

**Notice:** This application is for coverage under the Type C Registration Operation Permit and its companion Type C Registration Construction Permit. These two permits are referred to as the ROPC throughout the rest of this document. Facilities must apply for coverage under the ROPC using this application form, as required under ss. NR 406.17(4)(a), and 407.105(4)(a), Wis. Adm. Code. Failure to submit complete information as required on the form shall be grounds for denial of the application. It is not the Department's intention to use any personally identifiable information from this form for any other purpose. Wisconsin's Open Records law requires the Department to provide this information to others upon request [ss. 19.31 - 19.39, Wis. Stats.]. The ROPC is available only for qualified printing facilities that have emissions below 25 tons per year of PM<sub>10</sub>, PM<sub>2.5</sub>, VOC, CO, NO<sub>x</sub>, and SO<sub>2</sub>, 5 tons per year of each federal hazardous air pollutant, 12.5 tons per year of all federal hazardous air pollutants combined, and 0.5 tons per year lead. More information is available at <https://dnr.wi.gov/topic/AirPermits/Registration.html#tabx3>.

For help see Instructions starting on page 12 or for more detail review the ROPC Application Guidebook AM-582.

Section 1: Facility Information			
<b>Facility Name</b>			
Physical Address			
<input type="radio"/> City <input type="radio"/> Town <input type="radio"/> Village of		County	
<b>Parent Corporation Name</b>		Country (if not U.S.)	
Street or Route	City	State	Zip Code
<b>Responsible Official Name</b>		Title	
Phone (include are code)		Email	
Mailing Address	City	State	Zip Code
<b>Permit Contact Person Name</b>		Title	
Phone (include are code)		Email	
Mailing Address	City	State	Zip Code
<b>Permit Applicant Name (if different from Permit Contact)</b>		Title	
Phone (include are code)		Email	
Mailing Address	City	State	Zip Code
<b>Facility NAICS code description:</b>	<b>Facility Identification Number (FID):</b>		

**Section 1: Facility Information**

Describe the facility and list all air pollution sources:

Type of Printing Operations (check all that apply)	Number of Presses	Construction Date(s)
<input type="checkbox"/> non-heatset offset lithographic		
<input type="checkbox"/> heatset web offset lithographic		
<input type="checkbox"/> gravure		
<input type="checkbox"/> flexographic		
<input type="checkbox"/> screen		
<input type="checkbox"/> digital		
<input type="checkbox"/> letterpress		
<input type="checkbox"/> other: _____		

List of Restricted Use Stationary Reciprocation Internal Combustion Engine (i.e. emergency generators) and Steam Generating Units (i.e. boilers) at the facility:				
Model	Power (hp) or Heat Input Capacity (MMBtu/hr)	Fuel Type(s)	Most recent date of construction, modification, or reconstruction	Is the unit subject to any NSPS or NESHAP standard? If so, please indicate the standard.

Select the Fuel Types (check all that apply):
<input type="checkbox"/> natural gas
<input type="checkbox"/> propane and/or liquefied petroleum gas
<input type="checkbox"/> distillate fuel oil containing 0.0015% sulfur or less by weight
<input type="checkbox"/> other: _____

Please enter the total heat input capacity of all stationary fuel combustion units at your facility in units of million Btu per hour. Fuel combustion units might include gas-fired water and space heating units, process heaters, boilers, or control devices.  
 Total Heat Input Capacity: \_\_\_\_\_ MMBtu/hr

