

SDWLP ITA Help Text

for the online system



Safe Drinking Water Loan Program Intent to Apply

DNR, Environmental Loans Section—CF/2, 101 S. Webster Street, PO Box 7921, Madison, WI 53707-7921

PUB-CF-063 10/2025 Wisconsin DNR Environmental Loans Section CWFP 608-358-3330 SDWLP 608-720-0802

Program implementation details are outlined in chs. [NR 162](#) and [NR 166](#), Wis. Adm. Code. [Legal notice:](#) This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in state statutes or administrative rules are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing state statutes and administrative rules to the relevant facts. The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240. This publication is offered in other formats upon request, call 608-267-9481.



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To aid in the success of any Safe Drinking Water Loan Program (SDWLP) project, it is important for the municipality, architectural/engineering (A/E) firm, construction contractor and DNR staff to coordinate efforts before and throughout construction.

Preconstruction Meeting Reminder: If SDWLP financial assistance will be sought for a project, contact the [regional DNR construction management engineer \(CME\)](#) to confirm their availability ***at least one week prior to scheduling*** the preconstruction meeting. If the meeting is rescheduled or canceled, promptly notify the CME. For details, see the [Construction Management webpage](#).



Overview

Applicants who intend to apply for financial assistance from the Wisconsin Environmental Improvement Fund are required to submit a notice of Intent to Apply (ITA) as authorized by ch. NR 166, Wis. Adm. Code. The ITA must be submitted using the [online system](#) by **Oct. 31** at 11:59 PM of the year prior to the intended application date. For example, you must submit your ITA by Oct. 31, 2025, if you are seeking funding in State Fiscal Year (SFY) 2027, which begins July 1, 2026, and ends June 30, 2027.

ITAs must be submitted for all Safe Drinking Water Loan Program (SDWLP) projects, including lead service line projects. **ITAs are only valid for one state fiscal year.** If you do not go forward with submitting an application, be sure to re-submit an ITA for the following state fiscal year if you are still planning on pursuing funding from the SDWLP.

Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Accessing the Online ITA System

To access the online system, the user (whether a municipal official or consulting engineer) is required to have a MyWisconsin ID and register with the DNR Switchboard for access. Registration instructions are available on our Online System webpage at dnr.wi.gov/aid/OnlineSubmissions.html. Note that State agencies and programs are migrating to MyWisconsin ID at different times between now and December 2026. During the transition, you may need a Web Access Management System (WAMS) ID for some systems, and a MyWisconsin ID for others.

Access is limited to those projects for which you have authorized access. Only authorized municipal officials or designated and authorized consulting engineers may enter and submit online ITAs. Municipal officials will only have access to projects for their municipality. Consulting engineers must receive authorization from a municipality via the [Authorization Certificate \(Form 8700-377\)](#) before being granted access to that municipality's project(s).

Navigating the ITA System

To access the ITA system, log in with your MyWisconsin ID at <https://apps.dnr.wi.gov/switchboard>. Upon logging in, you will arrive at the Search ITA page. From here you can either search for an existing ITA to edit or start a new ITA by selecting "Create New ITA".

For SDWLP projects, a municipality needs to be sure to submit an ITA/PERF for each distinct project for which they are planning to submit an application. For example, if a municipality is planning on replacing a water reservoir well as providing additional treatment to their water system, each of those distinct activities needs a separate ITA/PERF. The department is careful to score each project separately in case there are insufficient funds for the applications submitted any given year. The department priority score reflects the human health and environmental impacts each project will address.

Starting a New ITA

To start an ITA from scratch, click "Create New - ITA" and follow the prompts for a project that has not been previously submitted. Note that a project number will not be assigned until after the ITA has been submitted to DNR for review.

Select a general category for this project:

- Source rehabilitation or creation
- Treatment
- Distribution/Transmission
 - Lead Service Line Only (Yes/No)
- Storage

Lead Service Line (LSL) Project Notes

Any projects that include lead service line costs should be submitted as a separate LSL-only project. A separate ITA for LSL work should be submitted for all LSL projects, even replacements that will occur as part of a watermain replacement project. Only LSL-only projects are eligible for the LSL PF and LSL interest rate of 0.25%. Non-LSL projects which include LSL costs will be reviewed as standard SDWLP projects when considering interest rates and PF eligibility.

