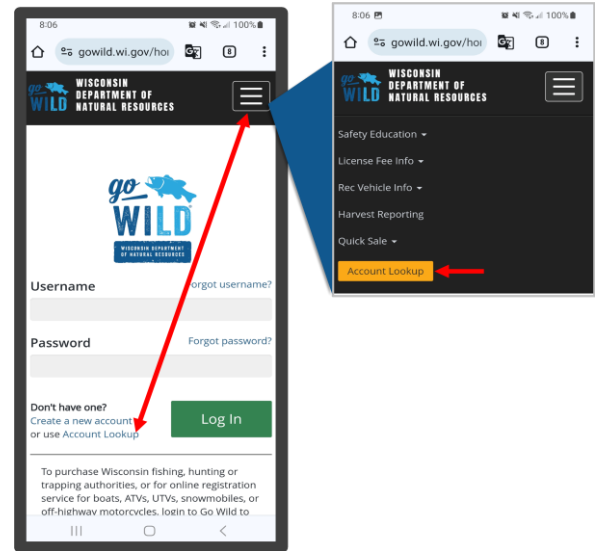
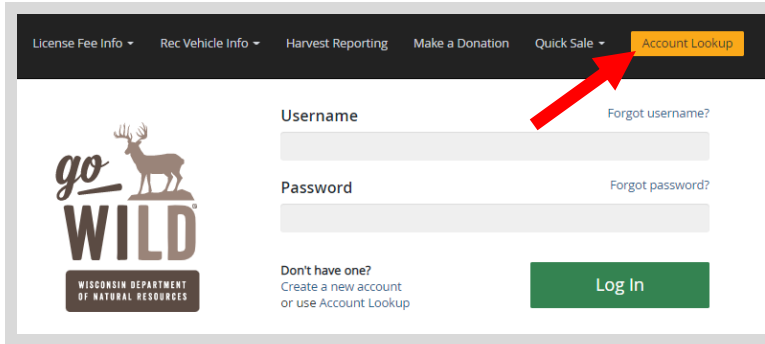



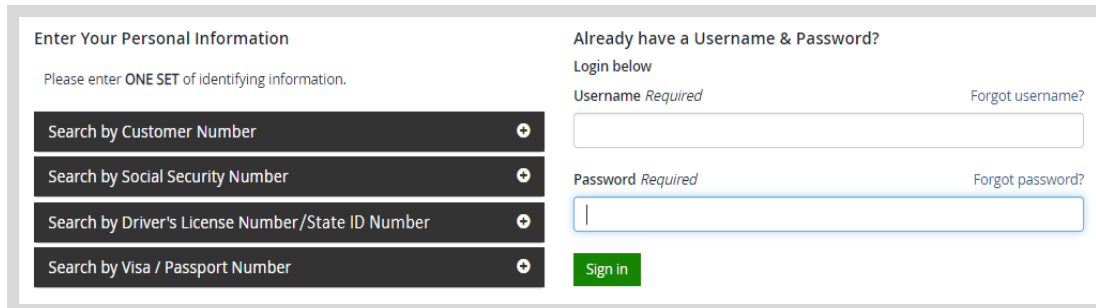
HOW TO: Register an untitled boat in Go Wild

STEP 1: Log in / create your Go Wild account

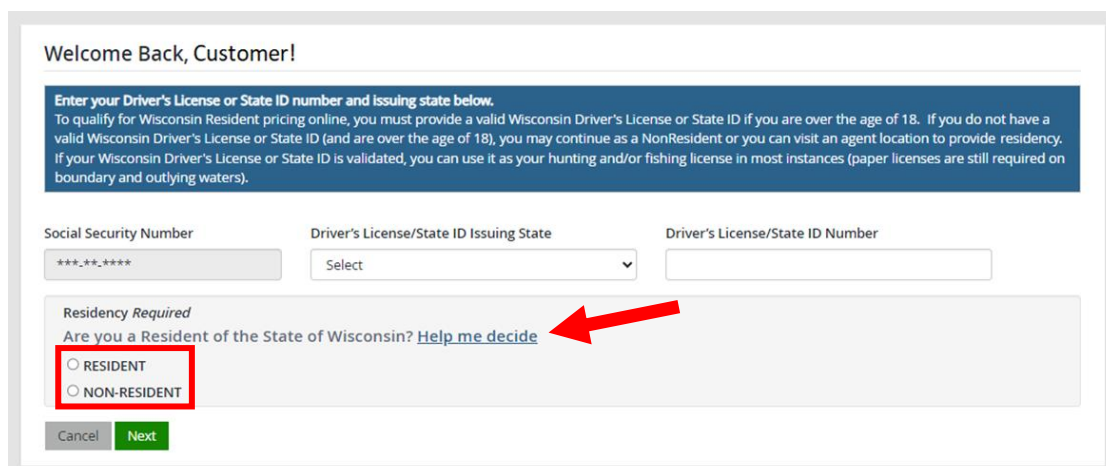
- Visit the website gowild.wi.gov. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the “Account Lookup” option to search for your account or create a new account if necessary.



