

Division of Fish, Wildlife and Parks

Classification: Wildlife Biologist – Senior

Working Title: Private Lands Forest Habitat Biologist

Work Location: Madison or WI Rapids; Green Bay or Oshkosh

Position Summary: This position is responsible for coordinating, leading, and providing technical and financial assistance to Deer Management Assistance Program (DMAP) members and other private landowners within the state. This includes providing wildlife habitat and deer herd management advice that aligns landowner goals with sound management practices, assisting DMAP members and other private landowners with applying for and complying with NRCS Farm Bill cost-share programs; and serving as a Farm Bill Program liaison for the Wildlife Management Program.

Geographic Scope and Travel Requirements: This position is responsible for implementing private lands work related to the DMAP and NRCS Farm Bill programs in Wisconsin. Travel within the assigned area of the State is required and will occur regularly. Travel statewide to assist other team members, attend meetings, and trainings may occur occasionally.

Scope of Authority: This position reports to the Lands and Habitat Section Supervisor and is part of a team of DMAP/Private Lands Biologists.

Goals and Activities:

- 45% A. Coordinate and administer federal cost-share program services to DMAP members and other private landowners.**
 - A.1 Write Forest Stewardship Plans (FSP) that meet federal cost-share funding requirements for NRCS Farm Bill programs especially Environmental Quality Incentives Program (EQIP) and Conservation Stewardship Program (CSP).
 - A.2 Assist DMAP members with the Farm Bill program application process including writing forestry practice plans, obtaining and completing all necessary steps by associated deadlines.
 - A.3 Conduct conservation implementation checks for properties enrolled in NRCS Farm Bill programs.
 - A.4 Maintain accurate and complete landowner records in associated databases.
 - A.5 Maintain familiarity with NRCS Farm Bill Programs, processes, and requirements.
 - A.6 Serve as the primary point of contact for DMAP members on NRCS Farm Bill program questions.
 - A.7 Serve as a liaison between the DNR's Wildlife Management program and NRCS.
 - A.8 Organize and deliver training and collaboration opportunities for DNR and NRCS staff.

- 45% B. Provide technical assistance to private landowners enrolled in the Deer Management Assistance Program (DMAP).**
 - B.1 Coordinate and lead site visits with private landowners enrolled in DMAP.
 - B.2 Coordinate site visit staffing and associated roles with partners.
 - B.3 Provide written silvicultural, wildlife habitat, and deer herd recommendations that align with landowner's goals and the program(s) they're enrolled in or interested in enrolling in.
 - B.4 Conduct deer impact assessments as needed to determine qualification for DMAP's bonus tag program.
 - B.5 Maintain accurate and complete landowner records in associated databases.
 - B.6 Assist members with implementing recommended practices by answering questions and connecting them to appropriate resources.
 - B.7 Maintain familiarity with the latest science, programs, and field techniques in forestry, wildlife

- habitat, and deer herd management.
- B.8 Coordinate and deliver educational opportunities for DMAP members such as newsletter articles, workshops, field tours, videos, or documents.
- B.9 Deliver public outreach through guest presentations, expo booths, or participating in partner events

- 10% C. Organizational responsiveness.**
 - C.1 Review and keep abreast of changes in knowledge and practices of position-related activities and responsibilities.
 - C.2 Participate in job-related training and organizational meetings as assigned by supervisor.
 - C.3 Prepare forms and reports as necessary for personnel and budget accounting purposes in a timely manner.
 - C.4 Perform other program-related duties as assigned.
 - C.5 Follow all general and position-related safety requirements.

Knowledge, Skills, and Abilities:

1. Knowledge of forest management, especially non-commercial practices, and their application to wildlife habitat management.
2. Knowledge of wildlife conservation and habitat management principles to benefit Wisconsin wildlife.
3. Knowledge of white-tailed deer ecology and management, including hunting and herd management.
4. Knowledge of private lands habitat programs and initiatives especially NRCS Farm Bill programs including EQIP and CSP.
5. Skill in providing technical advice to a general audience in written and oral formats.
6. Skill in implementing and evaluating wildlife habitat management practices.
7. Skill in developing and delivering education and outreach programs to diverse audiences.
8. Skill in using computer software for data tracking (such as Excel, MS Access, or other custom applications), mapping (GIS or other web-based software), and report writing (MS word or other word processing software).
9. Ability to work collaboratively with others.
10. Ability to manage projects effectively and efficiently.