

Agenda Item	Key Points	Outcomes, Next Steps, Assignments
<p><b>1. Call to Order</b></p>	<p>Members Present via phone: Bryan Much, Chair; Rob McConnell, Vice-Chair; Craig Johnson; Mitch Winder; Kira Benkert</p> <p>Others Present via phone: Cathy Burrow – DNR</p>	<p>Called to order at 6:59 p.m.</p>
<p><b>2. Previous meeting minute approval / agenda repair</b></p>		<p>Rob moved to approve the minutes of the 11/20/17 meeting. Second by Craig. Motion passed.</p>
<p><b>3. Chair report</b></p>	<p>Agenda Repair: Elections</p> <p>3 meetings required. Next will be December 13, 2018, 7 p.m., and a third will be scheduled at that time.</p>	<p>Rob nominated Bryan as Chair, 2nd by Mitch. Two additional calls for nominations. Motion Passed.</p> <p>Bryan nominated Rob as Vice-Chair, 2nd by Craig. Two additional calls for nominations. Motion Passed.</p>
<p><b>4. Update on the progress of Admin Code</b></p>	<p>-Council concerned about not meeting the 30-month requirement. -Council would like to be fully involved with draft/review of the admin code.</p> <p>Admin code review should come for review a section at a time and hopefully the first 2 sections will be sent out by December 15.</p> <p>The major concern regards having to start the process over if the 30-month timeline isn't met.</p>	<p>Cathy will seek a more definitive answer regarding the likelihood of meeting the 30-month requirement.</p> <p>Cathy will confirm what was previously reported to her regarding the Council's ability to be fully-involved with the Admin Code process now that both NRB &amp; Governor have approved the scope.</p>
<p><b>5. Update on current trail construction projects</b></p>	<p><b>Vilas County:</b> The first loop (of three) of the Tamarack OHM Trail in Vilas County is done. They did a good job. WOHMA put on a trail school up there. The local club did a good job with best practices/water regs and received compliments on the design of the trail with regard to those requirements.</p> <p>It was opened in August. The first phase is an 8-mile loop for beginners. Phase 2 will be a 6-mile medium loop. And phase 3 is planned to be a hard/challenging loop.</p> <p>Vilas County did receive an RTP grant for 50% of phase 2. Their total estimate was \$8,710, they were awarded a 50% grant of \$4,355.</p> <p>Vilas Co. made use of an existing campground with some facilities so that wasn't a cost of the project.</p>	

	<p><b>Embarrass River Motorized Rec. Park in Tigerton:</b>  Bryan and Rob talked to the Park Manager about introducing OHM at the park. Bryan followed up by attending the relevant meetings and received approval to proceed. He's been gathering interested people and the next step will be to form a club and then start construction.</p> <p>Once OHM grant funding becomes available we will be able to do more to develop additional trail projects.</p> <p><b>Clark County:</b>  Part of the OHM trail has been re-opened, and part is still closed for rehabilitation.</p>	
<b>6. Update on expired and expiring terms for council member</b>	Kira and Craig's appointments expire March 1, 2019.	Cathy will find out if they need to fill out another application or if they can contact the appointment secretary directly to request reappointment.
<b>7. DNR report</b>	Application form has been submitted to DNR forms team to create an online form. The OHM regulations signing page was shared.	Feedback from Council: The universal icon for use on OHM trails is acceptable in slightly-varied forms as long as the required dimensions and colors are used.
<b>8. Public comment</b>	None.	
<b>9. Council member items</b>	Keep the admin code process moving.	
<b>10. Adjourn</b>	Rob moved to adjourn the meeting at 7:36 p.m. Second by Kira. Motion passed.	