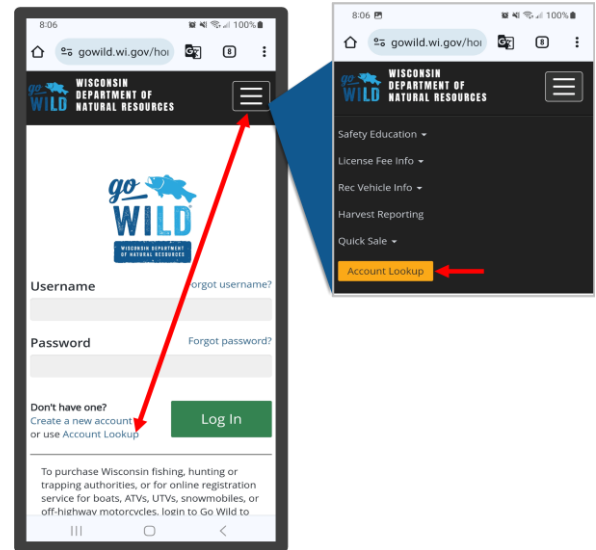
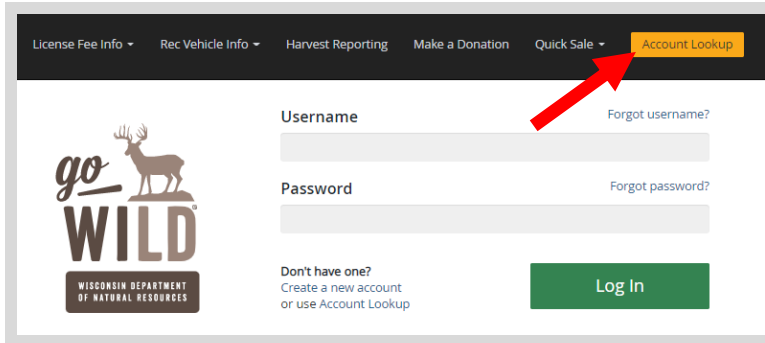



HOW TO: Purchase a Spousal Fishing License on Go Wild

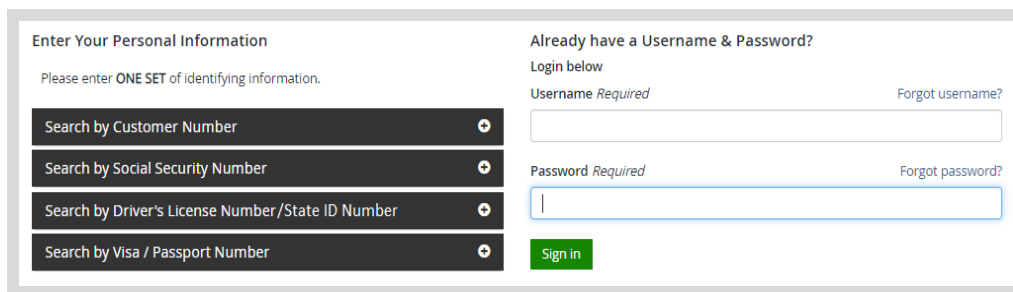
Note: If you or your spouse are 65 or older it is cheaper for you to purchase your fishing licenses separately.

STEP 1: Log in / create your Go Wild account

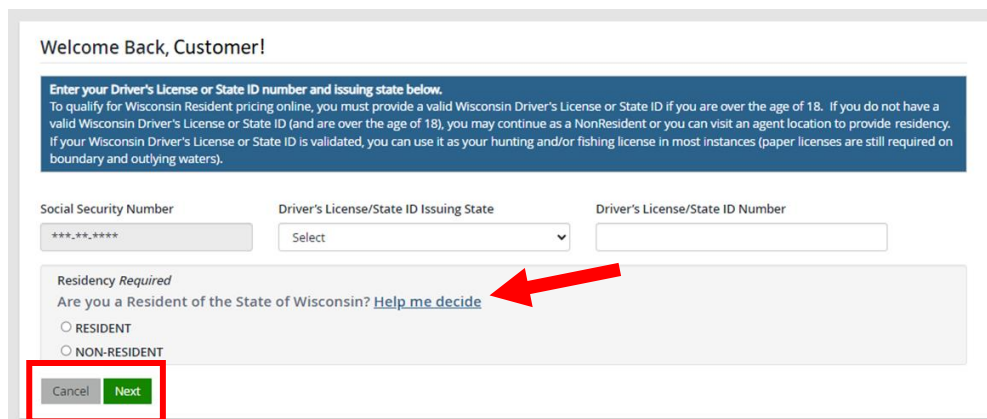
- Visit the website gowild.wi.gov. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the “Account Lookup” option to search for your account or create a new account if necessary.



- Mobile Users** who haven't created a username/password may access the account look-up options by selecting “Account Lookup” under the username section or select the  icon to display the “Account Lookup” button.
- Access your Account** - Search for your existing customer record using one of the four personal information options on the left (enter only numbers without any punctuation). Or enter your username and password for your account if you have already created one.