- Mobile Users who haven't created a username/password may access the account look-up options by selecting “Account Lookup” under the username section or select the  icon to display the “Account Lookup” button.
- **Access your Account** - Search for your existing customer record using one of the four personal information options on the left (enter only numbers without any punctuation). Or enter your username and password for your account if you have already created one.



- **Welcome Back!** Enter your Driver License/State ID issuing state and ID number. If you do not have that information, leave both fields blank. *Note: To qualify for resident licenses, all customers age 18 and over must include a WI Driver License/State ID number.* Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the Help me decide link.



- **NEW requirement for all GoWild users - Create Username and Security Question.**

NOTE: This screen will only display if you have not yet created a username/password for your GoWild account.
Enter the following and select the Next button when finished.

1. Create a username for your account, following the requirements listed on the page.
2. Create a unique password for your account following the requirements listed on the page. You will need to enter it a second time to confirm it.
3. Create a Security Question and the answer to that question. (This question will be used should you need to reset your password).

Create Username and Security Question

A username and password is required. Please read the instructions below for the requirements. You will be able to use this login information in the future when you access the Go Wild site.

Create Username and Password

Your Username must be between 5-20 characters and consist of letters and/or numbers.

Username Required **1**

Your Password must be between 8-20 characters and contain at least one numeric character, at least one upper-case character, at least one lower-case character, and at least one symbol (except the "@" sign). Passwords and Security Answers are case sensitive.

Create New Password Required **2**

Confirm New Password Required **2**

Set Security Question

Please set your security question and answer. This question will be used should you need to reset your password.

Security Question Required **3**

Security Answer Required **3**

Next

- **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the [Edit](#) icon. If everything is correct, select the **Yes** button.

Review Summary

Personal Information [Edit](#)

CUSTOMER TEST	Social Security Number	Visa / Passport Number
123 FAKE ST	***-**-****	
ANYTOWN, WI 55555	Date of Birth	Issuing Country
UNITED STATES	02/06/1975	
(123) 456-7890		

- **Customer Home Page.** You have reached your customer home page where you may select licenses, register game, register recreational vehicles, and more!

go WILD Home Catalog Welcome, Customer Sign out Cart 0

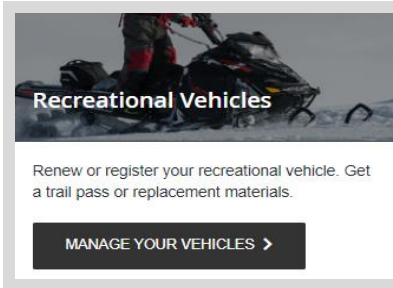
Hi, Customer DNR ID: 000-000-000 View / Edit Profile


Please review the expiration dates in your shopping cart associated with what you are purchasing.

Did You Know? You can edit any of your submitted applications up until the deadline and can reprint any of your documents in the Manage Your Licenses section of your dashboard.

STEP 2: Register the vehicle

- **Customer Homepage.** Locate the Recreational Vehicles section and select MANAGE YOUR VEHICLES.



- **Register a recreational vehicle.** Select the Boat button. Click on the  icon for vehicle definitions and descriptions if necessary.

A screenshot of the "Register a Recreational Vehicle" form. It has a header "Register a Recreational Vehicle" and a sub-header "Initial Questions". Below this is a question: "What type of Vehicle do you want to Register today?" with an info icon. There are four buttons: "Boat", "Snowmobile", "ATV or UTV", and "Off Hwy Motorcycle". The "Boat" button is highlighted with a red rectangle. Below the buttons is a link that says "Want to renew instead?".

- **Vehicle Search.** If the vehicle has been registered in Wisconsin before, and you have the Wisconsin registration number, select YES and enter it. If no registration number is available, select NO.

A screenshot of the "Register a Boat" form. It has a header "Register a Boat" and a sub-header "Initial Questions". Below this is a section labeled "Vehicle Type" with the value "Boat". Then it asks "Do you have a Wisconsin Registration Number for this vehicle?". There are two green buttons: "Yes" and "No".

- **Enter Hull ID Number.** If no registration number is available, you will be asked to enter the boat's hull ID number. Select Continue. If the vehicle is not found, you will also be prompted to enter the model year.

A screenshot of the "Register a Boat" form showing a message: "Info A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct." Below this is a sub-header "Initial Questions". There is a section with "Vehicle Type" as "Boat" and "Hull ID" as "ABC12345M818". Below this is a red rectangle containing two input fields: "Hull ID" with the value "ABC12345M818" and "Please provide your Model Year" which is empty. At the bottom are two buttons: "Cancel" and "Continue".


