WPDES PERMIT

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

PERMIT TO DISCHARGE UNDER THE WISCONSIN POLLUTANT DISCHARGE ELIMINATION SYSTEM

VILLAGE OF HIGHLAND

is permitted, under the authority of Chapter 283, Wisconsin Statutes, to discharge from a facility located at
4907 LAGOON ROAD, HIGHLAND, WISCONSIN
to

HEADWATERS OF BIG SPRING BRANCH (BLUE RIVER WATERSHED, LW09 – LOWER WISCONSIN RIVER BASIN) IN IOWA COUNTY

in accordance with the effluent limitations, monitoring requirements and other conditions set forth in this permit.

The permittee shall not discharge after the date of expiration. If the permittee wishes to continue to discharge after this expiration date an application shall be filed for reissuance of this permit, according to Chapter NR 200, Wis. Adm. Code, at least 180 days prior to the expiration date given below.

State of Wisconsin Department of Natural Resources
For the Secretary

By _____
Thomas Bauman
Wastewater Field Supervisor

_____
Date Permit Signed/Issued

PERMIT TERM: EFFECTIVE DATE – April 1, 2024 **EXPIRATION DATE – March 31, 2029**

TABLE OF CONTENTS

1 Influent Requirements

1.1 Sampling Point(s)

Sampling Point Designation	
Sampling Point Number	**Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)**
701	Influent: 24-hr Flow Proportional samples collected after the Parshall flume. Flow monitoring located at the Parshall flume.

1.2 Monitoring Requirements

The permittee shall comply with the following monitoring requirements.

1.2.1 Sampling Point 701 - INFLUENT

Monitoring Requirements and Limitations					
Parameter	**Limit Type**	**Limit and Units**	**Sample Frequency**	**Sample Type**	**Notes**
Flow Rate		MGD	Daily	Calculated	
BOD_5, Total		mg/L	2/Week	24-Hr Flow Prop Comp	
Suspended Solids, Total		mg/L	2/Week	24-Hr Flow Prop Comp	

2 Surface Water Requirements

2.1 Sampling Point(s)

Sampling Point Designation	
Sampling Point Number	**Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)**
002	Effluent: 24-Hr Flow Prop Composite Samples collected from the discharge from the splitter box. Grab samples collected from the splitter box effluent post V-notch weir.Flow monitoring is located at the end of the splitter box chamber before the V-notch weir.

2.2 Monitoring Requirements and Effluent Limitations

The permittee shall comply with the following monitoring requirements and limitations.

2.2.1 Sampling Point (Outfall) 002 - EFFLUENT

Monitoring Requirements and Effluent Limitations					
Parameter	**Limit Type**	**Limit and Units**	**Sample Frequency**	**Sample Type**	**Notes**
Flow Rate		MGD	Daily	Continuous	
BOD_5, Total	Daily Max	30 mg/L	2/Week	24-Hr Flow Prop Comp	
BOD_5, Total	Monthly Avg	15 mg/L	2/Week	24-Hr Flow Prop Comp	
Suspended Solids, Total	Daily Max	30 mg/L	2/Week	24-Hr Flow Prop Comp	
Suspended Solids, Total	Monthly Avg	20 mg/L	2/Week	24-Hr Flow Prop Comp	
pH Field	Daily Max	9.0 su	5/Week	Grab	
pH Field	Daily Min	6.0 su	5/Week	Grab	
Dissolved Oxygen	Daily Min	4.0 mg/L	5/Week	Grab	
Nitrogen, Ammonia Variable Limit		mg/L	2/Week	See Table	Using the daily pH result look up the applicable ammonia limit in the pH Dependent Daily Max Ammonia Table & report the variable limit on the daily record (DMR).
Nitrogen, Ammonia (NH_3-N) Total	Daily Max - Variable	mg/L	2/Week	24-Hr Flow Prop Comp	Enter the daily ammonia result on the daily record (DMR) and compare the Nitrogen, Ammonia Variable Limit to determine compliance.
Nitrogen, Ammonia (NH_3-N) Total	Weekly Avg	15 mg/L	2/Week	24-Hr Flow Prop Comp	May through September

Monitoring Requirements and Effluent Limitations					
Parameter	**Limit Type**	**Limit and Units**	**Sample Frequency**	**Sample Type**	**Notes**
Nitrogen, Ammonia (NH_3-N) Total	Weekly Avg	50 mg/L	2/Week	24-Hr Flow Prop Comp	October through April
Nitrogen, Ammonia (NH_3-N) Total	Monthly Avg	5.8 mg/L	2/Week	24-Hr Flow Prop Comp	May through September
Nitrogen, Ammonia (NH_3-N) Total	Monthly Avg	22 mg/L	2/Week	24-Hr Flow Prop Comp	October through April
Phosphorus, Total	Monthly Avg	6.2 mg/L	2/Week	24-Hr Flow Prop Comp	Interim limit effective immediately. See 'Phosphorus Variance Implement Pollutant Minimization Program Plan' Section and 'Pollutant Minimization Program' Schedule.
Phosphorus, Total		lbs/day	2/Week	Calculated	Report daily mass discharged as the concentration multiplied by the daily flow in MGD by the conversion factor of 8.34.
Chloride	Weekly Avg	400 mg/L	4/Month	24-Hr Flow Prop Comp	
Chloride	Monthly Avg	400 mg/L	4/Month	24-Hr Flow Prop Comp	
Chloride	Weekly Avg - Variable	lbs/day	4/Month	24-Hr Flow Prop Comp	Report the chloride mass result in the Chloride Weekly Average Mass column on the DMR. Compare to the Variable Chloride Mass Limitation chart to determine compliance.
Chloride, Variable Limit		lbs/day	4/Month	See Permit	Look up the variable chloride mass limit from the Variable Chloride Mass Limitation table in the permit. Report the variable limit in the Chloride Variable Limit column on the DMR.
Zinc, Total Recoverable		mg/L	Monthly	24-Hr Flow Prop Comp	Monitoring only in 2027
Temperature Maximum		deg F	3/Week	Grab	September 2026 through August 2027
Nitrogen, Nitrite + Nitrate Total		mg/L	See Listed Qtr(s)	24-Hr Flow Prop Comp	Annual in rotating quarters. See Nitrogen Series Monitoring section.

