



Urban Forestry IRA Grant Narrative Report Form  
September 3, 2024, to September 30, 2027

**Notice:** This document is provided as a template for IRA Urban Forestry Grant reporting requirements. Please submit this report via email as an attachment to [dnrurbanforestrvgrants@wisconsin.gov](mailto:dnrurbanforestrvgrants@wisconsin.gov). Interim and final reports are due on or before the following dates: March 3, 2025, September 4, 2025, March 5, 2026, September 8, 2026, March 9, 2027, December 30, 2027. Paper copies are allowable. Please be sure to sign the last page of this document prior to submission.

Please provide grant information as written in the grant agreement:

Project Grantee: **Village Park Canopy Improvement**  
Project Number: **UFIRA-999**  
Reporting Period: **Period 2: 03/04/2025 to 09/01/2025**

Project Description (From grant agreement):

**Consistent with the 2024 DNR Inflation Reduction Act priorities and goals, the “Village Park Canopy Improvement” project in the Village of Thomasville aims to build resilience to climate change by implementing a comprehensive Tree Management Plan, and to plant trees in disadvantaged communities. This initiative will enhance urban forest health and biodiversity, promote human health and wellness, and improve forest management in economically disadvantaged areas with some of the lowest canopy cover in the state. Over three years, the project will plant 250 trees street trees, conduct community outreach and training, and remove hazardous trees. The village will, also involve partner groups in selecting tree species and planting locations, and collaborate with a community foundation to recruit volunteers to plant trees in city parks with 150 bareroot trees. This project will foster community engagement through public forums and tree giveaways (50 to be planted on private property), ultimately promoting equity and climate resilience in disadvantaged neighborhoods.**

**By the numbers: Project Outputs**

**Instructions:**

- As applicable enter the values of work conducted this reporting period.

Number of trees planted this period:  
**15 park trees; 50 street trees**

Number of stumps ground (site prep) this period:  
**10**

Number of trees pruned this period:  
**0**

Anything else to add. DAC events, publications, etc:

Number of trees removed this period:  
**0**

**1 community information session; 1 public planting event; 100 flyers distributed.**

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## Project Scope Items

### Instructions:

1. Identify Project Scope Items that you are reporting on for this 6-month period: Check Attachment A in your grant agreement to identify the Project Scope Items you need to report.
2. Add the appropriate number of Project Scope Item Boxes below. Add one box for each Project Scope Item you are reporting on in this report. (E.g., if you have 3 items for this reporting period, add 3 boxes.)

- a) Left-click the Project Scope Item Box below.
- b) A small plus sign will appear adjacent in the lower right corner of the Project Scope Item Box.

Project Scope Item Box	
a) Project Scope Item:	Choose an item.
b) Summary of work thus far:	Click or tap here to enter text.

Click the plus sign to insert an additional box.

- c) Repeat this as many times as required to the correct number of boxes.
3. For each **Project Scope Item Box**:
    - a) **Project Scope Item**: From the drop-down box, choose the appropriate item from your grant agreement (Attachment A).
    - b) **Summary**: Provide a summary of the work thus far, including:
      - i. Status (in progress, complete). Challenges faced. Achievements.
      - ii. Any increased and equitable access to urban tree canopy and associated human health, environmental and economic benefits within disadvantaged communities.
      - iii. Any broadened community engagement in disadvantaged communities for local urban forest planning, activities or project implementation.
      - iv. Any improved resilience to climate change, pests and storm events through best management and maintenance practices within disadvantaged communities.
      - v. Any increased canopy cover and/or urban forest diversity within disadvantaged communities.

### Project Scope Item Box

- a) Project Scope Item: Tree planting and establishment
- b) Summary of work thus far: **Status: Planting in progress. 50 street trees have been planted and watered (as needed) along highest priority areas within the DAC; specifically 3rd Street and Howard Avenue and surrounding neighborhood. This community has had very few street trees over the past 20 years and is now nearly fully stocked. 15 trees planted in Smith Park; as part of the Outreach event detailed below.**

### Project Scope Item Box

- a) Project Scope Item: Education, information and outreach
- b) Summary of work thus far: **Status: Ongoing outreach. One community information session was held in March where 30 people attended, including interested citizens from the DAC, the public school, business owners, and local elected officials. Public tree planting occurred in Smith Park in May 2025 to raise project awareness while improving the canopy. 100 flyers were printed (after obtaining DNR approval) and were distributed within the community at the community center, city hall, and the library.**

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Review your grant agreement paying particular attention to “**ATTACHMENT A: PROJECT SPECIAL CONDITIONS**”. Also, it is advisable to review the original grant proposal that you submitted prior to for submission.

Attach original, revised and final drafts of required documents for approval.

Click or tap all that apply:

- I am attaching up-to-date project documents for review and approval as outlined in the special conditions of my grant agreement. Examples may include documents such as, but not limited to:
  - planting plan including locations and species,
  - education outreach materials,
  - handouts or door hangers,
- I have already submitted the final versions of all project documents for approval as outlined in the special conditions of the grant agreement.
- I am attaching documents published with grant funds or news/ press coverage of project activities.
- I am attaching other documents not listed above.

**Attaching scan of newspaper article featuring the tree planting in Smith Park. Thomasville Times, May 29, 2025. "Community digs tree planting in public park."**

**Jame Brown**

Typed or printed name of Project Manager or Authorized Representative

September 1, 2025

Date

For grant administration materials, program contact information and other resources, please email:

[dnrurbanforestrygrants@wisconsin.gov](mailto:dnrurbanforestrygrants@wisconsin.gov).

For the email address of your Urban Forestry Coordinator, visit: <http://dnr.wi.gov/topic/UrbanForests/contact.html>