be reported as < (less than) the value of the limit of detection. For example, if a substance is not detected at a detection limit of 0.1 mg/L, report the pollutant concentration as < 0.1 mg/L.
- Pollutant concentrations equal to or greater than the limit of detection, but less than the limit of quantitation, shall be reported and the limit of quantitation shall be specified.
- For purposes of calculating NR 101 fees, the 2 mg/l lower reporting limits for BOD5 and Total Suspended Solids shall be considered to be limits of quantitation
- For the purposes of reporting a calculated result, average or a mass discharge value, the permittee may substitute a “0” (zero) for any pollutant concentration that is less than the limit of detection. However, if the effluent limitation is less than the limit of detection, the department may substitute a value other than zero for results less than the limit of detection, after considering the number of monitoring results that are greater than the limit of detection and if warranted when applying appropriate statistical techniques.
- If no discharge occurs through an outfall, flow related parameters (e.g. flow rate, hydraulic application rate, volume, etc.) should be reported as “0” (zero) at the required sample frequency specified for the outfall. For example: if the sample frequency is daily, “0” would be reported for any day during the month that no discharge occurred.

#### **5.1.5 Records Retention**

The permittee shall retain records of all monitoring information, including all calibration and maintenance records and all original strip chart recordings or electronic data records for continuous monitoring instrumentation, copies of all reports required by the permit, and records of all data used to complete the application for the permit for a period of at least 3 years from the date of the sample, measurement, report or application, except for sludge management forms and records, which shall be kept for a period of at least 5 years.

#### **5.1.6 Other Information**

Where the permittee becomes aware that it failed to submit any relevant facts in a permit application or submitted incorrect information in a permit application or in any report to the Department, it shall promptly submit such facts or correct information to the Department.

#### **5.1.7 Reporting Requirements – Alterations or Additions**

The permittee shall give notice to the Department as soon as possible of any planned physical alterations or additions to the permitted facility. Notice is only required when:

- The alteration or addition to the permitted facility may meet one of the criteria for determining whether a facility is a new source.
- The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification requirement applies to pollutants which are not subject to effluent limitations in the existing permit.
- The alteration or addition results in a significant change in the permittee’s sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use of disposal sites not reported during the permit application process nor reported pursuant to an approved land application plan. Additional sites may not be used for the land application of sludge until department approval is received.

### **5.2 System Operating Requirements**

### 5.2.1 Noncompliance Reporting

The permittee shall report the following types of noncompliance by a telephone call to the Department's regional office within 24 hours after becoming aware of the noncompliance:

- any noncompliance which may endanger health or the environment;
- any violation of an effluent limitation resulting from a bypass;
- any violation of an effluent limitation resulting from an upset; and
- any violation of a maximum discharge limitation for any of the pollutants listed by the Department in the permit, either for effluent or sludge.

A written report describing the noncompliance shall also be submitted to the Department as directed at the end of this permit within 5 days after the permittee becomes aware of the noncompliance. On a case-by-case basis, the Department may waive the requirement for submittal of a written report within 5 days and instruct the permittee to submit the written report with the next regularly scheduled monitoring report. In either case, the written report shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and times; the steps taken or planned to reduce, eliminate and prevent reoccurrence of the noncompliance; and if the noncompliance has not been corrected, the length of time it is expected to continue.

A scheduled bypass approved by the Department under the 'Scheduled Bypass' section of this permit shall not be subject to the reporting required under this section.

**NOTE:** Section 292.11(2)(a), Wisconsin Statutes, requires any person who possesses or controls a hazardous substance or who causes the discharge of a hazardous substance to notify the Department of Natural Resources **immediately** of any discharge not authorized by the permit. **The discharge of a hazardous substance that is not authorized by this permit or that violates this permit may be a hazardous substance spill. To report a hazardous substance spill, call DNR's 24-hour HOTLINE at 1-800-943-0003.**

### 5.2.2 Bypass

Except for a controlled diversion as provided in the 'Controlled Diversions' section of this permit, any bypass is prohibited and the Department may take enforcement action against a permittee for such occurrences under s. 283.89, Wis. Stats. The Department may approve a bypass if the permittee demonstrates all the following conditions apply:

- The bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance. When evaluating feasibility of alternatives, the department may consider factors such as technical achievability, costs and affordability of implementation and risks to public health, the environment and, where the permittee is a municipality, the welfare of the community served; and
- The bypass was reported in accordance with the 'Noncompliance Reporting' section of this permit.

