- 1. Open the file on the Lab Cert website, and click the "read only" button.
- 2. Go to the top menu bar in the power point and click "Slide Show."

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3. From here click on "From Beginning" in the menu bar.



4. Once you do that, this slide will pop up.



- 5. Click your mouse button until you hear audio begin, or use the down arrow key on your keyboard.
- 6. While you are listening to the audio, click your mouse button slowly several times until all of the information on each slide is presented to you.
- 7. Once the audio has completed, you can click your mouse to advance to the next slide and listen to its audio (or use the up and down arrow keys).
- 8. Near the end on Slide 50, the Questions slide, click on the picture of Brooke first to listen to her question. Then click on the picture of Brandy to listen to her answer.