- **Vehicle confirmation.** If your vehicle has been registered in Wisconsin before, it should be found in the database. If not, the system will assume it is a new registration. Use the information on the screen to confirm the vehicle. Select YES if it is correct. If it does not look correct, select NO and search again.

Register a Boat

Info A Wisconsin registration has not been found for the Serial Number provided. Please review and confirm that your vehicle information is correct. ✕

Initial Questions

Vehicle Type	Hull ID	Model Year
Boat	ABC12345A818	2018


Is this the vehicle you wish to register? 

- **Serial number verification.** How did you confirm the hull ID (VIN) on your vehicle? Pick the one that most closely matches the document you copied the serial number from. Select Continue.


Register a Recreational Vehicle

Initial Questions

Vehicle Type	Hull ID	Model Year
Boat	ABC12345A819	2019

How was the serial number on your recreational vehicle verified? 

☐ Registration Certificate
☒ MSO (Manufacturer's Statement of Origin)
☐ Title
☐ Dealer
☐ Supporting Document/Bill of Sale
☐ Recreational Vehicle Itself


- **Vehicle Information.** Enter the specifications of your vehicle. NOTE: Make sure to fill in all required fields and answer all required questions. Click on the  icons to help with definitions and descriptions.


Boat Information






Initial Questions **Vehicle Information**


Vehicle Type	Hull ID	Model Year
Boat	ABC12345A919	2019

Please provide the following information about your vehicle:
Unless otherwise noted, all fields are required

Make: Model: Nickname *Optional* :

Length (ft): Length (in): Hull Material: 


Boat Type:  Engine Type :  Propulsion Type:  Fuel Type: 

Boat Use: 

- **Out of State Registration.** Check Yes or no if your boat was previously registered in another state. If yes, you will be prompted to enter the State and the Out of State Registration number.

Was the boat previously registered in a state other than Wisconsin?

☒ Yes ☐ No

State:  Pre State Reg Number:

- **Purchase Information.** Enter the name and address of the person or business that sold you the vehicle. Make sure to fill in all required fields.

Purchase Information

Initial Questions > Vehicle Information > Purchase Information

Vehicle Type	Hull ID	Make	Model	Model Year
Boat	LUN45678H417	Lund	Fishmaster	2017

Who did you obtain this vehicle from?

Name *Required*

Address

City

State / Province

Postal Code

Federal Tax ID (if purchased at a Dealer)

[Clear Seller Info](#)

- **Tax Information.** This information is used by the Department of Revenue for sales tax payment. Enter the information below and select **Continue** when completed.
 - Enter the date purchased and the Wisconsin county it will be primarily used/kept in.
 - Enter the amount paid for the vehicle and if there was a trade-in amount.
 - Indicate the tax exemption reason (if applicable).

Tax Information

A 5% WI sales tax must be collected for all nonexempt private party or dealer sales. County and stadium use taxes may also apply and are based on where the vehicle is primarily kept/used while in Wisconsin. Credit will be given for state and local taxes previously paid by the registration (i.e. tax paid in another state where the sale took place).

NOTE: customers who dual register their vehicle in Wisconsin and another state are subject to sales tax if they have not paid state and local taxes.

Purchase Date

Wisconsin County Primarily Used In **i**

Purchase Amount **i**

Was a trade-in included in the purchase?
☐ Yes
☐ No

Is the purchase eligible for tax exemption? [More Information](#)
☐ Yes
☐ No

Taxable Amount

[Cancel](#) [Continue](#)

- **Registration Summary Page.** View the summary of the information you have entered for your vehicle to ensure accuracy. Select **Yes** if you are satisfied with the information

STEP 3: Make payment and print your license/receipt

- **Shopping Cart.** Confirm your purchase is correct. Select your **Payment Type** (Credit Card or Checking Account) and select **Checkout**. Or select **Keep Shopping** if you need to purchase more.



Shopping Cart

[Remove all from cart](#)

Go Wild Product
Valid From

[Remove](#)

Subtotal:
Payment Type: Credit Card

[Keep Shopping](#) [Checkout](#)

- **Shipping Details.** This screen will only show if you have items that must be shipped to you (Go Wild Conservation Card, Trail Pass, etc). Enter the location you would like your items shipped. You may use the address already on account or enter an alternate address to ship to one time. Select **NEXT**. *Note: The system will validate the address and recommend address adjustments if necessary.*