**Section 1: Facility Information**

**Other Non-Printing Operations (select all that apply):**

- convenience space heating units with heat input capacity of less than 5 million Btu per hour that burn gaseous fuels, liquid fuels or wood
- convenience water heating
- maintenance of grounds, equipment and buildings, including lawn care, pest control, grinding, cutting, welding, painting, woodworking, general repairs and cleaning, but not including use of organic compounds as cleanup solvents
- boiler, turbine, generator, heating and air conditioning maintenance
- pollution control equipment maintenance
- internal combustion engines used for warehousing and material transport, forklifts and courier vehicles, front end loaders, graders and trucks, carts and maintenance trucks
- fire control equipment
- janitorial activities
- office activities
- fuel oil storage tanks with a capacity of 10,000 gallons or less
- stockpiled contaminated soil
- demineralization and oxygen scavenging of water for boilers
- purging of natural gas lines
- aerosol cans
- pad printing
- pre-press equipment, such as: photo-processing, typesetting, or image-setting equipment
- proofing systems utilizing water-based, ink jet, dry toner, or dye sublimation of proof press designed to evaluate product quality
- plate-making equipment or screen preparation activities utilizing water-based developing solutions
- equipment used to make blueprints
- cold cleaning manual parts washers with less than 10 square feet of surface area
- dry toner or other digital presses that apply water-based inks
- substrate finishing activities which involve paper folding, cutting, folding, trimming, die cutting, embossing, foil stamping, drilling, saddle stitching, sewing, perfect binding, vacuum forming or other activities that do not generate VOCs and whose particulate emissions are vented inside the facility
- adhesive application activities involving hot melt, extrusion, catalyzed solvent-less, or water-based adhesives
- pneumatic system for collecting paper/film/paperboard scrap from cutting operations
- other: \_\_\_\_\_

**Comments:**

**Section 2: Eligibility Questions**

1. Is your facility classified primarily as a printer?

Yes  No

- If you answer "No", you are not eligible for the ROPC.
- If you answer "Yes", go on to Question 2.

**ADDITIONAL INFORMATION:** If you answer "No", then you are not eligible for the ROPC. You may still qualify for the Type A or Type B Registration Permits, which are for all types of facilities with low actual emissions. See the ROPC Application Guidebook, publication number AM-582 (<https://dnr.wi.gov/topic/AirPermits/Registration.html#tabx3>) for details.

For the purposes of the ROPC, a printer is any facility that identifies a primary Standard Industrial Classification (SIC) Code of 23, 26 or 27 or a primary North American Industry Classification System (NAICS) code of 3231xx or 5111xx for the operations at their business. Printing should not be an ancillary operation at any business that applies for coverage under the ROPC. Please use the comment section below to indicate any special circumstances.

**Comments:**

2. Does the facility have any existing air permits (construction or operation)?

Yes  No

**ADDITIONAL INFORMATION:** To qualify for the ROPC, all existing permits (active and inactive) must be revoked, and all applications withdrawn. This application constitutes your request for those revocations and withdrawals to take place. Before your registration permit application is declared complete, a notification of our intent to revoke your previously issued permits will be prepared followed by a 14-day, 21-day or 30-day waiting period. After the waiting period is over, your application will be declared complete and the review of your registration permit application will begin. A final decision on ROPC coverage will be made within 15 days of the application being declared complete. If your facility qualifies for coverage, the facility will receive a letter of coverage approval under the ROPC, all existing permits will be formally revoked and any pending air permit applications withdrawn.

**Comments:**

**Section 2: Eligibility Questions**

3. Are any emission units at your facility subject to Best Available Control Technology (BACT) or Lowest Available Emission Rate (LAER) under ch. NR 445, Wis. Adm. Code?  Yes  No

- If you answer “No”, go on to Question 4.
- If you answer “Yes”, then you are indicating that you have an emission unit subject to a case-by-case determination under BACT or LAER. A facility that needs BACT or LAER requirements to be included in an individual permit is not eligible for a Registration Permit and should instead apply for a conventional air permit.

**ADDITIONAL INFORMATION:** The owner or operator of a source that emits a non-exempt state hazardous air contaminant for which a control requirement is identified in column (i) of Table A of section NR 445.07, Wis. Adm. Code, in a quantity that requires the facility to apply BACT or LAER do not qualify for Registration Permit coverage ([http://docs.legis.wisconsin.gov/code/admin\\_code/nr/400/445](http://docs.legis.wisconsin.gov/code/admin_code/nr/400/445)).

“Best available control technology” or “BACT” means an emission limit for a hazardous air contaminant based on the maximum degree of reduction practically achievable as specified by the department on an individual case-by-case basis considering energy, economic and environmental impacts and other costs related to the source. “Lowest achievable emission rate” or “LAER” means the rate of emission of a hazardous air contaminant that reflects the more stringent of the following: (a) The most stringent emission limitation for the hazardous air contaminant which is contained in the air pollution regulatory program of any state for this class or category of source, unless an applicant for a permit demonstrates that this limitation is not achievable; (b) The most stringent emission limitation for the hazardous air contaminant which is achieved in practice by the class or category of source.