### 5.2.3 Scheduled Bypass

Whenever the permittee anticipates the need to bypass for purposes of efficient operations and maintenance and the permittee may not meet the conditions for controlled diversions in the 'Controlled Diversions' section of this permit, the permittee shall obtain prior written approval from the Department for the scheduled bypass. A permittee's written request for Department approval of a scheduled bypass shall demonstrate that the conditions for unscheduled bypassing are met and include the proposed date and reason for the bypass, estimated volume and duration of the bypass, alternatives to bypassing and measures to mitigate environmental harm caused by the bypass. The department may require the permittee to provide public notification for a scheduled bypass if it is determined there is significant public interest in the proposed action and may recommend mitigation measures to minimize the impact of such bypass.

#### **5.2.4 Controlled Diversions**

Controlled diversions are allowed only when necessary for essential maintenance to assure efficient operation provided the following requirements are met:

- Effluent from the wastewater treatment facility shall meet the effluent limitations established in the permit. Wastewater that is diverted around a treatment unit or treatment process during a controlled diversion shall be recombined with wastewater that is not diverted prior to the effluent sampling location and prior to effluent discharge;
- A controlled diversion may not occur during periods of excessive flow or other abnormal wastewater characteristics;
- A controlled diversion may not result in a wastewater treatment facility overflow; and
- All instances of controlled diversions shall be documented in wastewater treatment facility records and such records shall be available to the department on request.

#### **5.2.5 Proper Operation and Maintenance**

The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control which are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training as required in ch. NR 114, Wis. Adm. Code, and adequate laboratory and process controls, including appropriate quality assurance procedures. This provision requires the operation of back-up or auxiliary facilities or similar systems only when necessary to achieve compliance with the conditions of the permit.

#### **5.2.6 Spill Reporting**

The permittee shall notify the Department in accordance with ch. NR 706 (formerly NR 158), Wis. Adm. Code, in the event that a spill or accidental release of any material or substance results in the discharge of pollutants to the waters of the state at a rate or concentration greater than the effluent limitations established in this permit, or the spill or accidental release of the material is unregulated in this permit, unless the spill or release of pollutants has been reported to the Department in accordance with s. NR 205.07 (1)(s), Wis. Adm. Code.

#### **5.2.7 Planned Changes**

In accordance with ss. 283.31(4)(b) and 283.59, Stats., the permittee shall report to the Department any facility expansion, production increase or process modifications which will result in new, different or increased discharges of pollutants. The report shall either be a new permit application, or if the new discharge will not violate the effluent limitations of this permit, a written notice of the new, different or increased discharge. The notice shall contain a description of the new activities, an estimate of the new, different or increased discharge of pollutants and a description of the effect of the new or increased discharge on existing waste treatment facilities. Following receipt of this report, the Department may modify this permit to specify and limit any pollutants not previously regulated in the permit.

#### **5.2.8 Duty to Halt or Reduce Activity**

Upon failure or impairment of treatment facility operation, the permittee shall, to the extent necessary to maintain compliance with its permit, curtail production or wastewater discharges or both until the treatment facility operations are restored or an alternative method of treatment is provided.

### **5.3 Surface Water Requirements**

#### **5.3.1 Permittee-Determined Limit of Quantitation Incorporated into this Permit**

For pollutants with water quality-based effluent limits below the Limit of Quantitation (LOQ) in this permit, the LOQ calculated by the permittee and reported on the Discharge Monitoring Reports (DMRs) is incorporated by reference into this permit. The LOQ shall be reported on the DMRs, shall be the lowest quantifiable level practicable, and shall be no greater than the minimum level (ML) specified in or approved under 40 CFR Part 136 for the pollutant at the time this permit was issued, unless this permit specifies a higher LOQ.

### 5.3.2 Appropriate Formulas for Effluent Calculations

The permittee shall use the following formulas for calculating effluent results to determine compliance with average concentration limits and mass limits and total load limits:

**Weekly/Monthly/Six-Month/Annual Average Concentration** = the sum of all daily results for that week/month/six-month/year, divided by the number of results during that time period. [Note: When a six-month average effluent limit is specified for Total Phosphorus the applicable periods are May through October and November through April.]