Monitoring Requirements and Effluent Limitations					
Parameter	**Limit Type**	**Limit and Units**	**Sample Frequency**	**Sample Type**	**Notes**
Nitrogen, Total Kjeldahl		mg/L	See Listed Qtr(s)	24-Hr Flow Prop Comp	Annual in rotating quarters. See Nitrogen Series Monitoring section.
Nitrogen, Total		mg/L	See Listed Qtr(s)	Calculated	Annual in rotating quarters. See Nitrogen Series Monitoring section. Total Nitrogen shall be calculated as the sum of reported values for Total Kjeldahl Nitrogen and Total Nitrite + Nitrate Nitrogen.

2.2.1.1 Annual Average Design Flow

The annual average design flow of the permittee's wastewater treatment facility is 0.095 MGD and 0.12 MGD (wet weather).

2.2.1.2 Effluent Temperature Monitoring

For manually measuring effluent temperature, grab samples should be collected at 6 evenly spaced intervals during the 24-hour period. Alternative sampling intervals may be approved if the permittee can show that the maximum effluent temperature is captured during the sampling interval. Report the maximum temperature measured during the day on the DMR.

2.2.1.3 Daily Maximum Ammonia Limitations

The following table provides daily maximum limits throughout the pH range. Report the daily maximum ammonia limit on the monthly monitoring form (in the variable limit column) based on the measure pH value. Sampling for effluent pH and ammonia shall occur on the same day.

Effluent pH s.u.	NH_3-N Limit mg/L	Effluent pH s.u.	NH_3-N Limit mg/L	Effluent pH s.u.	NH_3-N Limit mg/L
$6.0 < pH \leq 6.1$	57	$7.0 < pH \leq 7.1$	34	$8.0 < pH \leq 8.1$	7.2
$6.1 < pH \leq 6.2$	55	$7.1 < pH \leq 7.2$	31	$8.1 < pH \leq 8.2$	6.0
$6.2 < pH \leq 6.3$	54	$7.2 < pH \leq 7.3$	27	$8.2 < pH \leq 8.3$	4.9
$6.3 < pH \leq 6.4$	53	$7.3 < pH \leq 7.4$	24	$8.3 < pH \leq 8.4$	4.0
$6.4 < pH \leq 6.5$	51	$7.4 < pH \leq 7.5$	21	$8.4 < pH \leq 8.5$	3.3
$6.5 < pH \leq 6.6$	49	$7.5 < pH \leq 7.6$	18	$8.5 < pH \leq 8.6$	2.8
$6.6 < pH \leq 6.7$	46	$7.6 < pH \leq 7.7$	15	$8.6 < pH \leq 8.7$	2.3
$6.7 < pH \leq 6.8$	44	$7.7 < pH \leq 7.8$	13	$8.7 < pH \leq 8.8$	1.9
$6.8 < pH \leq 6.9$	41	$7.8 < pH \leq 7.9$	11	$8.8 < pH \leq 8.9$	1.6
$6.9 < pH \leq 7.0$	38	$7.9 < pH \leq 8.0$	8.8	$8.9 < pH \leq 9.0$	1.4

2.2.1.4 Phosphorus Variance – Implement Pollutant Minimization Program Plan

This permit contains a variance to the water quality-based effluent limit (WQBEL) for phosphorus approved in accordance with s. 283.15, Wis. Stats. As conditions of this variance the permittee shall (a) maintain effluent quality at or below the interim effluent limitation specified in the table above, (b) implement the phosphorus pollutant

minimization measures specified in the Pollutant Minimization Program (PMP) Plan dated February 20, 2023, and (c) perform the actions listed in the schedule section of the permit (See the Schedules section herein).

2.2.1.5 Chloride 4/Month Sampling Frequency

A sample frequency of 4/Month requires that samples be collected on four consecutive days one week of each month.

2.2.1.6 Non-Wet Weather and Alternative Wet Weather Mass Limit

The parameter Chloride has a mass limit based on weather conditions. The applicable non-wet weather mass limit is 400 pounds/day. The applicable wet weather mass limit is 1800 pounds/day. Report the applicable mass limit on the Discharge Monitoring Report form in the variable limit column. See Standard Requirements for "Applicability of Alternative Wet Weather Mass Limitations" and "Appropriate Formulas for Effluent Calculations".

Note: 1000 ug/l = 1 mg/L (divide ug/L by 1000 to convert to mg/L).

Variable chloride limits are reported on the eDMR. Per s. NR 106.07(9), Wis. Adm. Code**,** wet weather mass limitations apply only when the permittee demonstrates to the satisfaction of the department that the discharge exceedance is caused by and occurs during a wet weather event. A wet weather event occurs during and immediately following periods of precipitation or snowmelt, including but not limited to rain, sleet, snow, hail or melting snow, during which water from the precipitation, snowmelt or elevated groundwater enters the sewerage system through infiltration or inflow, or both. The permittee shall provide documentation to demonstrate these requirements were met to allow for alternative wet weather limitations in the comments field of the eDMR.

Variable Chloride Mass Limitation

Parameter	Weekly Average Mass Limit	Weekly Average Alternative Wet Weather
Chloride	400 lbs/day	1,800 lbs/day

2.2.1.7 Nitrogen Series Monitoring

Monitoring for Total Kjeldahl Nitrogen (TKN), Nitrite + Nitrate Nitrogen, and Total Nitrogen shall be conducted once each year in rotating quarters in order to collect seasonal information about the discharge. Tests are required during the following quarters.