If you have existing permits, they can help you determine if you have emission units covered by BACT or LAER requirements. When answering this question, please note that the emission caps in the Registration Permit are considered enforceable caps on potential to emit. These limits may eliminate your need to retain any BACT or LAER requirements in existing permits. You can use the comment section below to provide additional information on such situations.

**Comments:**

**Section 2: Eligibility Questions**

**4. Does your facility have any air pollution control devices?**

- If you answer “No”, go on to Question 5.  Yes  No
- If you answer “Yes”, then fill out the table below for each device.

Control Device	Minimum Overall Control Efficiency for Total Enclosures			Minimum Overall Control Efficiency for Hood Capture			Your Capture Efficiency	Your Control Efficiency
	PM	PM <sub>10</sub> / PHAP	VOC/ VHAP	PM	PM <sub>10</sub> / PHAP	VOC/ VHAP		
Low efficiency cyclone	40%	20%		32%	16%			
Medium efficiency cyclone	60%	40%		48%	32%			
High efficiency cyclone	80%	60%		64%	48%			
Wall filters (including paint overspray filters and rotary drum filters)	95%	95%		76%	76%			
Fabric filter and HEPA filter, including baghouses and cartridge collectors	98%	92%		78%	73%			
Thermal oxidizers			90%			76%		
Catalytic oxidizers			90%			76%		
Condenser			70%			56%		
Bio-filter			80%			64%		

**ADDITIONAL INFORMATION:** The emission cap for the ROPC is less than 25% of the major source thresholds for criteria pollutants and 50% for Hazardous Air Pollutants (HAP), which in most areas of the state equates to less than 25 tons/year each for NOx, SO<sub>2</sub>, CO, VOC, PM<sub>10</sub> and PM<sub>2.5</sub>, 5 tons/year for a single HAP, 12.5 tons/year for all HAPs combined, and 0.5 tons/year for lead. The ROPC requires control devices to meet a minimum percentage for overall control efficiencies unless the facility operates a control device that is required by an applicable standard or regulation. If not meeting the minimum overall control efficiency, please list the applicable requirement or standards and the applicable limits or control efficiencies the facility is meeting in the comments section below. Only the control devices listed above can be used for calculating actual emissions. Total enclosure means 100% capture efficiency, and hood capture means less than 100% capture efficiency. The overall control efficiency is calculated by multiplying your capture and control efficiencies. If you use more than one of the same type of control device, please describe this in the comments section below.

**Comments:**

**Section 2: Eligibility Questions**

**5. List your expected facility-wide annual calendar year emissions and maximum controlled annual emission rate for each of the following pollutants.**

Once you have entered the emissions in the table below, go on to Question 6. Calculations must be attached to your application.

Pollutant	Annual Actual Emissions (ton/yr)	Annual Maximum Controlled Emissions (ton/yr)
PM <sub>10</sub> (Particulate Matter less than 10 microns)		
PM <sub>2.5</sub> (Particulate Matter less than 2.5 microns)		
Sulfur Dioxide (SO <sub>2</sub> )		
Nitrogen Oxides (NO <sub>x</sub> )		
Carbon Monoxide (CO)		
Volatile Organic Compounds (VOC)		
Lead (Pb)		

**ADDITIONAL INFORMATION:** In order to qualify for the ROPC coverage, your calendar year emissions may not exceed 25% of the major source thresholds for criteria pollutants and 50% for Hazardous Air Pollutants (HAP), which in most areas of the state equates to less than 25 tons/year each for NO<sub>x</sub>, SO<sub>2</sub>, CO, VOC, PM<sub>10</sub> and PM<sub>2.5</sub>, 5 tons/year for a single HAP, 12.5 tons/year for all HAPs combined, and 0.5 tons/year for lead. However, these emission caps could be lower if the facility is located in a non-attainment area. See <https://dnr.wi.gov/topic/AirPermits/Nonattainment.html> to determine if your facility is located in a nonattainment area and what major source thresholds apply.