For LSL-only projects, the regular SDWLP PERF does not need to be completed in the ITA online system and will not be available; however, the separate [LSL Replacement Program PERF \(8700-383\)](#) **must** be submitted with the regular application through the online system in order for the application to be considered complete.

Emerging Contaminants (EC) Project Notes

Emerging contaminants (PFAS and/or Manganese) projects must complete the SDWLP PERF in the ITA online system.

Note that EC-specific documentation will also need to be included when you later submit an application through the online application system. These additional documents will include an additional, separate SDWLP Emerging Contaminants PERF (Form 8700-399), and emerging contaminants related costs documentation, firm capacity determination, and water sources/well sample results.

Resubmitting a Previous ITA

To resubmit an ITA that was submitted during a previous year, use the Search ITA feature to locate the ITA that you would like to resubmit. Once located, click the "View" button and then the "Copy & create new ITA" button from the Preview screen. Note that when you resubmit an ITA, most information is pulled from the original submission and can be edited. *The original project description cannot be edited*; however, there is a field where you can describe minor modifications, additions, or deletions to the project since the last submission. If the overall scope of the project has changed significantly since the last submission, you will need to submit an entirely new ITA.

Editing an Existing ITA

To edit an existing ITA that has not yet been submitted, use the Search ITA feature to locate the ITA that you would like to edit. Click the "Edit" button in the Action column to start editing the ITA.

Help Text by Section

Applicant

Select the Municipality Name for which the ITA is being submitted.

Select the Municipal Official or Municipal Authorized Representative name from the drop-down. If the person's name is not displayed, select the "Add" button and enter their contact information. **An email address is required**. To add an email address to an existing contact, click on the "Edit" button.

Select the Main Municipal Contact name from the drop-down list. The main contact should be someone familiar with the project who is available on a regular basis. If the person's name is not displayed, select the "Add" button and enter their contact information. **An email address is required**. To add an email address to an existing contact, click on the "Edit" button.

Navigating within the ITA and Saving

Clicking on the "Next" and "Previous" navigation buttons at the bottom of each section will save information entered in that section. You can also navigate to each section using the side navigation bar; however, this will *not* save entered information.

Consulting Engineer

If you have retained a consulting engineer for this project, select the Firm Name and contact person. If the person's name is not displayed, select the "Add" button and enter their contact information. **An email address is required.** To add an email address to an existing contact, click on the "Edit" button.

Project Information

Provide the actual or estimated submittal date for each item.

List the town(s) in which any portion of the sanitary or lake district is located.

If this is a joint project, list all participating municipalities.

Project Description

Do any of the following funding categories apply to this project?

- Lead Service Line Replacement / Inventory – Applicants should keep LSLs completely separate from any other SDWLP project, even those replacements that will occur as part of a watermain replacement project.
- Emerging Contaminants (PFAS and/or Manganese).

The general category for this project will display (e.g., Source rehabilitation or creation, Treatment, Storage, or Distribution/Transmission) from the selection at the beginning of the form or will carry over from previous year if "copy and create" feature was used.

Explain the reason for this project including the problem to be addressed.

Describe, in general, the overall scope of the project. Water Main projects must list potential street locations for the scope of work.

Describe, in detail, all significant portions of the project. In order for the DNR to determine whether a municipality is requesting assistance for more than one project and for scoring purposes, the project scope description on the ITA must be detailed. Include in your description any new construction or installation of structures, equipment, or processes; any upgrade, repair, replacement, or modifications of existing equipment or facilities; any modifications to existing processes; and include project location(s), street location(s), street names, names of water bodies, and other useful information. Examples of project details include, but aren't limited to:

- Problem(s) to be addressed (e.g., treat for iron and manganese, reduce radium, replace contaminated source, eliminate a microbiological MCL violation).
- Describe in detail major process(es) and/or equipment (e.g., construct new well and pumphouse, install pumps and/or chemical feed system, upgrade SCADA, construct main from well to distribution system).