Shipping Details

☒ Use Address on Account

James Test
123 Main Street
Anytown WI 55555

☐ Use Different Address / Edit Account Address

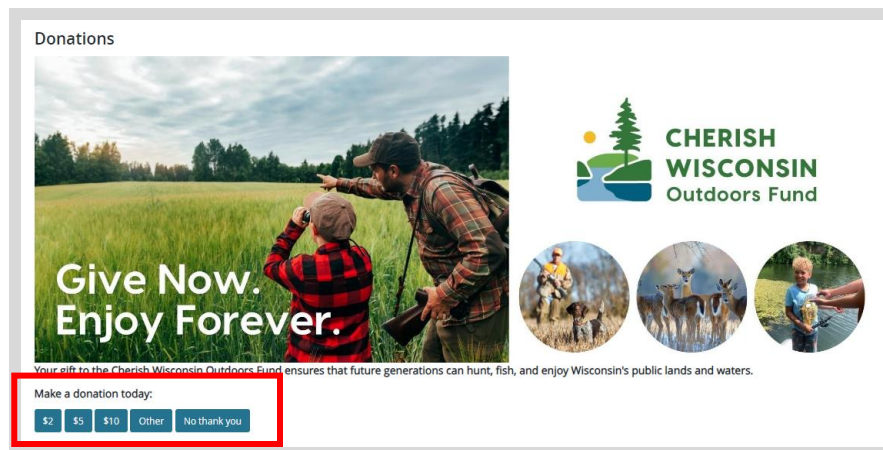
Verify your address

Sorry, we couldn't find your address. If you've made an error, please select edit and try again.
If your address is correct, continue with Use Entered Address

You Entered:
123 Main Street
Anytown
WI
55555

[Edit](#) [Use Entered Address](#)

- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



Donations

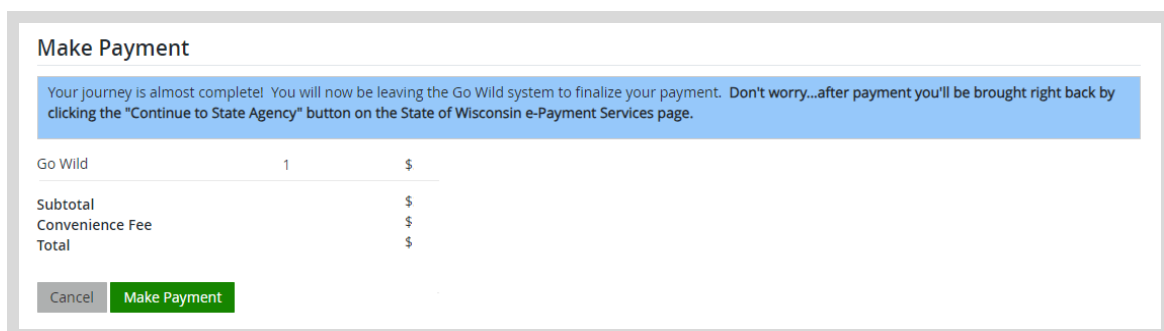
Give Now. Enjoy Forever.

Your gift to the Cherish Wisconsin Outdoors Fund ensures that future generations can hunt, fish, and enjoy Wisconsin's public lands and waters.

Make a donation today:

[\\$2](#) [\\$5](#) [\\$10](#) [Other](#) [No thank you](#)

- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select **Make Payment** when ready.



Make Payment


Your journey is almost complete! You will now be leaving the Go Wild system to finalize your payment. Don't worry...after payment you'll be brought right back by clicking the "Continue to State Agency" button on the State of Wisconsin e-Payment Services page.

Go Wild	1	\$
Subtotal		\$
Convenience Fee		\$
Total		\$

[Cancel](#) [Make Payment](#)

- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Double check your entries and select the red Continue button when finished.

Payment Method

Card Number 

Expiration Date Month Year

Card Security Code

Card Billing Address ☒ Use my contact information address
☐ Use a different address

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

[Continue](#) [Cancel](#)

- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select [Confirm](#) when finished.

Review Payment

Please review the information below and select Confirm to process your payment. Select Back to return to the previous page to make changes to your payment.

Payment Details

Description	WDNR WDNR Go Wild https://gowild.wi.gov
Payment Amount	\$
Convenience Fee	\$
Total Amount	\$
Payment Date	
Transaction ID	

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

[Confirm](#) [Back](#)

- **Confirmation.** Your purchase is now final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red Continue To State Website button to return and print your license documents.

Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000090099**

[Continue To State Website](#)

- **Order Receipt.** Now back in the Go Wild site, scroll down and select the [Receipt and License Documents](#) button to open your receipt documents for printing.

Order Receipt

Transaction #97541386

The following products have been added to your account.

Name	Qty	Price	Line Total
Go Wild	1	\$	\$
		Subtotal	\$
		Convenience Fee	\$
		Total	\$

[Receipt and License Documents](#)

[Back to Dashboard](#)