If you use a control device to meet an emission cap, you must use the control efficiency required by an applicable standard or use those preestablished control efficiencies listed in Question 4 for the calculation of emissions. Alternate control efficiencies can only be used for thermal and catalytic oxidizers that were tested within the last 5 years using an approved test method. Be sure to send copies of all calculations with the application, including sources of emissions factors.

Maximum controlled emissions are calculated using the maximum hourly capacity of the equipment and assuming operation 8,760 hours per year. Realistic operating scenarios may be considered in lieu of using 8,760. Include a clear explanation of calculation methods with your application.

Emissions from units listed in Attachment 3 do not need to be included in the application though additional information may be requested. For additional information on calculating your facility-wide annual emissions, there is further explanation of this in the ROPC Application Guidebook, publication number AM-582 (<https://dnr.wi.gov/topic/AirPermits/Registration.html#tabx3>).

**Comments:**

**Section 2: Eligibility Questions**

**6. Does your facility emit any regulated hazardous air pollutants (HAPs)?**  Yes  No

- If you answer "No", go on to Question 7.
- If you answer "Yes", list the pollutant and its expected facility-wide actual emissions and maximum controlled emissions in the table or comment section below:

Hazardous Air Pollutant (HAP)	CAS Number	Federal HAP	Non-exempt State HAP	Stack Height (ft)	Vertical and Unobstructed Stacks(s)	Actual Emissions		Maximum Controlled Emissions	
						(lb/hr)	(lb/yr)	(lb/hr)	(lb/yr)
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>Total Federal HAPs =</b>									

**ADDITIONAL INFORMATION:** The ROPC caps emissions of each federally regulated Hazardous Air Pollutant (HAP) to 10,000 pounds per year and caps the total of all federally regulated HAPs combined to 25,000 pounds per year. If you use a control device to meet an emission cap, you must use the control efficiencies listed in Question 4, the control efficiency required in an applicable standard, or the alternate control efficiency as allowed under ROPC. Maximum controlled emissions are calculated using the maximum hourly capacity of the equipment and assuming operation 8,760 hours per year. Realistic operating scenarios may be considered in lieu of using 8,760. Include a clear explanation of calculation methods with your application.

State HAPs are listed in chapter NR 445, Wis. Adm. Code, [http://docs.legis.wisconsin.gov/code/admin\\_code/nr/400/445](http://docs.legis.wisconsin.gov/code/admin_code/nr/400/445). The list of federal HAPs can be found at <https://www.epa.gov/haps/initial-list-hazardous-air-pollutants-modifications>. For additional information on calculating your facility-wide annual emissions, visit DNR's Small Business Environmental Assistance Program website at <https://dnr.wi.gov/topic/SmallBusiness/>.

Use the comment section below to indicate any special circumstances.

**Comments:**



**Section 2: Eligibility Questions**

7. **Do you have heatset web offset printing presses or letterpresses, or do you burn distillate fuel oil at this facility?**  Yes  No
- If you answer “No”, go on to Question 8.
  - If you answer “Yes”, please answer the following additional questions about the facility’s emission rates and stacks configuration.
    - a. Emission rates:
      - i. **Do PM<sub>10</sub> emissions from any stack venting a heatset web offset press exceed 0.5 lb/hr?**  Yes  No
      - ii. **Are the maximum controlled PM<sub>10</sub> emissions from all heatset web offset presses and combustion units combined at the facility greater than 5 tons/year, excluding emissions from the heatset web offset presses that emit less than 0.5 lb/hr?**  Yes  No
      - iii. **Do the maximum controlled Pb emissions from all letterpresses combined exceed 0.2 tons per year?**  Yes  No
    - b. Stacks configuration:
      - i. **Are any stacks shorter than nearby buildings?**  Yes  No
      - ii. **Do any stacks discharge horizontally or in a downward direction?**  Yes  No
      - iii. **Do any stacks have rain hats or other devices that obstruct air flow?**  Yes  No

**ADDITIONAL INFORMATION:** If you answer “Yes” to any of the Questions from 7.a.i. to 7.a.iii., an air dispersion modeling analysis is required as part of eligibility review for the ROPC to demonstrate that your facility emissions will not cause or exacerbate a violation of the ambient air quality standards. For purposes of answering these questions, the emission units listed in Attachment 3 can be excluded.