If this is the original submittal of a project, there is no need to complete the "Explain any modifications..." field.

If this is an ITA resubmittal, only the Applicant's Name for the Project and "Explain any modifications..." fields will be available for editing. If the overall scope of the project has changed significantly since the last submission, you should submit an entirely new ITA.

Project Cost Estimates

Enter the Total Project Cost estimate. Cost estimates provided should be for the total amount of the SDWLP project, including costs anticipated to be covered by non-SDWLP funding sources.

Describe any costs listed under the "Other Needs" project cost category.

Provide the source(s) of project cost estimates.

If you plan to fund a portion of this project with funds other than SDWLP funding, list the other sources in the "Other Funding Sources" field. Examples of other sources include municipal funds, Community Development Block Grant and/or USDA Rural Development grant funding, etc.

Priority Evaluation and Ranking Formula

The Priority Evaluation and Ranking Formula (PERF) is used to determine the priority score for a project. The priority scoring and ranking system is outlined in [subch. III of ch. NR 166, Wis. Adm. Code](#), with some modifications and additions in the annual [SDWLP Intended Use Plan](#). The SDWLP procedure for determining and updating project priority scores will be detailed in the program's annual intended use plan, as per [s. NR 166.24, Wis. Adm. Code](#).

- Note that some questions require supporting documentation to receive the points. If supporting documentation is not uploaded, points will not be given.
- The DNR shall assign negative points to a SDWLP project based on an applicant's lack of required technical, financial, and managerial capacity for the existing public water system as listed under [s. NR 166.23\(5\), Wis. Adm. Code](#).
- LSL-only projects will not have access to the regular SDWLP PERF in the ITA online system. Instead, a separate [LSL-specific PERF \(Form 8700-383\)](#) **must** be submitted with the regular application through the online system.

Section I: Risk to Human Health

The department may require documentation to support any points requested by the municipality. The department may also require a potential applicant to communicate with the department prior to online submittal to determine what type of documentation is appropriate to show existing contamination for projects that will expand an existing water system or create a new community water system.

HH1. Acute contaminants are divided into 3 groups. Points are awarded in the following manner for a project that eliminates a problem that poses an acute health hazard from one of these groups:

- a. Five hundred points shall be awarded to a project that proposes to eliminate a microbiological MCL violation that already occurred or will address a confirmed waterborne disease outbreak as defined in s. NR 809.04 (90), or a demonstrated microbiological contamination problem for a newly created community water system or for expanding an existing community water system in accordance with s. NR 166.06 (1) (f), Wis. Adm. Code.
- b. Four hundred points shall be awarded to a project that eliminates violations of filtration requirements in s. NR 810.29, Wis. Adm. Code, and disinfection requirements in ss. NR 810.09 and 810.31, Wis. Adm. Code, or confirmed microbial, including giardia and cryptosporidium, contamination found in finished water.
- c. Three hundred points shall be awarded to a project that:
 - a. eliminates a continuing nitrate or nitrite MCL exceedance, or a demonstrated nitrate or nitrite problem for a newly created community water system or expansion of an existing community water system in accordance with s. NR 166.06 (1) (f), Wis. Adm. Code.
 - b. reduces or eliminates a PFAS MCL exceedance. Points will be awarded if the project has a MCL exceedance for PFOA or PFOS, or if the [EPA PFAS Hazard Index](#) is greater than 1.
 - c. reduces or eliminates manganese when it exceeds '*do not drink*' levels (greater than 0.3 mg/L).

d. HH1f. is for 5 subgroups of 'Chronic Contaminants' (250 points max)

Chronic contaminants are divided into 5 subgroups: inorganics (IOCs), volatile organic chemicals (VOCs), synthetic organic chemicals (SOCs), radionuclides, and disinfection byproducts (DBPs).

For a newly created community water system or for expanding an existing community water system in this subdivision, points shall be assigned by determining the 90th percentile sample for the project area. All individual wells or surface water sources in the project area shall be included in the determination. A single water sample from each well or surface water source shall be used for the determination. All water samples submitted shall be collected within the same 6-month period and shall be representative of current conditions. If there is no sample for an individual well or surface water source, a value of zero or no detect shall be used in the determination.

