HOW TO: Register an untitled boat in Go Wild

STEP 1: Log into your Go Wild account

- Visit the website gowild.wi.gov. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the “Account Lookup” option to search for your account or create a new account if necessary.

- Access your Account - Search for your existing customer record using one of the four personal information options on the left. Or enter your username and password for your account if you have already created one.

- Welcome Back! Enter your driver license information (optional). If you do not wish to enter your driver license, leave both the DL state and DL number blank. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the Help me decide link. Note: To change your residency from nonresident to resident, all customers age 18 and over must include a WI driver license number.

- Review Summary. Check your personal information for accuracy. If changes need to be made, select the Edit icon. If everything is correct, select the Yes button.
STEP 2: Register the vehicle

- **Customer Homepage.** Locate the Recreational Vehicles section and select MANAGE YOUR VEHICLES.

- **Register a recreational vehicle.** Select the type of vehicle you wish to register. Click on the icon for vehicle definitions and descriptions.

- **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If not, select NO.

- **Enter Hull ID Number.** If no registration number is available, you will be asked to enter the boat’s hull ID number. Select Continue. If the vehicle is not found, you will also be prompted to enter the model year.
- **Vehicle confirmation.** If it was registered in Wisconsin before, it will be found in the database. If not, the system will assume it is a new registration. Use the information on the next screen to confirm the vehicle is correct. If not, select NO and search again. Otherwise select YES if it is correct.

- **Serial number verification.** How did you confirm the hull ID (VIN) on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.

- **Vehicle Information.** Enter the specifications of your vehicle. NOTE: Make sure to fill in all required fields and answer all required questions.

- **Out of State Registration.** Check Yes or no if your boat was previously registered in another state. If yes, you will be prompted to enter the State and the Out of State Registration number.
• **Purchase Information.** Enter the name and address of the person or business that sold you the vehicle. Make sure to fill in all required fields.

**Purchase Information**

- **Vehicle Type:** Boat
- **Hull ID:** LYN4678H417
- **Make:** Lund
- **Model:** Fishmaster
- **Model Year:** 2017

**Who did you obtain this vehicle from?**

- **Name Required:**
  - Doug Smith
- **Address:**
  - 123 Fake St
- **City:**
  - Madison
- **State / Province:**
  - Wisconsin
- **Postal Code:**
  - 55555

**Federal Tax ID (if purchased at a Dealer):**

[Clear Seller Info]

• **Tax Information.** Enter the date purchased and the Wisconsin county it will be primarily used/kept in. Enter the amount you paid for the vehicle. Make sure to answer all trade ins and tax exemption.

**Tax Information**

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the vehicle is primarily kept/used while in Wisconsin. Credit will be given for state and local taxes previously paid by the registration (i.e. tax paid in another state where the sale took place).

NOTE: customers who dual register their vehicle in Wisconsin and another state are subject to sales tax if they have not paid state and local taxes.

**Purchase Date**

- **Ex. 01/01/2019**

**Wisconsin County Primarily Used In**

[Select]

**Purchase Amount**

[$]

**Was a trade-in included in the purchase?**

- Yes
- No

**Is the purchase eligible for tax exemption?** More Information

- Yes
- No

**Taxable Amount**

[$]
• **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Select **Yes** if you are satisfied with the information.

• **Shopping Cart.** The system will choose the registration type based on your answers you indicated during the registration process. Confirm your purchase is correct. Select your **Payment Type** (Credit Card or Checking Account) and select **Checkout**. Or select Keep Shopping if you need to purchase more.

![](https://example.com/image1.png)

**STEP 3: Make payment and print your temporary operating receipt**

• **Shipping Details.** Enter the location you would like your items shipped and select NEXT. **Note:** The system will validate the address and recommend address adjustments if necessary.

![](https://example.com/image2.png)

• **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.

![](https://example.com/image3.png)

• **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select **Make Payment** when ready.
• Payment Processing. Scroll to the bottom and enter your credit card (or checking account) information. Select the red Continue button when finished.

![Payment Method]

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

Continue Cancel

• Review Payment. The last step before the purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select Confirm to continue.

• Confirmation. IMPORTANT! Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Select the red Continue To State Website button to return and print your license documents.

![Confirmation]

You must click the "Continue" button below in order to return to the state agency's website. Please keep a record of your Confirmation Number, or print this page for your records.

Confirmation Number  XWNXCS000090099

Continue To State Website

• Printing your receipt. Now back in the Go Wild site, scroll down all the way to the bottom and select the Receipt and License Documents button and open the documents for printing. You must carry this printed temporary operating receipt while you operate until your materials arrive via US Mail.