If modeling analysis is required and you answer “No” to all Questions from 7.b.i. to 7.b.iii, you can request the department to conduct the analysis at no charge because your facility meets the preestablished stack configuration of the ROPC. This preestablished stack configuration requires that emissions are vented from unobstructed discharge points that are within 10 degrees of vertical. Stacks that are closed when the process is not operating, but that are open when the process is operating are considered to be unobstructed. Stacks must be taller than any building that influences the dispersion of emissions from the stack. A building is considered to influence the dispersion of emissions if the stack is located within a circle around the building, the radius of which is 5 times the height of the building. Further explanation of the stack and building influences is found in the ROPC Application Guidebook, publication number AM-582 (<https://dnr.wi.gov/topic/AirPermits/Registration.html#tabx3>).

If modeling analysis is required and you answer “Yes” to any of the Questions in 7.b.i. to 7.b.iii, the facility must conduct the analysis and attach the results to this permit application because the facility does not meet the preestablished stack configuration. If your facility had an air quality analysis done for a previous permit review and you have not made changes to emission rates or stacks since the analysis was performed, you can report those results.

Use Form 4530-156A (<https://dnr.wi.gov/files/PDF/forms/4500/4530-156A.pdf>) for either requesting an air dispersion modeling analysis or reporting the results of your analysis.

**Comments:**

**Section 2: Eligibility Questions**

8. Does the facility have records that show all process lines emit less than 15 pounds of organic compounds in any day?  Yes  No  Not Applicable

- If you answer, "Yes," you have completed the application.
- If your facility does not operate any process lines or does not emit organic compounds from process lines, answer "Not Applicable" and you have completed the application.
- If you answer "No" indicate the limit that you plan to meet for each process line in the following table:

Election of Compliance Demonstration for Control of Organic Compounds for each Process Line				
Process Line/ Printing Press ID	Description	Organic Compound Limit (Check the column for the limit you plan to meet)		
		RACT (Indicate the Rule)	85% Control	ROPC Standard LACT
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/> Rule: _____	<input type="checkbox"/>	<input type="checkbox"/>

**ADDITIONAL INFORMATION:** "Process line" means one or more actions or unit operations which must function simultaneously or in sequence in order to manufacture or modify a product. For example, a press or coating line and its associated on-machine and off-machine cleaning operations is considered to be a process line. Facilities shall meet one of the control requirements for organic compounds emissions in the following order of priority:

- (1) Applicable RACT - Meet a RACT in sections NR 422.14 to NR 422.145, Wis. Adm. Code (facilities subject to a RACT shall demonstrate compliance with those requirements and do not have the option for using other compliance demonstrations);
- (2) 85% Control - Apply 85% control of organic compounds for each process line;
- (3) ROPC Standard LACT - Adopt the ROPC standard latest available control technique and operating practices demonstrating best current technology (LACT) for each process line (i.e. cap organic compound emissions from each process line to 10 tons per year); or
- (4) Elected RACT - If the printing process line meets the specific applicability requirements in any section from ss. NR 422.14 to 422.145, Wis. Adm. Code, but is not subject to that section based on an exemption, the facility may elect to meet the emission limitations in ss. NR 422.14 to 422.145. Geographic location or emission rates are not considered in determining if a process line meets the specific applicability requirements. The intention is to allow facilities that are in the same industrial group as those for which the section was written to use the conditions in that section.

By approving coverage for a facility under a registration permit, the department has approved the organic compound limit elected by the facility for each process line.

**Comments:**

**Section 3. Signature of Responsible Official**

**STATEMENT OF COMPLETENESS**

I have reviewed this application in its entirety and, based on information and belief formed after reasonable inquiry, I certify that the statements and information contained in this application are true, accurate and complete.