Calculating points for HH1f

- 1) Determine the Highest Contaminant in each Subgroup.
 - a) If there is only one contaminant exceeding its MCL in a subgroup, enter the contaminant in the "Highest Contaminant in Subgroup" column, then go to Step 2. If more than one contaminant, go to Step 1c.
 - b) If there are two or more MCL exceedances for a subgroup, the contaminant with the greatest percentage magnitude exceedance is entered in the "Highest Contaminant in Subgroup" column.

The "percentage magnitude" for a contaminant is the amount of the contaminant in the water divided by the MCL or AL for that contaminant, then multiplied by 100 (percentage magnitude = (amount in water + MCL or AL) X 100).

EXAMPLE: A well is producing benzene at 0.008 mg/l and benzene's MCL is 0.005 mg/l, so the percentage magnitude of the benzene exceedance would be 160% ($0.008 \text{ mg/l} + 0.005 \text{ mg/l} \times 100$). The well is also producing trichloroethylene at 0.006 mg/l and trichloroethylene's MCL is 0.005 mg/l, so the percentage magnitude of the trichloroethylene MCL exceedance would be 120% ($0.006 \text{ mg/l} + 0.005 \text{ mg/l} \times 100$).

The "greatest percentage magnitude" for a subgroup is the contaminant that has the highest percentage magnitude MCL exceedance for that subgroup. Using the previous example, benzene would be entered as the "Highest Contaminant in Subgroup" for SOCs, since it has the greatest percentage magnitude MCL exceedance for SOCs. Enter the appropriate contaminant for each subgroup addressed.

- 2) Enter the level in water for each subgroup.

For each subgroup, enter the amount of the Highest Contaminant in Subgroup in the water into the "level in water" column for each subgroup addressed. Then, go to Step 3.

- 3) Enter the MCL or AL for each subgroup.

For each subgroup, enter the MCL or AL of the Highest Contaminant in Subgroup into the "ML or AL" column. Then, go to Step 4.

- 4) Calculate the Percentage Magnitude for each subgroup.

To calculate the Percentage Magnitude for each subgroup, divide the level in water for the subgroup by the MCL or AL for the subgroup, then multiply by 100 (Percentage Magnitude = (level in Water + MCL or AL) X 100). Round the result to the nearest whole number. Enter the result in the "Percentage Magnitude" column and go to Step 5.

- 5) Calculate the Total Points for each subgroup.

- a) If the project addresses a single subgroup, the Total Points equals the Percentage Magnitude multiplied by 50 (Total Points = Percentage Magnitude X 50), round the result to the nearest whole number. Enter the result in the "Total Points" column and go to Step 6. If multiple subgroups, go to Step 5b.

EXAMPLE: A project addresses one or more SOC(s), but no other subgroups. The SOCs subgroup has a Percentage Magnitude of 400%, so the Total Points is 200 points (Total Points = 400% X 50 = 200 points).

- b) If a project addresses multiple subgroups, the Total Points for a subgroup depends on how its Percentage Magnitude compares to the other subgroups' Percentage Magnitudes. For the subgroup with the greatest Percentage Magnitude, Total Points equals its Percentage Magnitude multiplied by 50 (Total Points = the

greatest subgroup Percentage Magnitude X 50); for each additional subgroup, Total Points equals its Percentage Magnitude multiplied by 10 (Total Points = each additional subgroup Percentage Magnitude X 10). Round all results to the nearest whole number. Enter the results in the "Total Points" column for each subgroup and go to Step 6.

EXAMPLE: A project addresses the IOCs (Percentage Magnitude = 450%), VOCs (Percentage Magnitude = 400%), and SOCs (Percentage Magnitude = 300%) subgroups. Since the IOCs subgroup has the greatest Percentage Magnitude among the subgroups addressed, the IOCs Percentage Magnitude is multiplied by 50 and the other two Percentage Magnitudes are each multiplied by 10 (IOCs Total Points = 450% X 50 = 225; VOCs Total Points = 400% X 10 = 40; SOCs Total Points = 300% X 10 = 30). Each result is entered for the appropriate subgroup in the "Total Points" column.

