**INSERT COMMITTEE NAME HERE COMMITTEE REPORT**

**DATE: INSERT DATE HERE**

**SUBMITTED BY: INSERT NAME HERE**

**Overview of Meeting(s):**

|  |  |
| --- | --- |
| **Key Topics Discussed:**  | * xx
* xx
* xx
* xx
* xx
 |
| **Motions Carried:**  | * xx
* xx
* xx
* xx
 |
| **Resolutions Approved:** | * xx
 |
| **Resolutions Rejected**  | * xx
	+ Reason for Rejection:
* xx
	+ Reason for Rejection:
* xx
	+ Reason for Rejection:
* xx
	+ Reason for Rejection:
 |
| **Further Action(s) Required by Committee** | * xx
* xx
* xx
 |
| **ACTION(s) REQUESTED OF DLC** | * xx
* xx
* xx
 |