Responsible Official Printed or Typed Name	Title
Responsible Official Signature	Date Signed

Once the application is completed, print out for the responsible official of the facility to sign and date. If needed or required, attach the facility description, any supporting calculations, your air quality analysis or air quality analysis request form and any other supporting documents as required in Attachment 1 - Application Checklist. Keep a copy of the entire package for your files, send the scanned application to [DNRAMAIRPERMIT@wisconsin.gov](mailto:DNRAMAIRPERMIT@wisconsin.gov), and mail the original to:

**WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
BUREAU OF AIR MANAGEMENT  
ATTN: REGISTRATION PERMITS  
101 S WEBSTER ST  
PO BOX 7921  
MADISON WI 53707-7921**

### Attachment 1. Application Checklist

- 1. The facility's operations are described in detail on the second page of the application, or in attachments as needed.
- 2. All air pollution sources are listed and described on the second page of the application, or in attachments as needed
- 3. Detailed calculations of actual emissions and maximum controlled emissions of particulate matter 10 microns or less in diameter (PM<sub>10</sub>), particulate matter 2.5 microns or less in diameter (PM<sub>2.5</sub>), volatile organic compounds (VOC), carbon monoxide (CO), nitrogen oxides (NO<sub>x</sub>), sulfur dioxide (SO<sub>2</sub>), lead (Pb) and hazardous air pollutants (HAPs) are included. [Review the Additional Information of Question 5 for an explanation of how to calculate actual emissions.]
- 4. The control efficiencies listed in the registration permit or alternate control efficiencies are used for the calculation of actual and maximum controlled emissions.
- 5. Emission factors, hours of operation, throughputs, and/or material usage are clearly stated in the calculations.
- 6. Supporting information on the control efficiency of any air pollution control device is attached (e.g. manufacturer's specifications or stack test results).
- 7. Emissions of HAPs are calculated and compared against the thresholds in NR 445, Wis. Adm. Code.
- 8. If modeling was necessary, the Air Pollution Control Registration Construction and Operation Permit Modeling Assessment Attachment (Form 4530-156A, <https://dnr.wi.gov/files/PDF/forms/4500/4530-156A.pdf>) is included. [Review the Additional Information of Question 7 for an explanation of modeling requirements.]
- 9. If facility emits organic compounds from process lines, the method for demonstrating compliance with NR 424.03(2) is described in the application (e.g. LACT of 10 tons per year per process line). [Review the Additional Information of Question 8 for an explanation of LACT requirements.]
- 10. Email address, mailing address, and telephone number of the applicant or consultant are included.
- 11. The permit application is signed by a Responsible Official [Review the instructions at the end of the application form for a description of Responsible Official.]
- 12. The full permit application with ink signature will be submitted via regular mail and the scanned application sent to [DNRAMAIRPERMIT@wisconsin.gov](mailto:DNRAMAIRPERMIT@wisconsin.gov).

If you have additional questions, contact the Registration Permit Coordinator at [DNRamROPSairpermit@wisconsin.gov](mailto:DNRamROPSairpermit@wisconsin.gov).

## Attachment 2. Application Instructions

### Section 1: Facility Information

#### Facility name

Provide the full name of the corporation, company, association, society, firm, partnership, individual or political subdivision of the state submitting the application.

#### Facility location

Specify the street address, city, and county where the facility is located. Do not use the mailing address, unless it is the same as the street address. Do not use the address of another location where a management unit or other corporate center is located. Check the appropriate box to indicate whether the location is a city, town, or village.

#### Parent corporation

If the facility is wholly or partly owned by another entity, identify that entity. If the buildings or land are rented, then identify the entity that owns and operates the equipment in the buildings on the site.

#### Responsible official

The responsible official is defined in s. NR 400.02(136), Wis. Adm. Code. "Responsible official" means one of the following:

1. For a corporation, one of the following:
  - a. A president, secretary, treasurer or vice-president of the corporation in charge of a principal business function.
  - b. Any other person who performs similar policy or decision-making functions for the corporation.
  - c. A duly authorized representative of a person listed in a. or b. above, if the representative is responsible for the overall operation of one or more manufacturing, production or operating facilities applying for or subject to a permit and the representative is approved in advance by the department.
2. For a partnership or sole proprietorship: a general partner or the proprietor, respectively.
3. For a municipality, or a state, federal or other public agency: either a principal executive officer or ranking elected official. For the purposes of this paragraph, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency, for example, a regional administrator of EPA.
4. The designated representative.