October 1, 2024 – December 31, 2024; January 1, 2025 – March 31, 2025; April 1, 2026 – June 30, 2026; July 1, 2027 – September 30, 2027; October 1, 2028 – December 31, 2028

Nitrogen Series monitoring shall continue after the permit expiration date (until the permit is reissued) in accordance with the monitoring requirements specified in the last full calendar year of this permit. For example, the next test would be required in **October 1, 2029 – December 31, 2029**.

Testing: Monitoring shall be performed during normal operating conditions. Permittees are not allowed to turn off or otherwise modify treatment systems, production processes, or change other operating or treatment conditions during testing.

3 Septage Management Requirements

3.1 Sampling Point(s)

The discharge(s) shall be limited to land application for the listed sampling point(s) on Department approved land application sites, or by hauling to another permitted facility.

Sampling Point Designation	
Sampling Point Number	**Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)**
901	Solids from septic tank

3.2 Record Keeping Requirements and Limitations

The permittee shall comply with the following record keeping requirements and limitations.

3.2.1 Sampling Point 901 - Septic Tank

3.2.1.1 System Maintenance

To ensure proper system maintenance, the accumulated solids in the septic tank(s) shall be removed regularly, consistent with the recommended removal rates in the operations and maintenance manual. The permittee shall obtain the following copies of records from the licensed septage hauler and they shall be retained for at least five years and made available to the Department on request. The records shall include: the licensed hauler used; the volume of waste pumped; dates when the waste was removed; the land application site DNR number and the method used to satisfy the pathogen and vector attraction control (injection, incorporation, or pH adjustment) requirements of ch. NR 113; Wis. Administrative Code, and/or the treatment plant where it was disposed. Winter application is not allowed.

NOTE: The contents of the septic system must be removed and disposed of by a licensed and certified septage hauler in accordance with chapter NR 113, Wis. Adm. Code. If the permittee intends to manage the septage directly then advance notice to the Department is required. The Standard Requirements section herein specifies land application requirements for septage when managed directly by the permittee.

4 Schedules

4.1 Phosphorus Pollutant Minimization Program

As a condition of the variance to the water quality-based effluent limitation (WQBEL) for phosphorus granted in accordance with s. 283.15, Wis. Stats., the permittee shall implement the Phosphorus PMP including any subsequent updates.

Required Action	Due Date
Annual Phosphorus Progress Report: Submit an annual progress report that shall discuss which phosphorus pollutant minimization measures have been implemented during the prior calendar year. The report shall include an analysis of trends in weekly average, monthly average and annual total influent and effluent phosphorus concentrations and mass discharge of phosphorus based on phosphorus sampling and flow data. The report shall provide an update on the permittee's: (1) progress in implementing pollutant minimization measures, operational improvements, and minor facility modifications to optimize reductions in phosphorus discharges and, (2) status of evaluating feasible alternatives for meeting phosphorus WQBELs. Note that the monthly average interim limitation listed in the permit's Surface Water section remains enforceable until new enforceable limits are established in the next permit reissuance. The first annual phosphorus progress report is to be submitted by the Date Due.	01/31/2025
Annual Phosphorus Progress Report #2: Submit a phosphorus progress report as defined above for the previous calendar year.	01/31/2026
Annual Phosphorus Progress Report #3: Submit a phosphorus progress report as defined above for the previous calendar year.	01/31/2027
Final Phosphorus Report: Submit a final report documenting the success in reducing phosphorus concentrations in the effluent, as well as the anticipated future reduction in phosphorus sources and phosphorus effluent concentrations. The report shall summarize phosphorus pollutant minimization activities that have been implemented during the current permit term and state which, if any, pollutant minimization activities from the approved pollutant minimization program plan were not pursued and why. The report shall include an analysis of trends in monthly and annual total influent and effluent phosphorus concentrations based on phosphorus sampling during the current permit term. The permittee shall also re-evaluate all available compliance options for meeting the final phosphorus WQBELs. If the report concludes Adaptive Management will be implemented, the submittal shall include a completed Watershed Adaptive Management Request Form 3200-139 and an adaptive management plan. If the report concludes water quality trading will be used, the submittal shall include a Water Quality Trading Plan. Additionally, if the permittee intends to seek to re-apply for a phosphorus variance per s. 283.15, Wis. Stats for the reissued permit, a detailed pollutant minimization program plan outlining the pollutant minimization activities proposed for the upcoming permit term should be submitted along with the final report.	09/30/2028
Annual Phosphorus Progress Reports After Permit Expiration: In the event that this permit is not reissued by the date the permit expires, the permittee shall continue to submit reports for the previous calendar year following the due date of annual phosphorus progress reports listed above. Annual phosphorus progress reports shall include information as defined above.	

4.2 Effluent LImit Compliance and Facility Modification

This compliance schedule requires the permittee to achieve compliance by the specified date.