- Welcome Back!** Enter your Driver License/State ID issuing state and ID number. If you do not have that information, leave both fields blank. Note: To qualify for resident licenses, all customers age 18 and over must include a WI Driver License/State ID number. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the Help me decide link.



- **NEW requirement for all GoWild users - Create Username and Security Question.**

NOTE: This screen will only display if you have not yet created a username/password for your GoWild account.
Enter the following and select the Next button when finished.

1. Create a username for your account, following the requirements listed on the page.
2. Create a unique password for your account following the requirements listed on the page. You will need to enter it a second time to confirm it.
3. Create a Security Question and the answer to that question. (This question will be used should you need to reset your password).

Create Username and Security Question

A username and password is required. Please read the instructions below for the requirements. You will be able to use this login information in the future when you access the Go Wild site.

Create Username and Password

Your Username must be between 5-20 characters and consist of letters and/or numbers.

Username Required

 1

Your Password must be between 8-20 characters and contain at least one numeric character, at least one upper-case character, at least one lower-case character, and at least one symbol (except the "@" sign). Passwords and Security Answers are case sensitive.

Create New Password Required

Confirm New Password Required

 2

Set Security Question



Please set your security question and answer. This question will be used should you need to reset your password.

Security Question Required

Security Answer Required


 3

Next

- **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the  [Edit](#) icon. If everything is correct, select the  button.

Review Summary

Personal Information


CUSTOMER TEST
123 FAKE ST
ANYTOWN, WI 55555
UNITED STATES
(123) 456-7890 

Social Security Number
-**-*


Date of Birth
02/06/1975


Visa / Passport Number

Issuing Country

 [Edit](#)

- **Customer Home Page.** You have reached your customer home page where you may select licenses, register game, register recreational vehicles, and more!


[Home](#)
[Catalog](#)

Welcome, [Customer](#)
[Sign out](#)
 [Cart](#) 0

Hi, **Customer**
DNR ID: 000-000-000
 [View / Edit Profile](#)

Please review the expiration dates in your shopping cart associated with what you are purchasing.

Did You Know? You can edit any of your submitted applications up until the deadline and can reprint any of your documents in the Manage Your Licenses section of your dashboard.

STEP 2: Select your license/application product

- **Homepage.** Locate the License Catalog section and select the **PURCHASE PRODUCTS** button



- **Product Catalog.** Select the Fish tab at the top, and select the Spousal Annual Fishing License (Primary).

Hunt/Trap	Fish	Applications	Trails & Parks	Misc/Other
Products				
Product Name		Description		
Spousal Annual Fishing License (Primary, Resident)		Available to either spouse (defined as "Primary" b...		

- **Adding the Secondary Customer.** You may add the Spousal Annual Fishing – Secondary to your license for no added cost. This box will be checked for you automatically. You may uncheck it if you wish to purchase the spouse license later. *Note: If the secondary customer has never purchased a hunt/fish license in Wisconsin before, it may be necessary to create a new customer account before starting this license.* This page also offers **Add-on Products** for the Primary Customer. Select any you wish to add.

Secondary

☒ **Spousal Annual Fishing - Secondary** \$0.00
Available to the spouse of a Spousal Annual Fishing - Primary license holder for no fee. Allows fishing in any waters of the state. Stamp privileges are required to fish inland trout or Great Lakes trout and salmon.

Add-on At Cost for Primary Customer

☐ **Go Wild Conservation Card** \$3.50
Get your Card now! You will receive your card in the mail within 14 business days. The Conservation Card does not expire. It is a convenient and durable alternate to paper licenses. Licenses, stamps, and hunter education authorities can all be accessed from the Conservation Card. You are required to carry paper carcass tags for certain species.

☐ **Inland Waters Trout Stamp** \$10.00
Allows fishing (in addition to a license authorizing fishing) for trout on all inland waters, except Green Bay and Lake Michigan tributaries up to the first dam or lake and tributaries to Lake Superior. Conservation Patrons, Senior Citizen Recreation cardholders, and free resident Military Fishing/Small Game license holders are exempt from purchasing an inland trout stamp.

☐ **Great Lakes Salmon/Trout Stamp** \$10.00
Allows fishing (in addition to a license authorizing fishing) for trout or salmon on Lake Superior, Lake Michigan, Green Bay and the tributaries of Lake Michigan and Green Bay up to the first dam or lake. Conservation Patrons, Senior Citizen Recreation cardholders, and free resident Military Fishing/Small Game license holders are exempt from purchasing a great lakes trout & salmon stamp.

- **Confirming the Secondary Customer.** Enter the Secondary customer's **date of birth** in the field to the left, plus **ONE of the items on the right (DNR number, SSN, or Driver License number)**. If you do not have this information at this time, you can hit the **Skip** button at the bottom and purchase the secondary license later in a different transaction for no cost. *NOTE: This page is where you choose the Add-on Products for the Secondary Customer. Select any items you wish to add for the secondary person.*

Spousal Annual Fishing License (Secondary, Resident)

Available to the spouse of a Spousal Annual Fishing - Primary license holder for no fee. Allows fishing in any waters of the state. Stamp privileges are required to fish inland trout or Great Lakes trout and salmon.