#### Permit contact person

Identify an individual who can function as the facility's primary contact for the DNR to request additional information concerning the air pollution sources during the permitting process. There are no restrictions on who can be chosen as the permit contact person.

#### Permit Applicant

Identify the person who completed the application and can answer technical questions related to this application.

#### Facility NAICS code description

The North American Industry Classification System (NAICS) is used to identify the industrial sector which best characterizes a facility's products, services, and manufacturing processes. The facility's SIC may also be entered but is not required. For more help, consult the following websites to identify which NAICS title best describes your facility: <http://www.census.gov/epcd/www/naics.html> and <http://www.naics.com/search.htm>.

#### Facility identification number (FID)

Provide the facility identification (FID) number that appears on the annual emissions inventory reports. If your facility has never submitted such reports and does not have an FID, then leave this blank. The DNR will assign an FID to your facility.

#### Describe the facility and list air pollution sources

Include a description of what the facility manufactures. List the facility's process lines that emit air pollution. If control devices are used, list the control devices, the process lines they control and the pollutants controlled by them.

### Section 2: Eligibility Questions

Answer Questions 1 to 8 of the application. More information about each question is described in the ROPC Application Guidebook, available at the DNR's Registration Permit Options website <https://dnr.wi.gov/topic/AirPermits/Registration.html#tabx3>. Be sure to send copies of all calculations with the application. Your application will not be complete until calculations have been received. If you have additional questions, contact the Registration Permit Coordinator at [DNRAmROPSairpermit@wisconsin.gov](mailto:DNRAmROPSairpermit@wisconsin.gov).

**Attachment 3. Emission Units not Subject to Certain Requirements**

1. Convenience space heating units with heat input capacity of less than 5 million Btu per hour that burn gaseous fuels, liquid fuels, or wood
2. Convenience water heating
3. Maintenance of grounds, equipment, and buildings, including lawn care, pest control, grinding, cutting, welding, painting, woodworking, general repairs, and cleaning, but not including use of organic compounds as cleanup solvents
4. Boiler, turbine, generator, heating, and air conditioning maintenance
5. Pollution control equipment maintenance
6. Internal combustion engines used for warehousing and material transport, forklifts and courier vehicles, front end loaders, graders and trucks, carts, and maintenance trucks
7. Fire control equipment
8. Janitorial activities
9. Office activities
10. Fuel oil storage tanks with a capacity of 10,000 gallons or less
11. Stockpiled contaminated soils
12. Demineralization and oxygen scavenging of water for boilers.
13. Purging of natural gas lines.
14. Particulate matter from natural gas combustion in press dryers, control device, and other heating units so long as fuel usage or heat input capacity caps in Attachment 1 are met.
15. Aerosol cans
16. Pad printing
17. Pre-press equipment, such as: photo-processing, typesetting, or image-setting equipment;
18. Proofing systems utilizing water-based, ink jet, dry toner, or dye sublimation or proof press designed to evaluate product quality;
19. Plate-making equipment or screen preparation activities utilizing water-based developing solutions;
20. Equipment used to make blueprints.
21. Cold cleaning manual parts washers with less than 10 square feet of surface area.
22. Dry toner or other digital presses that apply water-based inks.
23. Substrate finishing activities which involve paper folding, cutting, folding, trimming, die cutting, embossing, foil stamping, drilling, saddle stitching, sewing, perfect binding, vacuum forming or other activities that do not generate VOCs and whose particulate emissions are vented inside the facility.
24. Adhesive application activity involving hot melt, extrusion, catalyzed solvent-less, or water-based adhesives.
25. Pneumatic system for collecting paper/film/paperboard scrap from cutting operations.
26. Any emission unit, operation, or activity that has, for each air contaminant, maximum controlled emissions that are less than the level specified in Table 3 of ch. NR 407, Wis. Adm. Code. Multiple emissions units, operations, or activities that perform identical or similar functions shall be combined for the purposes of this determination.
27. If the maximum controlled emissions of any air contaminants listed in Table 3 of ch. NR 407, Wis. Adm. Code, from all emission units, operations or activities at a facility are less than 5 times the level specified in Table 3, for those air contaminants, any emission unit operation or activity that emits only those air contaminants.