

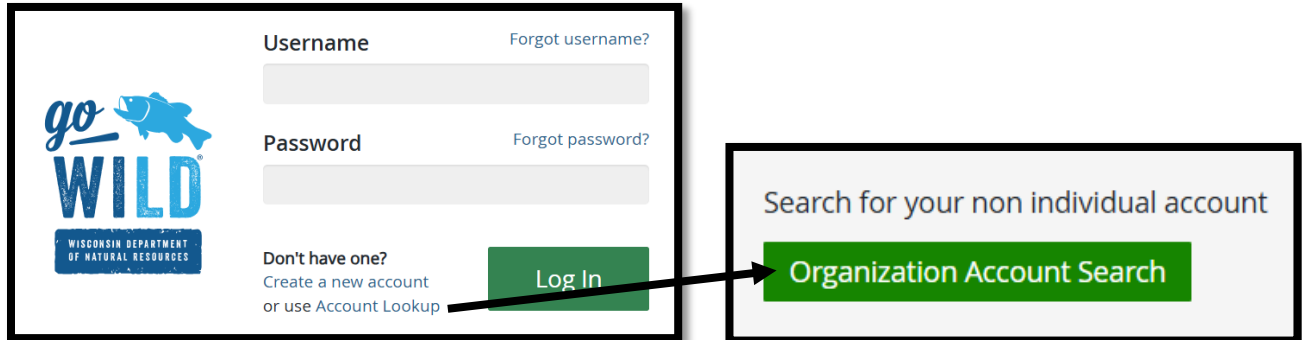
## Logging Into Your Organization Account

### Information

All organizations need to have a Customer ID created to access the Go Wild system. Organization accounts must first be created by calling the Wisconsin DNR at 1-888-936-7463. Please be prepared to provide the organization's contact information including either the FEIN or SSN.

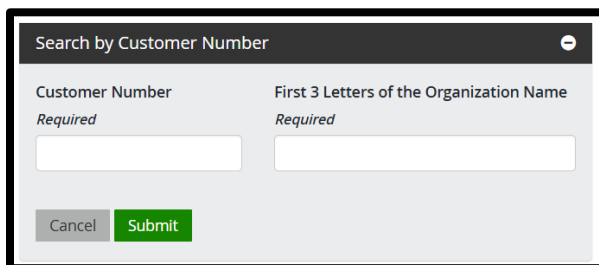
### Instructions For First Time Accessing Organization Account

1. Visit [Go Wild \[https://gowild.wi.gov\]](https://gowild.wi.gov). Click on **Account Lookup** > Click on **Organization Account Search**.



The image shows two parts of the Go Wild interface. On the left is the main login page with the 'go WILD' logo, 'WISCONSIN DEPARTMENT OF NATURAL RESOURCES' text, and fields for 'Username' and 'Password'. There are links for 'Forgot username?' and 'Forgot password?'. Below the password field, it says 'Don't have one? Create a new account or use Account Lookup' next to a green 'Log In' button. On the right is a separate box titled 'Search for your non individual account' containing a green button labeled 'Organization Account Search'. An arrow points from the 'Log In' button to the 'Organization Account Search' button.

2. **Enter Account Information** – enter the **Customer ID number** that was created for the Organization account and the **first 3 letters of the Organization's name** as provided when the account was created.



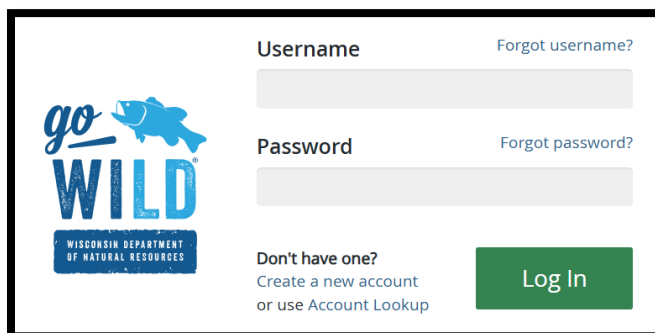
The image shows a form titled 'Search by Customer Number' with a minus icon in the top right corner. It has two input fields: 'Customer Number' (labeled 'Required') and 'First 3 Letters of the Organization Name' (labeled 'Required'). At the bottom are 'Cancel' and 'Submit' buttons.