Required Action	Due Date
Report on Effluent Discharges: Submit a report on effluent discharges of total ammonia nitrogen with conclusions regarding compliance.	03/31/2025
Action Plan or Facility Plan Amendment: Submit an action plan or facility plan amendment for treatment facility modifications for complying with the effluent limitation(s) as needed.	03/31/2026
Intent to Apply: Provide confirmation that a notice of Intent to Apply (ITA) with Priority Evaluation and Ranking Formula (PERF), as authorized by s. 281.58, Wis. Stats., and Ch. NR 162, Wis. Adm. Code, was submitted online to the Department's Clean Water Fund Program by October 31, 2023.	10/31/2026
Final Plans and Specifications: Unless the permit has been modified, revoked and reissued, or reissued to include Adaptive Management or Water Quality Trading measures the permittee shall submit final construction plans to the Department for approval pursuant to s. 281.41, Stats., specifying treatment plant upgrades that must be constructed to achieve compliance with final phosphorus WQBELs, and a schedule for completing construction of the upgrades by the complete construction date specified below. (Note: Permit modification, revocation and reissuance, and reissuance are subject to s. 283.53(2), Wis. Stats.)	03/31/2027
Financial Assistance Application: Provide confirmation that a Financial Assistance Application and Principal Forgiveness (PF) request, as authorized by s. 281.58, Wis. Stats., and Ch. NR 162, Wis. Adm. Code, was submitted online to the Department's Clean Water Fund Program by September 30, 2024.	10/01/2027
Treatment Plant Upgrade to Meet WQBELs: Provide confirmation that the permittee has award construction contracts and initiated construction of the upgrades. The permittee shall obtain approval of the final construction plans and schedule from the Department pursuant to s. 281.41, Wis. Stats. Upon approval of the final construction plans and schedule by the Department pursuant to s. 281.41, Wis. Stats., the permittee shall construct the treatment plant upgrades in accordance with the approved plans and specifications.	03/31/2028
Complete Construction: The permittee shall complete construction of wastewater treatment system upgrades and shall inform the Department of the substantial completion.	02/28/2029
Achieve Compliance: The permittee shall comply with the WQBELs and WPDES Permit.	03/31/2029

5 Standard Requirements

NR 205, Wisconsin Administrative Code: The conditions in ss. NR 205.07(1) and NR 205.07(2), Wis. Adm. Code, are included by reference in this permit. The permittee shall comply with all of these requirements. Some of these requirements are outlined in the Standard Requirements section of this permit. Requirements not specifically outlined in the Standard Requirement section of this permit can be found in ss. NR 205.07(1) and NR 205.07(2).

5.1 Reporting and Monitoring Requirements

5.1.1 Monitoring Results

Monitoring results obtained during the previous month shall be summarized and reported on a Department Wastewater Discharge Monitoring Report. The report may require reporting of any or all of the information specified below under 'Recording of Results'. This report is to be returned to the Department no later than the date indicated on the form. A copy of the Wastewater Discharge Monitoring Report Form or an electronic file of the report shall be retained by the permittee.

Monitoring results shall be reported on an electronic discharge monitoring report (eDMR). The eDMR shall be certified electronically by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

If the permittee monitors any pollutant more frequently than required by this permit, the results of such monitoring shall be included on the Wastewater Discharge Monitoring Report.

The permittee shall comply with all limits for each parameter regardless of monitoring frequency. For example, monthly, weekly, and/or daily limits shall be met even with monthly monitoring. The permittee may monitor more frequently than required for any parameter.

5.1.2 Sampling and Testing Procedures

Sampling and laboratory testing procedures shall be performed in accordance with Chapters NR 218 and NR 219, Wis. Adm. Code and shall be performed by a laboratory certified or registered in accordance with the requirements of ch. NR 149, Wis. Adm. Code. Groundwater sample collection and analysis shall be performed in accordance with ch. NR 140, Wis. Adm. Code. The analytical methodologies used shall enable the laboratory to quantitate all substances for which monitoring is required at levels below the effluent limitation. If the required level cannot be met by any of the methods available in NR 219, Wis. Adm. Code, then the method with the lowest limit of detection shall be selected. Additional test procedures may be specified in this permit.

5.1.3 Recording of Results

The permittee shall maintain records which provide the following information for each effluent measurement or sample taken:

- the date, exact place, method and time of sampling or measurements;
- the individual who performed the sampling or measurements;
- the date the analysis was performed;
- the individual who performed the analysis;
- the analytical techniques or methods used; and
- the results of the analysis.

5.1.4 Reporting of Monitoring Results

The permittee shall use the following conventions when reporting effluent monitoring results:

- Pollutant concentrations less than the limit of detection shall be reported as < (less than) the value of the limit of detection. For example, if a substance is not detected at a detection limit of 0.1 mg/L, report the pollutant concentration as < 0.1 mg/L.
- Pollutant concentrations equal to or greater than the limit of detection, but less than the limit of quantitation, shall be reported and the limit of quantitation shall be specified.
- For purposes of calculating NR 101 fees, the 2 mg/l lower reporting limits for BOD5 and Total Suspended Solids shall be considered to be limits of quantitation
- For the purposes of reporting a calculated result, average or a mass discharge value, the permittee may substitute a "0" (zero) for any pollutant concentration that is less than the limit of detection. However, if the effluent limitation is less than the limit of detection, the department may substitute a value other than zero for results less than the limit of detection, after considering the number of monitoring results that are greater than the limit of detection and if warranted when applying appropriate statistical techniques.
- If no discharge occurs through an outfall, flow related parameters (e.g. flow rate, hydraulic application rate, volume, etc.) should be reported as "0" (zero) at the required sample frequency specified for the outfall. For example: if the sample frequency is daily, "0" would be reported for any day during the month that no discharge occurred.

5.1.5 Compliance Maintenance Annual Reports

Compliance Maintenance Annual Reports (CMAR) shall be completed using information obtained over each calendar year regarding the wastewater conveyance and treatment system. The CMAR shall be submitted and certified by the permittee in accordance with ch. NR 208, Wis. Adm. Code, by June 30, each year on an electronic report form provided by the Department.

In the case of a publicly owned treatment works, a resolution shall be passed by the governing body and submitted as part of the CMAR, verifying its review of the report and providing responses as required. Private owners of wastewater treatment works are not required to pass a resolution; but they must provide an Owner Statement and responses as required, as part of the CMAR submittal.

The CMAR shall be certified electronically by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The certification verifies that the electronic report is true, accurate and complete.

5.1.6 Records Retention

The permittee shall retain records of all monitoring information, including all calibration and maintenance records and all original strip chart recordings or electronic data records for continuous monitoring instrumentation, copies of all reports required by the permit, and records of all data used to complete the application for the permit for a period of at least 3 years from the date of the sample, measurement, report or application. All pertinent sludge information, including permit application information and other documents specified in this permit or s. NR 204.06(9), Wis. Adm. Code shall be retained for a minimum of 5 years.

