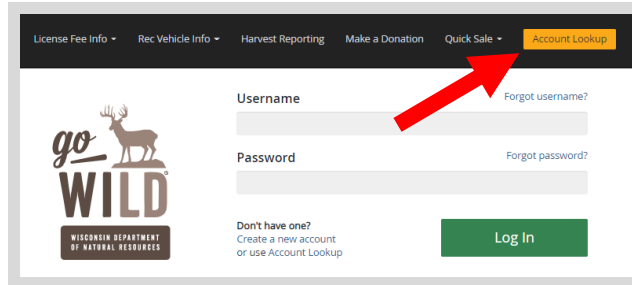


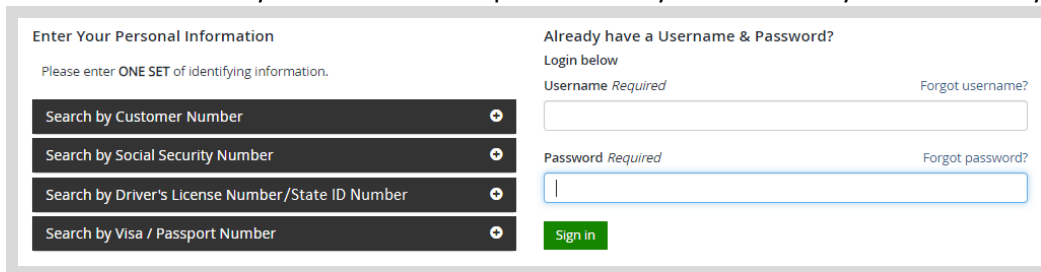
HOW TO: Register an untitled boat in Go Wild

STEP 1: Log in / create your Go Wild account

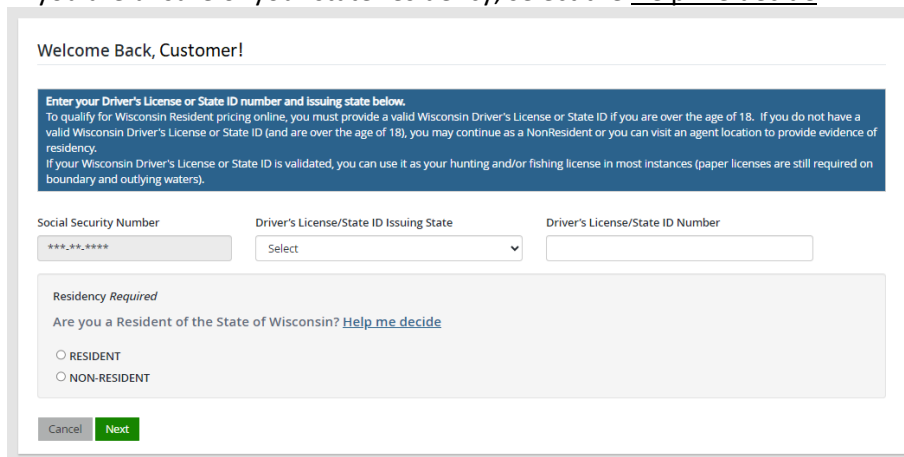
- **Visit the website gowild.wi.gov.** If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the “Account Lookup” option to search for your account or create a new account if necessary.





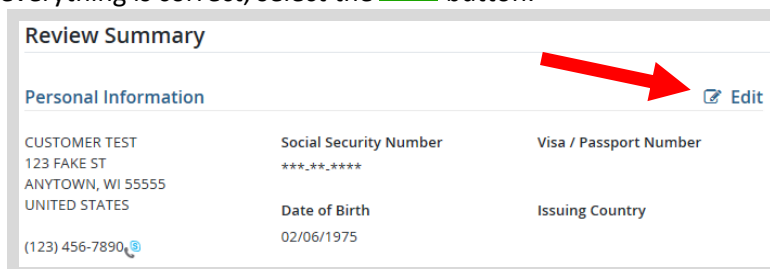
- **Access your Account** - Search for your existing customer record using one of the four personal information options on the left. Or enter your username and password for your account if you have already created one.



- **Welcome Back!** Enter your Driver License/State ID issuing state and ID number. If you do not have that information, leave both fields blank. *Note: To qualify for resident licenses, all customers age 18 and over must include a WI Driver License/State ID number.* Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the [Help me decide](#) link.



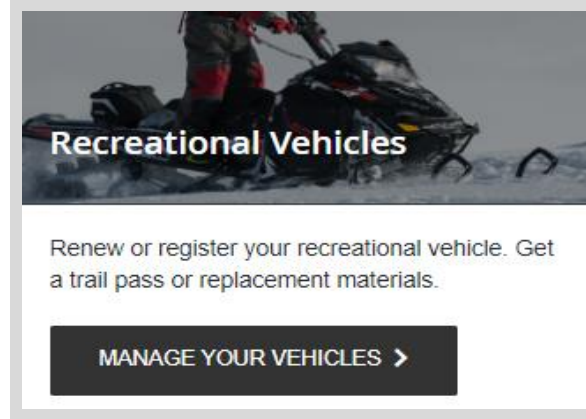
- **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the  [Edit](#) icon. If everything is correct, select the  button.




Personal Information		
CUSTOMER TEST 123 FAKE ST ANYTOWN, WI 55555 UNITED STATES (123) 456-7890	Social Security Number ***-**-**** Date of Birth 02/06/1975	Visa / Passport Number Issuing Country

STEP 2: Register the vehicle

- **Customer Homepage.** Locate the Recreational Vehicles section and select MANAGE YOUR VEHICLES.



- **Register a recreational vehicle.** Select the type of vehicle you wish to register. Click on the  icon for vehicle definitions and descriptions.