**Weekly Average Mass Discharge (lbs/day):** Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the week.

**Monthly Average Mass Discharge (lbs/day):** Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the month.

**Six-Month Average Mass Discharge (lbs/day):** Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the six-month period. [Note: When a six-month average effluent limit is specified for Total Phosphorus the applicable periods are May through October and November through April.]

**Annual Average Mass Discharge (lbs/day):** Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the entire year.

**Total Monthly Discharge:** = monthly average concentration (mg/L) x total flow for the month (MG/month) x 8.34.

**Total Annual Discharge:** = sum of total monthly discharges for the calendar year.

**12-Month Rolling Sum of Total Monthly Discharge:** = the sum of the most recent 12 consecutive months of Total Monthly Discharges.

### 5.3.3 Effluent Temperature Requirements

**Weekly Average Temperature** – If temperature limits are included in this permit, Weekly Average Temperature shall be calculated as the sum of all daily maximum results for that week divided by the number of daily maximum results during that time period.

**Cold Shock Standard** – Water temperatures of the discharge shall be controlled in a manner as to protect fish and aquatic life uses from the deleterious effects of cold shock pursuant to Wis. Adm. Code, s. NR 102.28. ‘Cold Shock’ means exposure of aquatic organisms to a rapid decrease in temperature and a sustained exposure to low temperature that induces abnormal behavior or physiological performance and may lead to death.

**Rate of Temperature Change Standard** – Temperature of a water of the state or discharge to a water of the state may not be artificially raised or lowered at such a rate that it causes detrimental health or reproductive effects to fish or aquatic life of the water of the state pursuant to Wis. Adm. Code, s. NR 102.29.

### 5.3.4 Visible Foam or Floating Solids

There shall be no discharge of floating solids or visible foam in other than trace amounts.

### 5.3.5 Surface Water Uses and Criteria

In accordance with NR 102.04, Wis. Adm. Code, surface water uses and criteria are established to govern water management decisions. Practices attributable to municipal, industrial, commercial, domestic, agricultural, land

development or other activities shall be controlled so that all surface waters including the mixing zone meet the following conditions at all times and under all flow and water level conditions:

- a) Substances that will cause objectionable deposits on the shore or in the bed of a body of water, shall not be present in such amounts as to interfere with public rights in waters of the state.
- b) Floating or submerged debris, oil, scum or other material shall not be present in such amounts as to interfere with public rights in waters of the state.
- c) Materials producing color, odor, taste or unsightliness shall not be present in such amounts as to interfere with public rights in waters of the state.
- d) Substances in concentrations or in combinations which are toxic or harmful to humans shall not be present in amounts found to be of public health significance, nor shall substances be present in amounts which are acutely harmful to animal, plant or aquatic life.

### 5.3.6 Compliance with Phosphorus Limitation

Compliance with the concentration limitation for phosphorus shall be determined as a rolling twelve-month average and shall be calculated as follows:

First, determine the pounds of phosphorus for an individual month by multiplying the average of all the concentration values for phosphorus (in mg/L) for that month by the total flow for the month in Million Gallons times the conversion factor of 8.34.

Then, the monthly pounds of phosphorus determined in this manner shall be summed for the most recent 12 months and inserted into the numerator of the following equation.

$$\text{Average concentration of P in mg/L} = \frac{\text{Total lbs of P discharged (most recent 12 months)}}{\text{Total flow in MG (most recent 12 months)} \times 8.34}$$

The compliance calculation shall be performed each month with a reported discharge volume after substituting data from the most recent month(s) for the oldest month(s). A calculated value in excess of the concentration limitation will be considered equivalent to a violation of a monthly average.

### 5.3.7 Additives

In the event that the permittee wishes to commence use of a water treatment additive, or increase the usage of the additives greater than indicated in the permit application, the permittee must get a written approval from the Department prior to initiating such changes. This written approval shall provide authority to utilize the additives at the specific rates until the permit can be either reissued or modified in accordance with s. 283.53, Stats. Restrictions on the use of the additives may be included in the authorization letter.