5.1.7 Other Information

Where the permittee becomes aware that it failed to submit any relevant facts in a permit application or submitted incorrect information in a permit application or in any report to the Department, it shall promptly submit such facts or correct information to the Department.

5.1.8 Reporting Requirements – Alterations or Additions

The permittee shall give notice to the Department as soon as possible of any planned physical alterations or additions to the permitted facility. Notice is only required when:

- The alteration or addition to the permitted facility may meet one of the criteria for determining whether a facility is a new source.
- The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification requirement applies to pollutants which are not subject to effluent limitations in the existing permit.
- The alteration or addition results in a significant change in the permittee's sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use of disposal sites not reported during the permit application process nor reported pursuant to an approved land application plan. Additional sites may not be used for the land application of sludge until department approval is received.

5.2 System Operating Requirements

5.2.1 Noncompliance Reporting

Sanitary sewer overflows and sewage treatment facility overflows shall be reported according to the 'Sanitary Sewer Overflows and Sewage Treatment Facility Overflows' section of this permit.
The permittee shall report the following types of noncompliance by a telephone call to the Department's regional office within 24 hours after becoming aware of the noncompliance:

- any noncompliance which may endanger health or the environment;
- any violation of an effluent limitation resulting from a bypass;
- any violation of an effluent limitation resulting from an upset; and
- any violation of a maximum discharge limitation for any of the pollutants listed by the Department in the permit, either for effluent or sludge.

A written report describing the noncompliance shall also be submitted to the Department's regional office within 5 days after the permittee becomes aware of the noncompliance. On a case-by-case basis, the Department may waive the requirement for submittal of a written report within 5 days and instruct the permittee to submit the written report with the next regularly scheduled monitoring report. In either case, the written report shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and times; the steps taken or planned to reduce, eliminate and prevent reoccurrence of the noncompliance; and if the noncompliance has not been corrected, the length of time it is expected to continue.
A scheduled bypass approved by the Department under the 'Scheduled Bypass' section of this permit shall not be subject to the reporting required under this section.
NOTE: Section 292.11(2)(a), Wisconsin Statutes, requires any person who possesses or controls a hazardous substance or who causes the discharge of a hazardous substance to notify the Department of Natural Resources immediately of any discharge not authorized by the permit. **The discharge of a hazardous substance that is not authorized by this permit or that violates this permit may be a hazardous substance spill. To report a hazardous substance spill, call DNR's 24-hour HOTLINE at 1-800-943-0003.**

5.2.2 Flow Meters

Flow meters shall be calibrated annually, as per s. NR 218.06, Wis. Adm. Code.

5.2.3 Raw Grit and Screenings

All raw grit and screenings shall be disposed of at a properly licensed solid waste facility or picked up by a licensed waste hauler. If the facility or hauler are located in Wisconsin, then they shall be licensed under chs. NR 500-555, Wis. Adm. Code.

5.2.4 Sludge Management

All sludge management activities shall be conducted in compliance with ch. NR 204 "Domestic Sewage Sludge Management", Wis. Adm. Code.

5.2.5 Prohibited Wastes

Under no circumstances may the introduction of wastes prohibited by s. NR 211.10, Wis. Adm. Code, be allowed into the waste treatment system. Prohibited wastes include those:

- which create a fire or explosion hazard in the treatment work;
- which will cause corrosive structural damage to the treatment work;
- solid or viscous substances in amounts which cause obstructions to the flow in sewers or interference with the proper operation of the treatment work;
- wastewaters at a flow rate or pollutant loading which are excessive over relatively short time periods so as to cause a loss of treatment efficiency; and
- changes in discharge volume or composition from contributing industries which overload the treatment works or cause a loss of treatment efficiency.

5.2.6 Bypass

This condition applies only to bypassing at a sewage treatment facility that is not a scheduled bypass, approved blending as a specific condition of this permit, a sewage treatment facility overflow or a controlled diversion as provided in the sections titled 'Scheduled Bypass', 'Blending' (if approved), 'SSO's and Sewage Treatment Facility Overflows' and 'Controlled Diversions' of this permit. Any other bypass at the sewage treatment facility is prohibited and the Department may take enforcement action against a permittee for such occurrences under s. 283.89, Wis. Stats. The Department may approve a bypass if the permittee demonstrates all the following conditions apply:

- The bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance. When evaluating feasibility of alternatives, the department may consider factors such as technical achievability, costs and affordability of implementation and risks to public health, the environment and, where the permittee is a municipality, the welfare of the community served; and
- The bypass was reported in accordance with the Noncompliance Reporting section of this permit.

5.2.7 Scheduled Bypass

Whenever the permittee anticipates the need to bypass for purposes of efficient operations and maintenance and the permittee may not meet the conditions for controlled diversions in the 'Controlled Diversions' section of this permit, the permittee shall obtain prior written approval from the Department for the scheduled bypass. A permittee's written request for Department approval of a scheduled bypass shall demonstrate that the conditions for bypassing specified in the above section titled 'Bypass' are met and include the proposed date and reason for the bypass, estimated volume and duration of the bypass, alternatives to bypassing and measures to mitigate environmental harm caused by the bypass. The department may require the permittee to provide public notification for a scheduled bypass if it is determined there is significant public interest in the proposed action and may recommend mitigation measures to minimize the impact of such bypass.

