

Laboratory Certification & Registration Standards Review Council

Tuesday, September 23, 2025, 9:00 a.m. – end of agenda

<p>In-Person Option:</p> <p>Wisconsin State Laboratory of Hygiene 2nd floor Fishbowl Conference Room 2601 Agriculture Dr Madison, WI 53718</p> <p>Follow appropriate check-in procedures. Lab Cert staff will be present virtually.</p>	<p>Virtual Option: Microsoft Teams Join the meeting now Meeting ID: 215 828 766 721 0 Passcode: 5UU9iN9W Dial in by phone +1 608-571-2209, 889927639# United States, Madison Find a local number Phone conference ID: 889 927 639# Join on a video conferencing device Tenant key: stateofwisconsin@m.webex.com Video ID: 119 594 605 6 More info</p>
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Agenda

- Roll call (Tom for Christine)
- Agenda repair (Christine)
- Review & approve minutes from April 22, 2025 (Christine)
- Council operation changes and Council member updates
 - Council operation changes (Zana)
 - Council members update (Zana)
 - Council members Vice-Chair election (Christine)
- Lab Cert program auditing status report (Tom)
 - July 2024 – June 2025
 - July 2025 – August 2025
- Other business
 - Lab Cert staff update (Zana)
 - EPA SDWA CO chemistry course update (Zana)
 - WWOA annual conference (Zana)
 - New labs to Lab Cert program (Tom)
 - Labs withdrawing from Lab Cert program (Tom)
 - 2025-2026 renewal (Tom)
 - 2025 annual summary of approved PT providers and required PTs (Tom)
- Council member issues (Christine)
- Public comment period (Christine)

Next meeting date, proposing November 18th or 25th, 2025 (Christine)

Robert's Rules of Order

- Council members quorum (5) required.
- Motions need to be made to vote on an item.
- Steps in handling motions:
 - A council member makes a motion - "I move that (state motion)."
 - A council member seconds a motion - "I move to second the motion (state motion)."
 - The Chair will state the motion for the floor – "I open the motion (state motion) for discussion."
 - The Council will discuss the motion if needed.
 - The Chair will ask for a vote on the motion - "I put the motion (state motion) to vote." All in favor of the motion, please say "aye." All opposed of the motion, please say "nay."
 - A 2/3 majority is needed to pass a motion.
 - Chair announces the results of the motion.