

Next Steps for Applicants of the Safe Drinking Water Loan Program

Refer to the [SDWLP SFY 2023 Project Priority List \(PPL\)](#) to find your project's self-PERF score and priority ranking. Direct any questions or concerns about the application process to the [SDWLP Coordinator](#).

To apply for State Fiscal Year 2023 funding, you must submit your SDWLP Financial Assistance Application with all [required documentation](#) through the [online system](#) by the **June 30, 2022 deadline**.

IMPORTANT: There is no grace period to submit missing documentation. Incomplete applications will be ineligible for loan funding (unless supplemental funds are available, and the application is made complete).

Plan reviews by DNR Bureau of Drinking Water and Groundwater

Determine and follow **engineering report and plans and specifications** submittal requirements from the DNR Bureau of Drinking Water & Groundwater; see [Public Water System Plan Review](#).

- Submit required copies of approvable, biddable construction plans and specifications to the DNR Bureau of Drinking Water & Groundwater *for each portion of the project* for which you are seeking funding. For well projects, submit at least the *final well construction* plans and specifications by the application submittal deadline; the rest of the well project plans and specifications may be submitted later, but provide enough lead time before the loan closing for the department to complete the review.

Accomplish *as soon as possible*:

- Conduct an [Environmental Review](#).
- Pass an [Authorized Representative Resolution](#).
- Pass a [Reimbursement Resolution](#).
- If applicant *is not* listed on [Municipality MHIs for SFY 2023 Projects](#), submit [median household income](#) and [population](#) data.
- Required rate increases must be in effect before the loan closing. [Application to increase water rates](#) may take up to six months.
- [PSC Construction Authorization](#), if required for your project, must be granted prior to loan closing.
- Confirm municipality's Unique Entity ID from SAM.gov. New entity registration may take over a week.
 - The UEI (SAM) replaced the DUNS Number on April 4, 2022, see sam.gov/content/duns-uei.

Accomplish in the near future:

- Obtain your municipal attorney's legal statement or opinion on [land ownership and easement rights](#).
- Notify your municipal bond counsel of the anticipated loan closing.

Federal requirements

Applicants and their prime contractors and subcontractors must comply with:

- [Davis-Bacon and Related Acts \(DBRA\)](#)
- [Disadvantaged Business Enterprises \(DBEs\)](#)
- [Environmental Review](#)
- [American Iron and Steel](#)

Split or multiple projects

To address the state's greatest public health needs, DNR will split a multi-purpose project scope described in a single ITA/PERF submittal into [two or more distinct](#) projects for scoring purposes. On future submittals to DNR, be sure to use the unique project number and new scope description.

PERF score reevaluation requests

After publication of the SDWLP PPL, if you have new information or additional supporting documentation that will potentially modify your project's PERF score, submit it, with explanation, to the [SDWLP Coordinator](#). PERF score reevaluation requests can be submitted up to 45 days after the June 30th application deadline, after which they will be reviewed in the order they are received.