## 5.4 Land Application Requirements

### 5.4.1 Land Application Characteristic Report

The analytical results from testing of liquid wastes, by-product solids and sludges that are land applied shall be reported annually on the Characteristic Report Form 3400-49. The report form shall be submitted electronically no later than the date indicated on the form. Following submittal of the electronic Characteristic Report Form 3400-49, this form shall be certified electronically via the 'eReport Certify' page by a responsible executive officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

The permittee shall use the following convention when reporting sludge monitoring results: Pollutant concentrations less than the limit of detection shall be reported as < (less than) the value of the limit of detection. For example, if a substance is not detected at a detection limit of 1.0 mg/kg, report the pollutant concentration as < 1.0 mg/kg . All sludge results shall be reported on a dry weight basis.

#### **5.4.2 Annual Land Application Report**

The annual totals for the land application loadings of liquid wastes, by-product solids and sludges to field spreading sites shall be submitted electronically on the Annual Land Application Report Form 3400-55 by January 31, each year whether or not waste is land applied. Following submittal of the electronic Annual Land Application Report Form 3400-55, this form shall be certified electronically via the 'eReport Certify' page by a responsible executive officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

#### **5.4.3 Other Methods of Disposal or Distribution Report**

The permittee shall submit electronically the Other Methods of Disposal or Distribution Report Form 3400-52 by January 31, each year whether or not waste is hauled to another facility, landfilled, incinerated, or stored in a manure pit. Following submittal of the electronic Report Form 3400-52, this form shall be certified electronically via the 'eReport Certify' page by a responsible executive officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

#### **5.4.4 Land Application Site Approval**

The permittee is authorized to landspread permitted liquid wastes, by-product solids and sludges on sites approved in writing by the Department in accordance with ss. NR 214.17(2) and 214.18(2), Wis. Adm. Code. Any site use restrictions or granting of case-by-case exceptions shall be identified in the approval letter. If the permittee wishes to have approval for additional sites, application shall be made using Land Application Site Request Form 3400-053. Complete information shall be submitted about each site, including location maps and soil maps, any soil analyses results and other information showing that the site complies with all application requirements and permit conditions. Spreading on a site may commence upon receipt of Department approval. If an existing spreading site is found by the Department to be environmentally unacceptable, a written notice will be issued to withdraw approval of that site.

#### **5.4.5 Operating Requirements/Management Plan**

All land application sites used for treatment of liquid wastes, by-product solids and sludges shall be operated in accordance with a Department approved management plan. The management plan shall be consistent with the requirements of this permit, ss. NR 214.17 (3) and (6), and NR 214.18 (3) and (6), Wis. Adm. Code. If operational changes are needed, the land application management plan shall be amended by submitting a written request to the Department for approval. A land application management plan shall be submitted for approval at least 60 days prior to land application.

#### **5.4.6 Chloride Requirements for Liquid Wastes and By-Product Solids**

The total pounds of chloride applied shall be limited to 340 pounds per acre per 2 year period. Calculate the chloride loading as follows:

$$\text{Wet Weight Solids: } \frac{\text{lbs of solids} \times \% \text{solids} \times \% \text{chloride}}{\text{acres land applied} \times 100 \times 100} = \text{lbs chloride/acre}$$

$$\text{Liquid: } \frac{\text{mg/L chloride} \times (\text{millions of gallons}) \times 8.34}{\text{acres land applied}} = \text{lbs chloride/acre}$$

#### 5.4.7 Nitrogen Requirements for Liquid Wastes and By-Product Solids and Sludges

NR 214.17(4) and NR 214.18(4) Wis. Adm. Code specify that the total pounds of nitrogen land applied per acre per year shall be limited to the nitrogen needs of the cover crop minus any other nitrogen added to the land application site, including fertilizer or manure. Nitrogen applied can be calculated on the basis of plant available nitrogen, as long as the release of nitrogen from the organic material is credited to future years. This permit requires that the Total Kjeldahl Nitrogen calendar year application amount shall not exceed 165 pounds per acre per year, except when alternate numerical nitrogen loading limits (consistent with the above sections of NR 214) are approved in writing via the Department's land application management plan approval. Calculate nitrogen loading as follows ("TKN" represents "Total Kjeldahl Nitrogen"):

$$\text{Wet Weight Solids and Sludges: } \frac{\text{lbs of solids} \times \% \text{solids} \times \% \text{TKN}}{\text{acres land applied} \times 100 \times 100} = \text{lbs TKN/acre}$$

$$\text{Liquid: } \frac{\text{mg/L TKN} \times (\text{millions of gallons}) \times 8.34}{\text{acres land applied}} = \text{lbs TKN/acre}$$

#### 5.4.8 Ponding

The volume of liquid wastes land applied shall be limited to prevent ponding, except for temporary conditions following rainfall events. If ponding occurs all land application shall cease immediately. The permittee shall land apply only the liquid wastes that are permitted.