6) Calculate the Points Earned for HH1d.

Points Earned equals the sum of all the subgroups' Total Points but cannot be greater than 250 points. Enter the result in Points Earned. For example, the result of the example in Step 5a is 200 Points Earned; the result of the example in Step 5b is 250 Points Earned.

HH2. Questions HH2a-f are for projects that prevent an anticipated MCL, AL or treatment technique violation or critical (acute or chronic) health hazard.

- a. Three hundred points shall be awarded to a project that eliminates an anticipated microbiological MCL violation, where no actual violation has yet occurred.

Examples of projects that would qualify for points from this question:

- Replace or reconstruct an improperly constructed or un-grouted well.
- Rehab a structurally deficient reservoir.
- Replace/abandon a well located in a floodplain.

- b. Two hundred points shall be awarded to a project that proposes to eliminate anticipated violations of filtration requirements, or turbidity, in s. NR 810.29, or anticipated violations of the requirements of the federal long term 2 enhanced surface water treatment rule promulgated by the U.S. environmental protection agency as directed by the U.S. congress.

Examples of projects that would qualify for points from this question:

- Anticipated turbidity violations associated with hydraulic plant loading or water quality.
- Plant not able to meet requirements in the long-term 2 enhanced surface water treatment rules.

- c. One hundred points shall be awarded to a project that proposes to:

- a. eliminate an anticipated nitrate or nitrite violation.
- b. reduces or eliminates a PFAS detect that is under an MCL exceedance. A detect is established by the Limit of Quantitation (LOQ).
- c. reduces or eliminates manganese when it is anticipated to exceed '*do not drink*' levels. These points are awarded if sample results are between 90% and 99% of the '*do not drink* level' (minimum 0.27 mg/L) and there is evidence of an upwards trend towards '*do not drink*' levels.

EXAMPLE: A well that has a documented, increasing level of nitrate/nitrite, such that at a point in time, not to exceed 10 years, an MCL exceedance would be expected to occur.

HH2f. is for 5 subgroups of 'Chronic Contaminants' (40 points max.)

Twenty points shall be awarded to a project that proposes to eliminate an anticipated exceedance of an inorganic (IOCs), volatile organic chemical (VOCs), synthetic organic chemical (SOCs), radionuclide, or disinfection byproducts contaminant (DBPs).

Five points shall be awarded for each additional subgroup addressed by a project that eliminates an anticipated exceedance.

HH3. Does this project include the replacement of private LSLs?

- a. Select the amount of private LSL being replaced.
 - DNR will review the estimated replacements entered into the LSL PERF submitted with the application and PSC data when reviewing these points.
- b. Does this project remove all remaining private LSLs in the municipality?
 - These points can only be claimed only once. LSL projects can still be submitted in subsequent years, but these points would not be available for those future projects.

Section II: Financial Need

Starting in SFY 2023, DNR will add points to the PERF score at the time of application to increase the likelihood that projects from disadvantaged communities will be prioritized. To do so, Section II (Financial Need) points will no longer be limited to municipalities with a population less than 10,000 and a median household income (MHI) less than or equal to 80% of the state's MHI. Instead, municipalities will be scored according to the PF allocation methodology specified in Section 11 of the [SDWLP Intended Use Plan](#). Fifteen percent of the sum of a given municipality's score in Tables 1-6 of Section 11 will be added to the PERF score for the municipality's project. For example, if a municipality scores a total of 100 points in Tables 1-6, 15 points will be added to the PERF score for each of the municipality's projects. When comparing projects of a similar type, this change will increase the likelihood that projects from disadvantaged communities will be prioritized.

Section III: Secondary Contaminant Violation and System Compliance

SC1. Attach water quality sampling information. Twenty points shall be awarded if the project will reduce a secondary drinking water contaminant, as listed in s. NR 809.70, Wis. Adm. Code, to a level below the aesthetic standard.