3. **Create a Username and Password for the Organization Account.** After you have setup the Username and Password you will be sent back to login with that created Username and Password.

**NOTE:** You must use the Username and Password to access the account once created.

### Instructions for Logging Into Organization Account

1. Visit [Go Wild \[https://gowild.wi.gov\]](https://gowild.wi.gov). Enter in your **Username and Password**.



The image shows the Go Wild login page with the 'go WILD' logo, 'WISCONSIN DEPARTMENT OF NATURAL RESOURCES' text, and fields for 'Username' and 'Password'. There are links for 'Forgot username?' and 'Forgot password?'. Below the password field, it says 'Don't have one? Create a new account or use Account Lookup' next to a green 'Log In' button.

## Logging Into Your Organization Account

- a) **Username/Password** – Please note the (Forgot username?) and (Forgot password?) links if you need to retrieve your username or reset your password.
  - i. **Forgot Username** asks for the email address that is associated with the account and will send an email with the username, if we are able to locate an account with that email address.
  - ii. **Forgot Password** asks for the username and email address. If an account is located, the security question will display and you will need to provide the answer.
- b) **Preferences and Residency** – Read the information on the screen and select the organization's residency.
- c) **Review Summary** – Review ALL the organization's information for accuracy. You can select the 'Edit Icon' in the upper right or the 'No' button at the bottom of the page. Please review the terms and disclaimers and check the box to agree. If all information is accurate, on behalf of the organization, click on 'Yes' at the bottom to proceed.
- d) **Dashboard** – You will land on the Organization's dashboard. Please review all messages as they frequently change to provide you important information.
  - i. **Dashboard Tiles** – have a main label and a description of what can be done in the section.

**NOTE:** Organization accounts cannot purchase general hunting and fishing approvals – they can only purchase products that can be sold to Organizations (i.e. commercial approvals that have been pre-approved, well notifications, dog training licenses, etc.) and register recreational vehicles.

The dashboard features four main tiles:

- License Catalog:** Buy eligible commercial hunting/fishing licenses. Includes a yellow 'PURCHASE PRODUCTS >' button.
- Recreational Vehicles:** Renew or register your recreational vehicle. Buy a trail pass or replacement materials. Includes a blue 'MANAGE YOUR VEHICLES >' button.
- License History:** Reprint and view your commercial hunting/fishing license purchases. Includes a grey 'MANAGE YOUR LICENSES >' button.
- Need Help?:** Select a step-by-step picture guide to assist you with your Go Wild experience. Includes a grey 'GET HELP >' button.

Arrows indicate navigation from the dashboard tiles to detailed views:

- A dashed orange arrow points from the 'PURCHASE PRODUCTS >' button to a 'Product Catalog' window.
- A solid blue arrow points from the 'MANAGE YOUR VEHICLES >' button to a 'My Vehicles' table.

**Product Catalog**

Hunt/Trap Fish Applications Trails Misc/Other Renew Vehicle

**My Vehicles**

Type	Reg #	Nickname/Year/Make/Model	Expiration Date	Actions
Boat	1527HT PENDING	1973 CHRYSLER CONQUEROR	3/31/2028	<a href="#">Print Pending Letter</a>
Boat	1730WN	1960 Lund Troller	3/31/2028	<a href="#">Update</a> <a href="#">Shop for more</a>
Snowmobile	1084AB	2001 ARCTIC CAT ZL550	6/30/2027	<a href="#">Update</a> <a href="#">Shop for more</a>
ATV	2660CH	2006 POLARIS SPORTSMAN	3/31/2027	<a href="#">Update</a> <a href="#">Shop for more</a>
UTV	3311AP	1983 HONDA 4 Wheeler	6/30/2002	<a href="#">Update</a> <a href="#">Renew</a> <a href="#">Shop for more</a>