5.2.8 Controlled Diversions

Controlled diversions are allowed only when necessary for essential maintenance to assure efficient operation. Sewage treatment facilities that have multiple treatment units to treat variable or seasonal loading conditions may shut down redundant treatment units when necessary for efficient operation. The following requirements shall be met during controlled diversions:

- Effluent from the sewage treatment facility shall meet the effluent limitations established in the permit. Wastewater that is diverted around a treatment unit or treatment process during a controlled diversion shall be recombined with wastewater that is not diverted prior to the effluent sampling location and prior to effluent discharge;
- A controlled diversion does not include blending as defined in s. NR 210.03(2e), Wis. Adm. Code, and as may only be approved under s. NR 210.12. A controlled diversion may not occur during periods of excessive flow or other abnormal wastewater characteristics;
- A controlled diversion may not result in a wastewater treatment facility overflow; and
- All instances of controlled diversions shall be documented in sewage treatment facility records and such records shall be available to the department on request.

5.2.9 Proper Operation and Maintenance

The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control which are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training as required in ch. NR 114, Wis. Adm. Code, and adequate laboratory and process controls, including appropriate quality assurance procedures. This provision requires the operation of back-up or auxiliary facilities or similar systems only when necessary to achieve compliance with the conditions of the permit.

5.2.10 Operator Certification

The wastewater treatment facility shall be under the direct supervision of a state certified operator. In accordance with s. NR 114.53, Wis. Adm. Code, every WPDES permitted treatment plant shall have a designated operator-in-charge holding a current and valid certificate. The designated operator-in-charge shall be certified at the level and in all subclasses of the treatment plant, except laboratory. Treatment plant owners shall notify the department of any changes in the operator-in-charge within 30 days. Note that s. NR 114.52(22), Wis. Adm. Code, lists types of facilities that are excluded from operator certification requirements (i.e. private sewage systems, pretreatment facilities discharging to public sewers, industrial wastewater treatment that consists solely of land disposal, agricultural digesters and concentrated aquatic production facilities with no biological treatment).

5.3 Sewage Collection Systems

5.3.1 Sanitary Sewage Overflows and Sewage Treatment Facility Overflows

5.3.1.1 Overflows Prohibited

Any overflow or discharge of wastewater from the sewage collection system or at the sewage treatment facility, other than from permitted outfalls, is prohibited. The permittee shall provide information on whether any of the following conditions existed when an overflow occurred:

- The sanitary sewer overflow or sewage treatment facility overflow was unavoidable to prevent loss of life, personal injury or severe property damage;
- There were no feasible alternatives to the sanitary sewer overflow or sewage treatment facility overflow such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or preventative maintenance activities;
- The sanitary sewer overflow or the sewage treatment facility overflow was caused by unusual or severe weather related conditions such as large or successive precipitation events, snowmelt, saturated soil

conditions, or severe weather occurring in the area served by the sewage collection system or sewage treatment facility; and

- The sanitary sewer overflow or the sewage treatment facility overflow was unintentional, temporary, and caused by an accident or other factors beyond the reasonable control of the permittee.

5.3.1.2 Permittee Response to Overflows

Whenever a sanitary sewer overflow or sewage treatment facility overflow occurs, the permittee shall take all feasible steps to control or limit the volume of untreated or partially treated wastewater discharged, and terminate the discharge as soon as practicable. Remedial actions, including those in NR 210.21 (3), Wis. Adm. Code, shall be implemented consistent with an emergency response plan developed under the CMOM program.

5.3.1.3 Permittee Reporting

Permittees shall report all sanitary sewer overflows and sewage treatment overflows as follows:

- The permittee shall notify the department by telephone, fax or email as soon as practicable, but no later than 24 hours from the time the permittee becomes aware of the overflow;
- The permittee shall, no later than five days from the time the permittee becomes aware of the overflow, provide to the department the information identified in this paragraph using department form number 3400-184. If an overflow lasts for more than five days, an initial report shall be submitted within 5 days as required in this paragraph and an updated report submitted following cessation of the overflow. At a minimum, the following information shall be included in the report:
    - The date and location of the overflow;
    - The surface water to which the discharge occurred, if any;
    - The duration of the overflow and an estimate of the volume of the overflow;
    - A description of the sewer system or treatment facility component from which the discharge occurred such as manhole, lift station, constructed overflow pipe, or crack or other opening in a pipe;
    - The estimated date and time when the overflow began and stopped or will be stopped;
    - The cause or suspected cause of the overflow including, if appropriate, precipitation, runoff conditions, areas of flooding, soil moisture and other relevant information;
    - Steps taken or planned to reduce, eliminate and prevent reoccurrence of the overflow and a schedule of major milestones for those steps;
    - A description of the actual or potential for human exposure and contact with the wastewater from the overflow;
    - Steps taken or planned to mitigate the impacts of the overflow and a schedule of major milestones for those steps;
    - To the extent known at the time of reporting, the number and location of building backups caused by excessive flow or other hydraulic constraints in the sewage collection system that occurred concurrently with the sanitary sewer overflow and that were within the same area of the sewage collection system as the sanitary sewer overflow; and
    - The reason the overflow occurred or explanation of other contributing circumstances that resulted in the overflow event. This includes any information available including whether the overflow was unavoidable to prevent loss of life, personal injury, or severe property damage and whether there were feasible alternatives to the overflow.

  NOTE: A copy of form 3400-184 for reporting sanitary sewer overflows and sewage treatment facility overflows may be obtained from the department or accessed on the department's web site at http://dnr.wi.gov/topic/wastewater/SSOreport.html. As indicated on the form, additional information may be submitted to supplement the information required by the form.

- The permittee shall identify each specific location and each day on which a sanitary sewer overflow or sewage treatment facility overflow occurs as a discrete sanitary sewer overflow or sewage treatment facility overflow occurrence. An occurrence may be more than one day if the circumstances causing the sanitary sewer overflow or sewage treatment facility overflow results in a discharge duration of greater than 24 hours. If there is a stop and restart of the overflow at the same location within 24 hours and the overflow is caused by the same circumstance, it may be reported as one occurrence. Sanitary sewer overflow occurrences at a specific location that are separated by more than 24 hours shall be reported as separate occurrences; and
- A permittee that is required to submit wastewater discharge monitoring reports under NR 205.07 (1) (r) shall also report all sanitary sewer overflows and sewage treatment facility overflows on that report.