SC2. Attach a copy of system pressure information or other supporting documentation. Twenty points shall be awarded if the project addresses areas of inadequate distribution system pressure, as defined in s. NR 810.10, 810.11, or 811.70 (4), Wis. Adm. Code.

SC3. Attach a copy of water study or other documentation. Twenty points shall be awarded if the project will address a documented storage deficiency, excluding fire demand, within an existing public water supply system.

SC4. Attach pump runtime information or other documentation. Twenty points shall be awarded if the project addresses a source or capacity deficiency where there is a demonstrated need within the existing public water supply system.

SC5. Twenty points shall be awarded if the project will address system reliability under all operational situations, where there are significant concerns regarding reliability in the existing system, such as lack of redundancy of major components of the water system.

Examples of activities for which these points may be awarded include the addition of a second crossing of a river, railroad, or highway to a major system divide, installation of a second surface water intake, or construction of a second well.

SC6. Twenty points shall be awarded if a major portion of the project will address **significant deficiencies identified in a sanitary survey** conducted by the department and the activities to correct deficiencies are related to the core project activities.

SC7. Provide evidence of the presence of lead joints in your project area. Four points shall be awarded if a watermain project includes the replacement of lead joints.

SC8. Four points shall be awarded if the project includes long-term zebra mussel control.

SC9. Four points shall be awarded if the project includes installation of an auxiliary power source to a well, pump station, or water treatment plant.

SC10. Provide evidence of asbestos-cement pipe material in your project area. Four points shall be awarded if the project includes replacement of asbestos-cement pipe material.

SC11. Four points shall be awarded if the project includes upgrading an existing supervisory control and data acquisition system (SCADA).

SC12. Four points shall be awarded if the project includes installation or replacement of fluoridation equipment.

SC13. Four points shall be awarded if the project includes the upgrading of existing facilities for capturing, holding or disposing of liquid or solid waste generated from the water system operation.

SC14. Provide evidence of undersized mains in your project area. Four points shall be awarded if the project includes the replacement of a water main or mains less than 6 inches in diameter.

SC15. Provide evidence of looping or of dead-end mains in your project area. Four points shall be awarded if the project includes the looping of water mains or the elimination of dead-end water mains.

SC16. Four points shall be awarded if the project includes treatment that reduces the potential for formation of disinfection by-products.

SC17. NOTE: If the primary purpose of the project is to improve the fire protection of the system, the project is not eligible for funding. Four points shall be awarded if, as a secondary benefit, the project will increase the fire protection of the community.

SC18. Four points shall be awarded if the project will include the installation of a water booster station or pressure reducing station to improve the quality of service to the customers by supplying water at a more acceptable level of pressure.

SC19. Four points shall be awarded if the project includes the installation of an additional river, railroad, or highway crossing to a major system divide when two or more crossings already exist, and the additional crossing may result in greater system reliability.

SC20. Four points shall be awarded if the project includes replacement of one or more pumps or pump motors that are no longer functional or have reached the end of their useful life.

SC21. Four points shall be awarded if the project improves the intake structure for a surface water plant.

SC22. Four points shall be awarded if the public water system currently has non-revenue water in excess of 30% of the total amount of water that enters the distribution system, or water losses exceeding 25% for public water systems

with 1,000 customers or less, or water losses exceeding 15% for public water systems with more than 1,000 customers, and the project reduces the amount of non-revenue water within the system.

SC23. Four points shall be awarded if the project includes removal of water mains that pass through sanitary sewer manholes, or correction of other types of undesirable cross connections as determined by the department.

SC24. Four points shall be awarded if the applicant has a wellhead protection plan and ordinance for all the wells in the public water system.

Section IV: System and Consolidated Systems Capacity Points

The department shall award points (or negative points) to a project based on the technical, managerial, and financial capacity of the existing public water system, or upon completion of construction of a newly created community water system, **if existence of the following can be verified by the department through information contained in department databases or through documentation provided by the municipality.**

C1. Negative five points if no and zero points if yes shall be awarded if the applicant has a written emergency action plan for the public water system.

C2. Negative five points if no and zero points if yes shall be awarded if the applicant has implemented a private well abandonment ordinance for the public water system.