A form titled "Register a Recreational Vehicle" with a progress bar showing "Initial Questions" as the first step. Below the progress bar is the question "What type of Vehicle do you want to Register today?" followed by four buttons: "Boat", "Snowmobile", "ATV or UTV", and "Off Hwy Motorcycle". At the bottom left, there is a link "Want to renew instead?".

- **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If not, select NO.

A form titled "Register a Boat" with a progress bar showing "Initial Questions" as the first step. Below the progress bar, the "Vehicle Type" is set to "Boat". The question "Do you have a Wisconsin Registration Number for this vehicle?" is followed by two buttons: "Yes" and "No".

- **Enter Hull ID Number.** If no registration number is available, you will be asked to enter the boat's hull ID number. Select Continue. If the vehicle is not found, you will also be prompted to enter the model year.

A form titled "Register a Boat" with a progress bar showing "Initial Questions" as the first step. A blue error message box at the top states: "Info A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct." Below the error message, the "Vehicle Type" is "Boat" and the "Hull ID" is "ABC12345M818". There are two input fields: "Hull ID" (containing "ABC12345M818") and "Please provide your Model Year". At the bottom are "Cancel" and "Continue" buttons.

- **Vehicle confirmation.** If it was registered in Wisconsin before, it will be found in the database. If not, the system will assume it is a new registration. Use the information on the next screen to confirm the vehicle is correct. If not, select NO and search again. Otherwise select YES if it is correct.

Register a Boat

Info A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct.

Initial Questions

Vehicle Type	Hull ID	Model Year
Boat	ABC12345A818	2018

Is this the vehicle you wish to register?

- **Serial number verification.** How did you confirm the hull ID (VIN) on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.

Register a Recreational Vehicle

Initial Questions

Vehicle Type	Hull ID	Model Year
Boat	ABC12345A819	2019

How was the serial number on your recreational vehicle verified?

Registration Certificate
 MSO (Manufacturer's Statement of Origin)
 Title
 Dealer
 Supporting Document/Bill of Sale
 Recreational Vehicle Itself

- **Vehicle Information.** Enter the specifications of your vehicle. NOTE: Make sure to fill in all required fields and answer all required questions.

Boat Information

Initial Questions **Vehicle Information**

Vehicle Type	Hull ID	Model Year
Boat	ABC12345A919	2019

Please provide the following information about your vehicle:
Unless otherwise noted, all fields are required

Make: Model: Nickname *Optional*:

Length (ft): Length (in): Hull Material:

Boat Type: Engine Type: Propulsion Type: Fuel Type:

Boat Use:

- **Out of State Registration.** Check Yes or no if your boat was previously registered in another state. If yes, you will be prompted to enter the State and the Out of State Registration number.

Was the boat previously registered in a state other than Wisconsin?

Yes No

State:

Pre State Reg Number:

- **Purchase Information.** Enter the name and address of the person or business that sold you the vehicle. Make sure to fill in all required fields.

Purchase Information

Initial Questions > Vehicle Information > Purchase Information

Vehicle Type	Hull ID	Make	Model	Model Year
Boat	LUN45678H417	Lund	Fishmaster	2017

Who did you obtain this vehicle from?

Name *Required*

Address

City State / Province Postal Code

Federal Tax ID (if purchased at a Dealer)

[Clear Seller Info](#)

- **Tax Information.** Enter the date purchased and the Wisconsin county it will be primarily used/kept in. Enter the amount you paid for the vehicle. Make sure to answer all trade ins and tax exemption.

Tax Information

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the vehicle is primarily kept/used while in Wisconsin. Credit will be given for state and local taxes previously paid by the registration (i.e. tax paid in another state where the sale took place).

NOTE: customers who dual register their vehicle in Wisconsin and another state are subject to sales tax if they have not paid state and local taxes.

Purchase Date

Wisconsin County Primarily Used In

Purchase Amount

Was a trade-in included in the purchase?

Yes

No

Is the purchase eligible for tax exemption? [More Information](#)

Yes

No

Taxable Amount

- **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Select **Yes** if you are satisfied with the information
- **Shopping Cart.** The system will choose the registration type based on your answers you indicated during the registration process. Confirm your purchase is correct. Select your Payment Type (Credit Card or Checking Account) and select **Checkout**. Or select Keep Shopping if you need to purchase more.

Shopping Cart

[Remove all from cart](#)

Boat Registration (Under 16 ft) 201907110665 Lund Fishmaster 2019 Valid From 7/11/2019 - 3/31/2022	Remove	\$22.00
---	------------------------	---------

Subtotal: \$22.00
Payment Type:

Credit cards are subject to a 1.75% convenience fee. Choosing the checking account option has no fee.

STEP 3: Make payment and print your temporary operating receipt

- **Shipping Details.** Enter the location you would like your items shipped and select NEXT. *Note: The system will validate the address and recommend address adjustments if necessary.*

Shipping Details

First Name *Required* Middle Name Last Name *Required* Suffix

Organization Phone Number Email Address

Address *Required*





- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.

Make a donation today:


- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select **Make Payment** when ready.

- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red Continue button when finished.

Payment Method

Card Number    

Expiration Date Month Year

Card Security Code 

Card Billing Address Use my contact information address
 Use a different address

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

[Cancel](#)

- **Review Payment.** The last step before the purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select to continue.
- **Confirmation. IMPORTANT!** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Select the red Continue To State Website button to return and print your license documents.

Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000090099**

- **Printing your receipt.** Now back in the Go Wild site, scroll down all the way to the bottom and select the button and open the documents for printing. You must carry this printed temporary operating receipt while you operate until your materials arrive via US Mail.