5.3.1.4 Public Notification

The permittee shall notify the public of any sanitary sewer and sewage treatment facility overflows consistent with its emergency response plan required under the CMOM (Capacity, Management, Operation and Maintenance) section of this permit and s. NR 210.23 (4) (f), Wis. Adm. Code. Such public notification shall occur promptly following any overflow event using the most effective and efficient communications available in the community. At minimum, a daily newspaper of general circulation in the county(s) and municipality whose waters may be affected by the overflow shall be notified by written or electronic communication.

5.3.2 Capacity, Management, Operation and Maintenance (CMOM) Program

- The permittee shall have written documentation of the Capacity, Management, Operation and Maintenance (CMOM) program components in accordance with s. NR 210.23(4), Wis. Adm. Code. Such documentation shall be available for Department review upon request. The Department may request that the permittee provide this documentation or prepare a summary of the permittee's CMOM program at the time of application for reissuance of the WPDES permit.
- The permittee shall implement a CMOM program in accordance with s. NR 210.23, Wis. Adm. Code.
- The permittee shall at least annually conduct a self-audit of activities conducted under the permittee's CMOM program to ensure CMOM components are being implemented as necessary to meet the general standards of s. NR 210.23(3), Wis. Adm. Code.

5.3.3 Sewer Cleaning Debris and Materials

All debris and material removed from cleaning sanitary sewers shall be managed to prevent nuisances, run-off, ground infiltration or prohibited discharges.

- Debris and solid waste shall be dewatered, dried and then disposed of at a licensed solid waste facility.
- Liquid waste from the cleaning and dewatering operations shall be collected and disposed of at a permitted wastewater treatment facility.
- Combination waste including liquid waste along with debris and solid waste may be disposed of at a licensed solid waste facility or wastewater treatment facility willing to accept the waste.

5.4 Surface Water Requirements

5.4.1 Permittee-Determined Limit of Quantitation Incorporated into this Permit

For pollutants with water quality-based effluent limits below the Limit of Quantitation (LOQ) in this permit, the LOQ calculated by the permittee and reported on the Discharge Monitoring Reports (DMRs) is incorporated by reference into this permit. The LOQ shall be reported on the DMRs, shall be the lowest quantifiable level practicable, and shall be no greater than the minimum level (ML) specified in or approved under 40 CFR Part 136 for the pollutant at the time this permit was issued, unless this permit specifies a higher LOQ.

5.4.2 Appropriate Formulas for Effluent Calculations

The permittee shall use the following formulas for calculating effluent results to determine compliance with average concentration limits and mass limits and total load limits:

Weekly/Monthly/Six-Month/Annual Average Concentration = the sum of all daily results for that week/month/six-month/year, divided by the number of results during that time period. [Note: When a six-month average effluent limit is specified for Total Phosphorus the applicable periods are May through October and November through April.]

Weekly Average Mass Discharge (lbs/day): Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the week.

Monthly Average Mass Discharge (lbs/day): Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the month.

Six-Month Average Mass Discharge (lbs/day): Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the six-month period. [Note: When a six-month average effluent limit is specified for Total Phosphorus the applicable periods are May through October and November through April.]

Annual Average Mass Discharge (lbs/day): Daily mass = daily concentration (mg/L) x daily flow (MGD) x 8.34, then average the daily mass values for the entire year.

Total Monthly Discharge: = monthly average concentration (mg/L) x total flow for the month (MG/month) x 8.34.

Total Annual Discharge: = sum of total monthly discharges for the calendar year.

12-Month Rolling Sum of Total Monthly Discharge: = the sum of the most recent 12 consecutive months of Total Monthly Discharges.

5.4.3 Effluent Temperature Requirements

Weekly Average Temperature – If temperature limits are included in this permit, Weekly Average Temperature shall be calculated as the sum of all daily maximum results for that week divided by the number of daily maximum results during that time period.

Cold Shock Standard – Water temperatures of the discharge shall be controlled in a manner as to protect fish and aquatic life uses from the deleterious effects of cold shock pursuant to Wis. Adm. Code, s. NR 102.28. 'Cold Shock' means exposure of aquatic organisms to a rapid decrease in temperature and a sustained exposure to low temperature that induces abnormal behavior or physiological performance and may lead to death.

Rate of Temperature Change Standard – Temperature of a water of the state or discharge to a water of the state may not be artificially raised or lowered at such a rate that it causes detrimental health or reproductive effects to fish or aquatic life of the water of the state pursuant to Wis. Adm. Code, s. NR 102.29.

5.4.4 Visible Foam or Floating Solids

There shall be no discharge of floating solids or visible foam in other than trace amounts.

5.4.5 Surface Water Uses and Criteria

In accordance with NR 102.04, Wis. Adm. Code, surface water uses and criteria are established to govern water management decisions. Practices attributable to municipal, industrial, commercial, domestic, agricultural, land development or other activities shall be controlled so that all surface waters including the mixing zone meet the following conditions at all times and under all flow and water level conditions:

a) Substances that will cause objectionable deposits on the shore or in the bed of a body of water, shall not be present in such amounts as to interfere with public rights in waters of the state.

b) Floating or submerged debris, oil, scum or other material shall not be present in such amounts as to interfere with public rights in waters of the state.

c) Materials producing color, odor, taste or unsightliness shall not be present in such amounts as to interfere with public rights in waters of the state.

d) Substances in concentrations or in combinations which are toxic or harmful to humans shall not be present in amounts found to be of public health significance, nor shall substances be present in amounts which are acutely harmful to animal, plant or aquatic life.