C3. Negative five points if no and zero points if yes shall be awarded if the applicant has a certified operator and provisions for a certified back-up operator for the public water system.

C4. Negative five points if no and zero points if yes shall be awarded if the applicant has a cross-connection control program for the public water system.

C5. For consolidating existing systems that are eligible in accordance with s. NR 166.06 (1) (c), Wis. Adm. Code, the department shall award 30 points for each existing water system that is consolidated which is having technical, financial, or managerial difficulties.

C6. List all the public water systems this project is consolidating.

C7. Ten points will be granted if at least 50% of the members of the water utility's governing body have taken all of the online training modules available at the time of application (see Section 16). Training must be completed and certified online by June 30 of each year in conjunction with a SDWLP application.

C8. Twenty points will be granted for projects implementing the approved recommendations from a corrosion control study. Eligibility will be determined by the DNR's Drinking Water Program.

C9. Twenty points will be granted for projects where the applicant has submitted a new Asset Management Plan for its drinking water utility. Minimum criteria for the Asset Management Plans is available on the [program website](#). Plans must be submitted by June 30 of each year in conjunction with a SDWLP application. DNR's Drinking Water Program reviews and approves all Asset Management Plans.

C10. Fifteen points will be granted for projects where the applicant has submitted a revised/updated Asset Management Plan for its drinking water utility. Updated plans must be submitted by June 30 of each year in conjunction with a SDWLP application. DNR's Drinking Water Program reviews and approves all Asset Management Plans. Criteria for updated plans is available on the [program website](#). Criteria and approval will be the same as for new Asset Management Plans (above).

C11. Ten points will be granted for projects where the applicant has executed a new agreement between two or more water systems to improve technical, managerial, and financial capacity. The municipality must submit required materials by June 30 of each year in conjunction with a SDWLP application. DNR's Drinking Water Program will review these materials to determine point eligibility. Criteria for awarding public water system partnership points is available on our [program website](#).

Upload Document

Documents relevant to a specific PERF question need to be uploaded directly within that question on the previous screen (Priority Eval. & Ranking). **Only those documents uploaded below the appropriate question on the Priority Eval. & Ranking (PERF) screen will be considered when granting PERF points.**

Documents that have been uploaded within the PERF are summarized on the Upload Document screen. Optional: You may upload any additional documents relevant to the overall project, such as system maps.

Submit

Enter the name and title of the person submitting the ITA. Only authorized municipal officials and designated, authorized consultants can submit ITAs (see [Online Submittal Authorization Certificate \[Form 8700-377\]](#)).

SDWLP Federal Requirements

Please be aware of the following federal requirements as you move forward with your project.

- [Environmental Reviews](#)
- [Davis-Bacon Wage Rates](#)
- [American Iron and Steel](#)
- [Disadvantaged Business Enterprise \(DBE\)](#)
- [Build America, Buy America \(BABA\)](#) - projects designated as [federal equivalency](#), lead service line projects, and emerging contaminants (PFAS and/or Manganese) projects.

Questions

Direct questions about the Intent to Apply (ITA) contents to:

- Noah Balgooyen, Safe Drinking Water Loan Program (SDWLP) coordinator, at Noah.Balgooyen@Wisconsin.gov or 608-720-0802.
- Kate Leja-Brennan, SDWLP Lead Service Line (LSL) Replacement Program specialist, at Kathryn.Leja@Wisconsin.gov or 608-261-7434.
- Ryan Atkinson, SDWLP Emerging Contaminants (EC) Program specialist, at Ryan.Atkinson@Wisconsin.gov or 608-640-0510.

Direct questions about the Priority Evaluation and Ranking Formula (PERF) contents to:

- Jim Witthuhn, Public Water Supply engineer, at James.Witthuhn@Wisconsin.gov. or 608-225-9283.
- Ryan Daugherty, Public Water Supply engineer, at Ryan.Daugherty@Wisconsin.gov or 262-354-4863.

Direct questions about entering or submitting ITAs/PERFs online to:

- Jenny Kilps, Environmental Loans Online Systems (ELOS) database manager, at Jennifer.Kilps@Wisconsin.gov or 608-228-8422.