#### 5.4.9 Runoff

The volume of liquid wastes land applied shall be limited to prevent runoff. If runoff occurs all land application shall cease immediately. The permittee shall land apply only the liquid wastes that are permitted.

#### 5.4.10 Soil Incorporation Requirements

- **Liquid Sludge Requirements:** The Department may require that liquid sludge be incorporated into the soil on specific land application sites when necessary to prevent surface runoff or objectionable odors. Requirements and procedures for incorporation of liquid sludge, when such incorporation may be necessary, shall be specified in the management plan or in specific site applications, subject to Department approval. The permittee shall comply with the requirements in the Department approved management plan, specific site-approval requirements and the terms and conditions of this permit.
- **Cake Sludge Requirements:** After land application, cake sludge shall be incorporated into the soil. The timing of such incorporation and other related requirements and procedures shall be specified in the management plan or in specific site applications, subject to Department approval. The permittee shall comply with the requirements in the Department approved management plan, specific site-approval requirements and the terms and conditions of this permit.
- **Liquid Wastewater Requirements:** The Department may require that liquid wastewater be incorporated or injected into the soil on specific land application sites when necessary to prevent surface runoff or objectionable odors. Requirements and procedures for injection or incorporation of liquid wastewater, when such injection or incorporation is necessary, shall be specified in the management plan or in specific site applications, subject to Department approval. The permittee shall comply with the requirements in the Department approved management plan, specific site-approval requirements and the terms and conditions of this permit.

- **By-Product Solids Requirements:** The Department may limit the volume of by-products solids that are landspread on a specific site when necessary to prevent surface runoff or leaching of contaminants to groundwater and objectionable odors. By-product solids shall, after application, be plowed, disced, or otherwise incorporated into the soil. Requirements and procedures for the incorporation of byproduct solids into the soil shall be specified in the management plan or in specific site applications, subject to Department approval. The permittee shall comply with the requirements in the Department approved management plan, specific site-approval requirements and the terms and conditions of this permit.

#### **5.4.11 Additional Requirements from ch. NR 214, Wis. Adm. Code**

The requirements of s. NR 214.17 (4)(c) [pathogen prohibition for human consumption crop fields], (4)(d)1 [no adverse soil effects], (4)(d)10 [allowable whey spreading rates], and (4)(e)1-3 [by-product solids spreading within agricultural practices and not cause contamination] for landspreading of liquid wastes and by product solids and s. NR 214.18 (4)(b),(d)-(h) [application, nutrient, pH, metals, and PCB limitations] for sludge spreading systems are included by reference in this permit. The permittee shall comply with these requirements.



## 6 Summary of Reports Due

FOR INFORMATIONAL PURPOSES ONLY

Description	Date	Page
Temperature Limits Compliance -Preliminary Compliance Report	September 30, 2021	12
Temperature Limits Compliance -Action Plan	September 30, 2022	12
Temperature Limits Compliance -Construction Plans	March 31, 2023	12
Temperature Limits Compliance -Initiate Actions	September 30, 2023	12
Temperature Limits Compliance -Progress Report	September 30, 2024	12
Temperature Limits Compliance -Complete Actions	September 30, 2025	12
Land Application Report Form 3400-55	January 31, each year whether or not waste is land applied	19
Other Methods of Disposal or Distribution Report Form 3400-52	by January 31, each year whether or not waste is hauled to another facility, landfilled, incinerated, or stored in a manure pit	19
Wastewater Discharge Monitoring Report	no later than the date indicated on the form	13

Report forms shall be submitted electronically in accordance with the reporting requirements herein. Any facility plans or plans and specifications for municipal, industrial, industrial pretreatment and non industrial wastewater systems shall be submitted to the Bureau of Water Quality, P.O. Box 7921, Madison, WI 53707-7921. All other submittals required by this permit shall be submitted to:  
 Northeast Region - Oshkosh, 625 E Cty Rd Y, Suite 700, Oshkosh, WI 54901