5.4.6 Percent Removal

During any 30 consecutive days, the average effluent concentrations of BOD_5 and of total suspended solids shall not exceed 15% of the average influent concentrations, respectively. This requirement does not apply to removal of total suspended solids if the permittee operates a lagoon system and has received a variance for suspended solids granted under NR 210.07(2), Wis. Adm. Code.

5.4.7 Chloride Notification

The permittee shall notify the Department in writing of any proposed changes which may affect the characteristics of the wastewater, which results in an increase in the concentration of chloride, under the authority of sections 283.31(4)(b) and 283.59(1), Stats. This notification shall include a description of the proposed source of chlorides and the anticipated increase in concentration. Following receipt of the notification, the Department may propose a modification to the permit.

5.4.8 Applicability of Alternative Wet Weather Mass Limitations

An alternative wet weather mass limitation applies when:

- The applicable mass limitation (based on annual average design flow) is exceeded; and
- The permittee demonstrates to the satisfaction of the Department that the discharge exceedance is caused by and occurs during a wet weather event. For the purposes of this demonstration, a wet weather event occurs during and immediately following periods of precipitation or snowmelt, including but not limited to rain, sleet, snow, hail or melting snow during which water from the precipitation, snowmelt or elevated groundwater enters the sewerage system through infiltration or inflow, or both. The permittee shall present demonstrations to the Department by attaching them to the Wastewater Discharge Monitoring Report Form(s).

Note: In making this demonstration, the permittee may want to consider presenting a discussion of normal effluent flow rates, the effluent flow rates that resulted in the exceedance and identification of the event, including intensity and duration, which caused the high flow rates. A graph of effluent flow over time may also be helpful.

5.4.9 Reopener Clause

Pursuant to s. 283.15(11), Wis. Stat. and 40 CFR 131.20, the Department may modify or revoke and reissue this permit if, through the triennial standard review process, the Department determines that the terms and conditions of this permit need to be updated to reflect the highest attainable condition of the receiving water.

5.5 Land Application Requirements

5.5.1 Land Application Report for Septage

Land Application Report Form 3400-55 shall be submitted by January 31, each year whether or not septage is land applied by the permittee.

5.5.2 Other Methods of Disposal or Distribution Report for Septage

The permittee shall submit Report Form 3400-52 by January 31, each year whether or not septage is hauled to another facility by the permittee.

5.5.3 Approval to Land Apply Septage

Septage may not be applied to a land application site by the permittee without a written site approval letter or Form 3400-122 from the Department.

5.5.4 Land Application Site Evaluation for Septage

The permittee may use land application sites provided the sites meet all applicable provisions of Wisconsin Administrative Code Chapter NR 113 and have been approved in writing by this Department. If the permittee wishes to have approval for additional sites, application shall be made using Landspreading Site Evaluation Form 3400-53. Complete information shall be submitted about each site, including plat, topographical and soil maps, aerial photograph of the site, any soil analyses results, and other information showing that the site complies with all application requirements. Land application may commence on a new site when a proposed site has been approved by the Department. The Department may issue a written notice to withdraw approval for any site that is found to be environmentally unacceptable or violates the conditions of this permit. A permittee may not land apply septage on sites that have been withdrawn by the department or that have not been approved by the department.

It is the permittee's responsibility to locate land application sites that meet the land application criteria set forth in ch. NR 113, Wis. Adm. Code.

5.5.5 Septage Hauling

The permittee is required to submit Form 3400-52 to the Department. If septage is hauled to another facility, information shall include the quantity of septage hauled, the name, address, phone number, contact person, and permit number of the receiving facility. Form 3400-52 shall be submitted annually by January 31 each year whether or not septage is hauled by the permittee.

6 Summary of Reports Due

FOR INFORMATIONAL PURPOSES ONLY

Description	Date	Page
Phosphorus Pollutant Minimization Program -Annual Phosphorus Progress Report	January 31, 2025	7
Phosphorus Pollutant Minimization Program -Annual Phosphorus Progress Report #2	January 31, 2026	7
Phosphorus Pollutant Minimization Program -Annual Phosphorus Progress Report #3	January 31, 2027	7
Phosphorus Pollutant Minimization Program -Final Phosphorus Report	September 30, 2028	7
Phosphorus Pollutant Minimization Program -Annual Phosphorus Progress Reports After Permit Expiration	See Permit	7
Effluent LImit Compliance and Facility Modification -Report on Effluent Discharges	March 31, 2025	8
Effluent LImit Compliance and Facility Modification -Action Plan or Facility Plan Amendment	March 31, 2026	8
Effluent LImit Compliance and Facility Modification -Intent to Apply	October 31, 2026	8
Effluent LImit Compliance and Facility Modification -Final Plans and Specifications	March 31, 2027	8
Effluent LImit Compliance and Facility Modification -Financial Assistance Application	October 1, 2027	8
Effluent LImit Compliance and Facility Modification -Treatment Plant Upgrade to Meet WQBELs	March 31, 2028	8
Effluent LImit Compliance and Facility Modification -Complete Construction	February 28, 2029	8
Effluent LImit Compliance and Facility Modification -Achieve Compliance	March 31, 2029	8
Compliance Maintenance Annual Reports (CMAR)	by June 30, each year	10
Land Application Report Form 3400-55	by January 31, each year whether or not septage is land applied by the permittee	17
Report Form 3400-52	by January 31, each year whether or not septage is hauled to another facility by the permittee	18
Wastewater Discharge Monitoring Report	no later than the date indicated on the form	9

Report forms shall be submitted electronically in accordance with the reporting requirements herein. Any facility plans or plans and specifications for municipal, industrial, industrial pretreatment and non-industrial wastewater

systems shall be submitted to the Bureau of Water Quality, P.O. Box 7921, Madison, WI 53707-7921. All other submittals required by this permit shall be submitted to:
South Central Region, 3911 Fish Hatchery Road, Fitchburg, WI 53711-5397