Other license types (Senior, Patron, Sport) do not include a license for the spouse.

Price: \$0.00

Please enter the Secondary Customer's Date of Birth and one of the additional fields.

Secondary Customer Date of Birth *Required*

ex. 01/01/2021

Secondary Customer DNR Number

OR

Secondary Customer Social Security Number

OR

Secondary Customer Driver's License Number

Enter Date of Birth

Enter only one of these

Add-on At Cost for Secondary Customer

☐ **Go Wild Conservation Card \$3.50**
Get your Card now! You will receive your card in the mail within 14 business days. The Conservation Card does not expire. It is a convenient and durable alternate to paper licenses. Licenses, stamps, and hunter education authorities can all be accessed from the Conservation Card. You are required to carry paper carcass tags for certain species.

☐ **Inland Waters Trout Stamp \$10.00**
Allows fishing (in addition to a license authorizing fishing) for trout on all inland waters, except Green Bay and Lake Michigan tributaries up to the first dam or lake and tributaries to Lake Superior. Conservation Patrons, Senior Citizen Recreation cardholders, and free resident Military Fishing/Small Game license holders are exempt from purchasing an inland trout stamp.

☐ **Great Lakes Salmon/Trout Stamp \$10.00**
Allows fishing (in addition to a license authorizing fishing) for trout or salmon on Lake Superior, Lake Michigan, Green Bay and the tributaries of Lake Michigan and Green Bay up to the first dam or lake. Conservation Patrons, Senior Citizen Recreation cardholders, and free resident Military Fishing/Small Game license holders are exempt from purchasing a great lakes trout & salmon stamp.

Skip **Add To Cart**

STEP 3: Make payment and print your license/receipt

- **Shopping Cart.** Confirm your purchase is correct. Select your **Payment Type** (Credit Card or Checking Account) and select **Checkout**. Or select **Keep Shopping** if you need to purchase more.

Shopping Cart

[Remove all from cart](#)

Go Wild Product [x Remove](#)

Valid From

Subtotal:

Payment Type: **Credit Card**

Keep Shopping **Checkout**

- **Shipping Details.** This screen will only show if you have items that must be shipped to you (Go Wild Conservation Card, Trail Pass, etc). Enter the location you would like your items shipped. You may use the address

already on account or enter an alternate address to ship to one time. Select **NEXT**. *Note: The system will validate the address and recommend address adjustments if necessary.*

The first screenshot shows the 'Shipping Details' form with the 'Use Address on Account' option selected. The address listed is James Test, 123 Main Street, Anytown WI 55555. An arrow points to the second screenshot, which shows the 'Verify your address' confirmation screen. It displays the entered address and provides 'Edit' and 'Use Entered Address' buttons.

- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.

The screenshot shows the 'Donations' page for the Cherish Wisconsin Outdoors Fund. It features a large image of a man and a child in a field with the text 'Give Now. Enjoy Forever.' Below this, there is a section titled 'Make a donation today:' with buttons for \$2, \$5, \$10, Other, and No thank you. The 'Other' button is highlighted with a red box.

- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select **Make Payment** when ready.

The screenshot shows the 'Make Payment' summary screen. It includes a message: 'Your journey is almost complete! You will now be leaving the Go Wild system to finalize your payment. Don't worry...after payment you'll be brought right back by clicking the "Continue to State Agency" button on the State of Wisconsin e-Payment Services page.' Below this is a table showing the payment details:

Go Wild	1	\$
Subtotal		\$
Convenience Fee		\$
Total		\$

At the bottom, there are 'Cancel' and 'Make Payment' buttons.

- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Double check your entries and select the red **Continue** button when finished.

The screenshot shows the 'Payment Method' form. It includes fields for Card Number, Expiration Date (Month and Year dropdowns), and Card Security Code. There are also radio buttons for 'Card Billing Address' with options 'Use my contact information address' (selected) and 'Use a different address'. Below the form, there is a message: 'A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.' At the bottom, there are 'Continue' and 'Cancel' buttons.

- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select **Confirm** when finished.

Review Payment

Please review the information below and select Confirm to process your payment. Select Back to return to the previous page to make changes to your payment.

Payment Details

Description	WDNR WDNR Go Wild https://gowild.wi.gov
Payment Amount	\$
Convenience Fee	\$
Total Amount	\$
Payment Date	
Transaction ID	

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

Confirm [Back](#)

- **Confirmation.** Your purchase is now final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red [Continue To State Website](#) button to return and print your license documents.

Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000090099**

Continue To State Website

- **Order Receipt.** Now back in the Go Wild site, scroll down and select the **Receipt and License Documents** button to open your receipt documents for printing.

Order Receipt

Transaction #97541386

The following products have been added to your account.

Name	Qty	Price	Line Total
Go Wild	1	\$	\$
		Subtotal	\$
		Convenience Fee	\$
		Total	\$

Receipt and License Documents

Back to Dashboard